Committee on Research  
2008-2009  
Annual Report  

Prepared by Julia Olkin, Chair

Members: Alan Almquist, Judy Clarence, Vahid Fozdar, Ray Garcia, Janet Green (Winter/Spring member), Ching-Lih Jan (Secretary), Vicky Jensen (designee for Presidential Appointee), Chris Kitting, Melissa Michelson (Fall member), Julia Olkin (Chair), Stephen Shmanske, and Rhea Williamson (Presidential Appointee).

Fall 2008

Julia Olkin was elected to replace Silvina Ituarte as Research Committee Chair.

Ching-Lih Jan was elected to replace Judy Clarence as Research Committee Secretary.

The “Policies and Procedures for Committee Operation” was amended to include two subcommittees: Institutional Animal Care and Use Committee (IACUC) and Organized Research Units Committee (ORU). A member of the Research Committee shall be an ex officio member of IACUC. Judy Clarence was the member for 2008-2009.

The call for Fall New Faculty Support Grants resulted in numerous proposals, 21 of which were approved for funding by the Provost as recommended by the Committee, in the amount of $102,867 in RSCA funding from the Chancellor’s Office. Due to the limited funds from CSUEB this year, the Committee decided to allocate all the funds in the Fall, forgoing any call for proposals in the Spring. The Committee followed precise RSCA protocol, which meant not allowing the funds to be used for partial release time during the school year, but only for stipends, and summer fellowships.

The Committee agreed to revise the award letters sent out by ORSP to add “terms and conditions” and require the recipient to sign the award letter, reinforcing the recipients’ understanding of the agreed upon use of the funds, proper accounting procedures, and the requirement that they obtain approval of protocols for use of human or animal subjects before beginning their research.

Winter 2009

The Committee discussed their role in reviewing ORU proposals, as the C.O. guidelines for establishing and reviewing ORUs include a requirement for faculty input in these processes. The ORU policy existed as an Academic Affairs policy rather than a Senate policy; it did not allow for faculty input or oversight. The discussion ensued over several meetings, finally resulting, by a vote of 5 to 3, in approving that the Committee on Research would take the responsibility of approving ORUs, then sending them to the Academic Senate for final approval. To aid in the approval process, ORSP developed a
checklist for ORU proposal development. The Committee agreed to use the checklist as a guide when reviewing new proposals.

Before the final vote was tallied, giving the Committee any authority, we informally reviewed the “CSU EAST BAY Center for College Students with Autistic Spectrum Disorders” ORU and gave it our enthusiastic support.

The Subcommittee on Student Research included Chris Kitting (COS), Janet Green (CLASS), Ray Garcia (CEAS), Ching-Lih Jan (CBE), and Judy Clarence (Library) They reviewed twelve proposals in March, and recommended sending forward seven students as representatives of CSU East Bay in the CSU Student Research Competition.

**Spring 2009**

Unanimously approved the ORU: “CSU East Bay Center for College Students with Autistic Spectrum Disorders”

Determined that the entire Research Committee would act as the subcommittee to review ORUs for the remainder of this fiscal year.

Via email, approved that Julia Olkin would continue as Chair for 2009-2010, and Diana Wakimoto would be Secretary for 2009-2010.

**Documents forwarded to the Senate for approval in 08-09**

| 08-09 CR 1, Policies and Procedures for Committee Operation (revised) |
| 08-09 CR 2, Institutional Animal Care and Use (IACUC) Policies |
| 08-09 CR 3, Nominees to fill vacancies on the Institutional Review Board |
| 08-09 CR 4, Policies and Procedures for Committee Operations |
| 08-09 CR 5, Modification to Organized Research Units Policies/Procedures |
| 08-09 CR 6, CSUEB Center for College Students with Autistic Spectrum Disorders (CCSASD) as an Organized Research Unit |