TO: The Executive Committee of the Academic Senate

FROM: Committee on Instruction and Curriculum

SUBJECT: Revision of CIC’s Policies and Procedures Document

PURPOSE: For Action by the Executive Committee

ACTION REQUESTED: That the Executive Committee approve the changes to the “Policies and Procedures For Committee Operation: Committee on Instruction and Curriculum” document.

a) Throughout the document, “ALSS” should be replaced with “CLASS”.

b) Throughout the document, “SCI” should be replaced by “CSCI”

c) Under Article V Section 2, strike Lifelong Learning Subcommittee, since the requirement no longer exists.

d) Also Under Article V Section 2, replace the Director of MATS with the Director of Online and Hybrid Instruction as the appropriate standing member of this committee. CIC has already appointed made this appointment in practice for this year.

The Article V changes are shown below:

**Article V. Subcommittees**

**Section 2. Regular Subcommittees**

**Subcommittee on Lifelong Understanding G.E. Requirement**
1 ALSS, 1 CBE, 1 SCI, 1 CEAS, Presidential Appointee; at least one member must also be a member of CIC

**Subcommittee on Technology and Instruction**
1 CLASS, 1 CBE, 1 SCI, 1 CEAS, Library, Director of MATS, Director of Online and Hybrid Instruction; at least one member must also be a member of CIC.