Members Present: Vanessa Amos, Tom Cadwallader, Hongwei Du, Jennifer Eagan, Steve Peng, Kyzyl Fenno-Smith, Jeffery Seitz, Jeff Simons, Erica Wildy, Denise Wong

Members Absent: Carl Bellone, Graduate Student Representative, Roberta Millstein (to be replaced)

Guests: Andrea Lum, Sally Murphy, Julia Norton, Gail Young

The meeting was called to order at 2:50 p.m.

1. Approval of the Agenda – MSP Fenno-Smith/Simons 10/0/0, to approve the proposed agenda.

2. Approval of Minutes from meeting on October 16, 2006 – MSP Simons/Fenno-Smith 10/0/0 to approve.

3. Subcommittee membership (CIC-2 revised) – MSP Peng/Simons 10/0/0
The following nominees from CBE are to be included in CIC-2 revised for the subcommittees indicated:
Subcommittee on General Education: Tammie Simmons-Mosley (Mgmt & Finance)
Subcommittee on Writing Skills: Sweety Law (Marketing)
Subcommittee on Technology and Instruction: Jerry Liu (Mgmt & Finance)
Subcommittee on Graduate Programs: Zinovy Radovilsky (Mgmt & Finance) until MBA Director is appointed, thereafter, MBA Director will serve.
Subcommittee on Basic Skills Requirements Appeals: Michael Wagner (Mgmt & Finance)

4. WASC Academic Quality Study
CIC is being charged with duties concerning GE issues and “multiculturalism” in WASC accreditation process. Gail Young indicated that the University has received a 6 month extension for submitting its final report and final visit from the WASC team. Members of the University community met with a WASC consultant to determine the best method for preparation of our final report. The WASC consultant indicated that we have plenty of data available to make meaningful conclusions about student learning in GE and multicultural competence. The task before CIC is to how to best present the available data. Young suggested that CIC develop a dialogue dealing with the multicultural learning experience through townhall meetings with focused questions developed by CIC and the GE and Women and Cultural Groups Subcommittees.

Sally Murphy introduced the GE data to be used to guide our discussions and prepare for the townhall meetings. The available data include:
1. English composition data (EPT data, Writing skills test data, student course completion data, etc.)
2. Quantitative Reasoning data
3. Information literacy data
4. Student persistence, retention and graduation rate data
5. Report from the Faculty Learning Community report dealing with GE assessment (rubrics)

Julie Norton distributed data related to quantitative reasoning (math placement data and quantitative reasoning learning outcomes data), English composition (EPT and WST data) and student self-report survey data from ETS. Norton indicated that the math placement data may be treated as “pretest” data and data related to student performance on quantitative reasoning learning outcomes may be used as “post-test” data.

Gail Young distributed data related to the multicultural learning experience. Young requested that CIC examine these data and determine priorities in our discussion of multicultural competence. For example, what does it mean to be multiculturally competent? The data include a search of key terms from the University catalog, surveys from Department Chairs and a report from the Faculty Learning Community.

Jennifer Eagan suggested that CIC should not allow the available data to constrain the faculty conversations – “we should discuss meaning and values.” Chair Eagan proposed that separate townhall meeting be held for GE and multicultural learning experiences. She further suggested that CIC tackle these issues in small group discussions and include members of the GE and Cultural Groups/Women Subcommittees. She asked for volunteers to begin organizing the discussion groups. Since there were no volunteers from CIC, Chair Eagan requested that CIC members examine the data that were distributed and prepare a response (questions, issues, etc.) for the next meeting. She suggested that CIC examine the data and consider questions such as:

What in the data are important?
What do we want to say (what do the data show) and what do we want to know (what do the data not show)?

Chair Eagan will invite the GE and Cultural Groups/Women Subcommittees to the next CIC meeting to begin these discussions.

5. **Approval of ES 3730 for GE Area D4** MSP Seitz/Fenno-Smith 10/0/0

6. **Change of Policies and Procedures** MSP Cadwallander/Fenno-Smith 10/0/0
   Article V: Subcommittees (CIC Bylaws)
   Strike:
   “Subcommittee on Lifelong Understanding G.E. Requirement
   1 ALSS, 1 CBE, 1 SCI, 1 CEAS, Presidential Appointee; at least one member must also be a member of CIC.”

7. **Emergency procedure for GE course approval**
   MSP Seitz/Eagan 10/0/0
Motion: Permit Sally Murphy (Director of GE Program) to grant a 1 quarter approval of courses for GE for the Winter 2007 quarter; GE course proposals must be submitted to Sally. In addition, CIC is requesting that the GE subcommittee propose a regular policy for emergency temporary approval of GE courses by review of the GE Director and/or GE subcommittee.

8. **Secretary for next meeting** Jeff Seitz will not be able to attend the next meeting of CIC and Erica Wildy graciously volunteered to record the minutes for the Nov. 6 meeting.

Meeting adjourned 4:25 p.m.

Respectfully submitted,
Jeffery Seitz