CALIFORNIA STATE UNIVERSITY, HAYWARD

EXECUTIVE COMMITTEE of
The ACADEMIC SENATE

Minutes of the Meeting of May 14, 2002

Members present: Dee Andrews, Kevin Callahan, Cal Caplan, Sally Murphy, Sue Opp, Henry Reichman, Don Sawyer, Eric Soares, Susan Sunderland, Don Wort

Members absent: Norma Rees, Emily Stoper

Guests: Carl Bellone, Guido Krickx, Frank Martino, Julia Norton, Mike Ravsio, Bill Reuter, Jodi Servatius, Joe Zelan

1. Approval of the agenda

M/S/P (Caplan/Sunderland) to approve the agenda.

2. Approval of the minutes of the meeting of April 23, 2002

M/S/P (Opp/Soares) to approve the minutes of April 23, 2002, as presented.

3. Reports

A. Report of the Chair

Wort reported that there has been a request for a faculty member to serve on the Search Committee for the Director of Public Safety (Police Chief). It is hoped that the new Chief will be in place by September 1, 2002. The University has utilized a consulting firm to assist in the search and the first meeting of the committee may be as early as May 17th or May 24th. Interested faculty should contact the Chair.

- FAC has announced that the first recipient of the Sue Schaefer award is Judith Stanley. The award will be presented at the Senate meeting on June 4. Wort thanked FAC for a "fine job" in the selection process.
- The election results for the Senate Lecturer positions for next year are Mark Karplus (Chemistry) and Mike Schutz (Sociology and Social Services). The representatives from Student Affairs are Evette Castillo (University Advisement) for the Senate, Michael Strait (Assessment and Testing) for CAPR, and Solomon Cason (Instructional Services) for CIC. The results of the School elections will be available later this week.
- Julie Glass (Faculty Development) has provided a number of excellent proposals to support faculty scholarship activities. The Chair is working with several constituencies on initiatives to expand support for faculty scholarship.
- The New Horizons Banquet, sponsored by the Contra Costa Campus, is scheduled for May 17th.

B. Report of the President

Provost Martino reported that President Rees was in Long Beach attending the Board of Trustee’s meeting. One item on the BOT’s agenda is consideration of the proposal to expand the University
Union. Caplan asked if the faculty had input to the proposal? It was noted that the Campus Physical Planning Committee, which includes faculty representation, had reviewed the proposal a number of years ago. Martino also noted that in the past the students had voted to increase their fees to pay for the expansion. He added that on May 28, there will be a presentation in the University Union on the new campus-housing proposal and the illustrations for the university union expansion will also be on display that day.

C. Report of the Statewide Academic Senators (No report)

4. Report from the Contra Costa Advisory Committee (CCAC)

Guido Krickx (Chair, CCAC) presented an overview of the CCAC Annual Report for 2001-2002. The report included the goals of the CCAC, activities that occurred during the year, and a detailed set of recommendations. The report contained statements regarding background, rationale and discussion leading to the development of several recommendations as they related to the Contra Costa Campus (CCC) experience. These recommendations were linked to the University Goals. (See the report for specific details related to the recommendations).

- Discussion ensued on several of the recommendations. Professor Krickx responded by outlining the process by which each recommendation was developed. In general it was identified that the Contra Costa Campus (CCC) educational experience needs to balance the effects of two major tensions, one that the CCC develop its own unique character with respect to curriculum offerings and, at the same time, continue the extension of the philosophy which reflects that of the main campus. It would appear this balancing act will be among the most critical considerations facing the faculty and administration as the CCC continues to evolve.

- Several members of XCOM suggested that the CCAC expand this report into a strategic plan for implementation. XCOM could then review it and send it forward to the Senate. Most of the recommendations do not need Senate action, but it would useful for the Senate to see how the campus plans to proceed in the future.

- Wort expressed his appreciation for the excellent work by the committee resulting in this report.

5. Appointments/Nominations

A. Contra Costa Advisory Committee: Replacements for Guido Krickx (Management & Finance)-2 year term and Marc Ratner (Emeriti rep.) -1 year term. - These appointments were held over.

B. University Advancement Faculty Liaison Committee, replacement for Michael Lee (Geography and Environmental Studies)

Michael Lee (Geography and Environmental Studies) was reappointed for a two year term.

C. Faculty Diversity and Equity Committee - replacements for Pat Guthrie (Human Development/Women's Studies) and Tom Roby (Math & Computer Science) 2 year terms.

