

CALIFORNIA STATE UNIVERSITY, EAST BAY
OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Academic Senate Meeting, February 6, 2018

Senators Present:

Paul Carpenter, Shannon Coskran, Nicole Diggs, John Eros, Denise Fleming, Cristian Gaedicke, Karina Garbesi, Margaret Harris, Erik Helgren, Edward Inch, Linda Ivey, Kevin Kaatz, Mark Karplus, Grant Kien, Dawna Komorosky, Sherman Lewis, Robert Loveland, Nancy Mangold, Monique Manopoulos, Julie McNamara, Kaumudi Misra, Tammie Mosley, James Murray, Pradeep Ramanathan, Gretchen Reevy, Gwyn Rhabyt, Michelle Rippy, Christian Roessler, Stephanie Seitz, Ryan Smith, Michael Stanton, James Tandon, Meiling Wu

Guests Present:

Derek Aitken, Nick Baham, Diana Balgas, Dennis Chester, Linda Dobb, Julie Glass, Mike Hedrick, Patricia Irvine, Glen Perry, Mark Robinson, Sophie Rollins, Maureen Scarberg, Mitch Watnik

Senators Absent:

Nesreen Albanna(ASI CSCD), Anna Alexander, Mellie Baron(ASI CBE), Julie Beck, Andrew Carlos, Ken Chung, Chandra Ganesh, Davon Gray(ASI CLASS), Lynne Grewe, Susan Gubernat, George Hanna, Yi He, Kimberly Kim, Danvy Le, Michael Massey, Dave Matsuda, Albert Mendoza, Christopher Moreman, Leroy Morishita, Michelle Parker, Vibha Puri, Hunter Rangel(ASI CEAS), Carlos Salomon, Jason Smith, Semih Yilmaz

The meeting was called to order at 2:05 p.m.

1. Approval of the agenda

M/S/P (Lewis/Reevy) to approve the agenda

2. Approval of 1/23/18 draft meeting minutes

M/S/P (Wu/Rippy) to approve

3. Reports

A. Report of the Chair

The February 20 Senate meeting will be in the Biella Room

At today's meeting, Provost Inch will speak to the Executive Orders

Senators will receive additional information on the CORE building, including a report from the ad hoc Committee on Sustainability.

B. Report of the President

President Morishita is away today

C. Report of the Provost

Provost Inch reported that the deadline to apply for FERP is February 15.

Enrollment is coming in about 2% below budget target.

The VP Student Affairs search committee will be meeting this week to select approximately 10 candidates for the next round

The Governor's proposed budget translates to a \$1M reduction in Academic Affairs' base budget, from \$63.9M to \$62.9M. Also, the funding reduction would negatively impact hiring for next year.

The Provost discussed implementation of the Executive Orders. The majority of the curricular work is in very good shape. Six remaining tasks include:

- Develop and implement a communication plan for internal and external stakeholders
- Develop and implement an advising plan for the campus
- Provide data for enrollment planning
- Develop and implement an assessment plan for campus implementation
- Align assessment with CO plans for assessing the new policy and its impact (long term);
- Provide campus advisors with training about new curricular pathways for Fall 2018.

Next, Inch discussed semester scheduling tasks and timelines:

- 2/3-3/16 Load class schedule into PeopleSoft; send requests to Academic Scheduling for combined sections, smart classrooms, special instructional technology, and accessibility
- 3/16 Last day to load courses before schedule occurs; no further PeopleSoft
- 3/19-4/27 Room assignments, adjustments, and analysis
- 4/27 Review coding of all 100% online, hybrid, and off site classes
- 4/30 SU18 & F18 class schedules go live on MyCSUEB

Regarding the CORE building project, Provost Inch stated that he can provide some data COBRA might not have had access to when preparing their report.

