



**CAL STATE  
EAST BAY**

Office of the President

**MEMORANDUM**  
*Office of the President*

December 5, 2018

TO: Michael Lee  
Chair, Academic Senate

FROM: Leroy M. Morishita  
President

A handwritten signature in blue ink that reads 'Leroy M. Morishita'.

SUBJECT: Academic Senate Action Item

The following item passed by the Academic Senate on December 4, 2018, is approved:

<b>SENATE #</b>	<b>ACTION ITEM TO PRESIDENT</b>
<a href="#"><u>18-19 FAC 5 amended</u></a>	Schedule updates for the Assigned Time for Exceptional Levels of Service to Students

Note that prior to 2017-18, the policy and form was sent to me as an action item to. Only in 2017-18, was it forwarded as an information item only.

cc: Edward Inch, Provost and Vice President, Academic Affairs