These appointments were held over.
D. Nomination of a Faculty Member from SCI and a Librarian to Serve on the 2002-04 Budget Advisory Committee (BAC)

Julia Norton (Statistics) and Doug Highsmith (Library) were nominated to serve on the BAC.

6. Continued discussion of the process for nominations for Senate Officers and other Executive Committee members

M/S/P (Andrews/Caplan) to recommend that after the school elections are completed in the Spring Quarter, the Senate Office will send an e-mail to each new and continuing Senator stating: On Tuesday, June 4, the new Academic Senate will meet in order to elect the upcoming Executive Committee. The Executive Committee consists of the Chair, Vice Chair, Secretary, five members-at-large, and two statewide Senators. Cal Caplan (KPE) and Hank Reichman (History) are the statewide Senators for 2002-2003. The remaining members will be elected at the June 4 meeting. We urge all members and prospective members of the Senate to participate in the selection of next year's Executive Committee by contacting their colleagues and recruiting Senators who they feel would best serve the University and the Faculty. Below is a list of continuing members and prospective members.

Discussion ensued on a proposal for the nomination and election of the Executive Committee of the Senate. Discussion topics ranged from whether the proposal would require a change in the Senate Constitution or By-Laws (it would not), to consideration of the new procedures for nomination and election of EXCOM members. Soares raised a point of order and noted that there was no motion on the floor for debate.

M/S (Andrews/Caplan) to recommend to the new Senate the following Election Procedures for Members of the Executive Committee for 2002-03: Once the officers are elected, the at-large-members will be elected in series. Nominations will be accepted and a vote taken. The person receiving the highest number of votes wins that round. A second vote is taken to determine the next at-large-members, etc. etc. until all five positions are filled. Nominations may be made or withdrawn at any point in the voting process. If there is a tie vote, all top vote-getters win that round unless this exceeds the number of available spaces, at which point a tie-breaking vote will occur.

M/S (Callahan/Murphy) to amend the motion by inserting the following after the second sentence: Each Senator may cast the number of votes corresponding to the number of positions which remain open. Duplicate votes are not allowed.

The motion, as amended, passed. The proposal will be placed on the Senate agenda as 01-02 BEC 11.

7. 01-02 FAC 8, Proposed Amendment for Definition of Office-holding for Emeriti Faculty

M/S/P (Caplan/Reichman) to place on the Senate agenda.

8. 01-02 CIC 31, Application of MLL 3611, New Chinese Cinemas, to G.E. Area C4 for the
1998/03 G.E. Pattern

M/S (Murphy/Reichman) to place on the Senate agenda.
Caplan asked for clarification as to which ALSS Curriculum Committee reviewed the proposal. It was determined that ALSS Sub-Committee on Curriculum was the reviewing body. It was requested that the background information reflect the correct review body.

The motion passed.

9. 01-02 CIC 32, Designation of Unique Course Numbers for Cluster Courses in the Humanities and Social Sciences Areas C and D.

M/S/P (Caplan/Sunderland) to place on the Senate agenda.

10. 01-02 CIC 33, Removal of ENGL 3003, Discursive Writing, from Area C2 in the 1988/96, 1996/98, and Transfer G.E. Patterns and Area C4 in the 1996/98 and 1998/03 G.E. Patterns

M/S/P (Caplan/Sunderland) to place on the Senate agenda.

11. 01-02 CIC 34 Proposed New Options in Actuarial Statistics, Biostatistics, Computational Statistics, and Mathematical Statistics, M.S. in Statistics

M/S/P (Caplan/Sunderland) to place on the Senate agenda.

12. 01-02 CIC 35, Retention of Infrequently Offered Courses

M/S/P (Soares/Sunderland) to place on the Senate agenda.

Wort recognized Carl Bellone who reported that he would be sending to the University Community (via e-mail) the tentative themes for the upcoming WASC review. He encouraged everyone to participate by providing input to the website. A draft proposal is due in October and it was suggested that EXCOM might discuss the proposal at their summer retreat and provide input in the Fall.

13. Staff position on the Academic Senate

M/S (Caplan/Soares) to refer to the 2002-03 Faculty Affairs Committee (FAC).

Initially it was suggested that this is not a faculty issue and may not be appropriate for FAC. Further discussion, however, focused on information received from other sister institutions via e-mail. Practices at sister institutions seem to range from a redefinition of a staff assembly model, which circumvents union objection to staff participation, to individual staff members being contacted for nominations and voting controlled by the office of the faculty senate. All material received to date will be forwarded to FAC.

The motion passed.
14. Adjournment

M/S/P (Sunderland/Soares) to adjourn.

Respectfully submitted,

Donald Sawyer, Secretary