D. Report of the Statewide Academic Senators

ASCSU Senator Fleming reported on the January Plenary. Resolutions included:

- **Project Rebound Program: Support and Expansion** (Passed). This resolution calls for support for formerly incarcerated individuals now attending the CSU, encourages expansion of the program, argues for more coordination of programs across the state, and argues for permanency of Second Chance Pell Grant funding.

- **Resolution Opposing the Governor’s Proposal for a State Mandated Online Learning Lab** (First reading). This resolution argues against an ongoing \$10M appropriation to an outside organization that works with state-supported online higher education.
- **Revisions to Faculty Trustee Recommendation Criteria and Procedures** (first reading). The resolution is in response to suggestions regarding criteria and procedures from prior ASCSU Trustee recommending committees and commends a set of “best practices” to future committees.
- **Tuition Increases in the California State University** (first reading). This resolution opposes tuition increases in principle and argues that any tuition increases be predictable and based upon a long-term strategy.

E. Report of Student Government

No report

F. Report of Semester Conversion

Semester Conversion Director Hedrick reported that the semester conversion process is going well; there is a countdown clock on the CSUEB landing page.

The Semester Conversion Faculty Development Subcommittee will hold two training sessions:

- 2/8 at 1:00 in SF 121: Tips for Revising Your Online Courses for Semester
- 2/20 12-1:30 SF 328: Making the Jump: Taking Your Course from Quarters to Semesters

The next Steering Committee meeting will be on 2/9 from 12-2 in UU2002AB

G. Report of the CFA

CFA CSUEB Chapter President Baham asked all to attend an April 4 action in Sacramento to urge Governor Brown and lawmakers to fund the CSU. Dr. Baham offered to attend department meetings to speak to faculty about the budget and our need to advocate.

4. Information Items:

A. 17-18 CIC 28: Registration Order

M/S/P (Rhabyt/Murray) to accept as an information item

B. 17-18 CAHS 1: Report on CORE Building Project

M/S/P (Garbesi/Komorosky) to accept as an information item

5. Action Items:

A. 17-18 FAC 3: Revisions to the Faculty Office Hour Policy (second reading)

M/S/P (Fleming/Garbesi) to refer back to FAC to address concerns and questions.

Chair Murray welcomed the referral and stated that upcoming FAC meetings are scheduled for 2/7 and 2/23.

Points raised during the discussion included a visual (e.g., chart), flexibility of faculty choice, meeting student needs, the meaning of “asynchronous emails,” and concerns over mandating formats or times that might be counterproductive or cause an increase in workload.

B. 17-18 BEC 7: Change in Ballot Date and Specification of Effective Date for 16-17 FAC 7 (first reading)

M/S/ (Murray/Helgren) to approve

C. 17-18 ASCSC 2: University Hour Recommendations for Semesters (first reading)

M/S/ (Garbesi/Fleming) to approve

D. 17-18 FAC 4: Schedule updates for the Assigned Time for Exceptional Levels of Service to Students (first reading)

M/S/ (Murray/Garbesi) to approve

M/S/NP (Murray/Lewis) to waive the first reading

Several senators noted the genesis of this policy was in response to “cultural taxation,” the pressure on underrepresented/ethnic minority faculty to be perceived as a “good citizen” of the academy by engaging in extra assignments (e.g., service on committees) without complaint.

Senator Fleming suggested the policy could be amended to include a statement encouraging these colleagues to apply. She also suggested that the policy be vetted by FDEC.

E. 17-18 CIC 32: Internship Course Descriptions (first reading)

M/S/ (Rhabyt/Garbesi) to approve

F. 17-18 CIC 33: Health Sciences Prerequisite Policy (first reading)

M/S/ (Garbesi/Stanton) to approve

G. 17-18 CIC 34: Grade Forgiveness Policy (first reading)

M/S (Rhabyt/Seitz)

6. Adjournment

M/S/P (Garbesi/Reevy) to adjourn

Meeting adjourned at 3:32 p.m.

| Respectfully submitted,
Denise Fleming, Secretary