Subject to approval

COMMITTEE ON RESEARCH

Minutes of the Meeting of October 18, 2001

Members Present: Regina Cate, Robert Lin, Xinjian Lu, Laura Marschall, Penny McCullagh, Xeno Rasmusson, Tom Roby, Joseph Zelan, Kc Zou

Members Absent: Douglas Ferguson

The meeting was called to order by Chair Xeno Rasmusson

1. The agenda was unanimously approved.

2. The Minutes of October 4, 2001 were approved unanimously.

3. Report of the Chair:
   Xeno Rasmusson did not have anything to report, but he did have a question for Joe Zelan. He asked about the annual report for 2000-2001 and who was responsible for writing it. Joe said that the chair is usually responsible for the annual report, but because last year’s chair was not in attendance most of the year and eventually resigned, he would be responsible for writing last year’s report.


5. Old Business: No Old Business

6. New Business:
   a. After some discussion, the request from Lynn Grewe (Match & CS) to submit a proposal to the upcoming New Faculty Support Grant competition was approved.
   b. The Faculty Support Grant process was discussed (specifically the use of the two forms). After some discussion the committee decided to use both forms, but to save on paper and include them printed back to back. The committee also requested that they be able to pick up the Fall proposals on Friday, November 2 after 3 pm. Xeno also asked everyone to email the numerical scores no later than Midnight, November 7. His email address is xeno@csuhayward.edu.

7. The meeting was adjourned at 3:10 pm.

Submitted by,

Regina Cate, Acting Secretary