Members Present: Michele Buda, Margaret Desmond, Susan Gubernat, Jiansheng Guo, Chair Michael Lee, Chris Lubwama, Provost Frank Martino, Steve Peng, Assim Saghyroon, Michael Strait

Members Absent: Beverly Dixon, Jack Wu, AS Representative

Visitors: Cal Caplan, Jean Easterly, Leslie Frates, Roland Heine, Iliana Holbrook, Teresa Myintoo, Emily Stoper

Chair Lee called the meeting to order at 2:05.

1. Approval of the Agenda
   After some discussion of the feasibility of including Items 9 and 10 (see below) without prior notification, and because of time constraints created by a previously-filled agenda, Chair Lee cautioned that it was unlikely that Items 9 and 10 would be dealt with during this meeting. In addition, members of the committee had not received the materials pertinent to these items before the meeting.
   Buda moved that the agenda be approved, without additions or deletions. M/S/P

2. Approval of the Minutes for the meeting of April 17, 2003
   Because members had just received the minutes at this meeting, approval was deferred until the meeting of May 8. Chair Lee asked members of the committee to send corrections and comments via e-mail to the secretary (Gubernat) in the meantime.

3. Report of the Chair
   In lieu of a written report, Chair Lee noted the following:
   CAPR’s friendly amendment to 00-01 CAPR 7, 02-03, passed at the last Senate meeting, as did CAPR’s response to the Department of Philosophy’s Five-Year Review.
   CAPR’s final draft of its response to the Department of Criminal Justice review was being sent to the Senate office. A final draft of the response to the Department of Kinesiology and Physical Education review, incorporating any changes or additions supplied by members, was being prepared by CAPR’s respondent, Steve Peng.

4. Report of the Vice President, Academic Affairs
   No report was presented. The committee had no questions for the Provost.

5. Discussion of CAPR Response to Recreation and Community Service Review
   Chair Lee asked Chris Lubwama, the committee’s respondent, to send his current draft of the review via e-mail to all members, who should return any and all responses via e-mail by Monday.

6. Discussion of CAPR Response to Kinesiology and Physical Education Review
   Professor Cal Caplan presented a brief response to the committee’s review in order to clarify what his department considered some discrepancies between his department’s presentation
and the committee’s understanding of that presentation. He asked that the committee correct material referring to the interdisciplinary nature of the field and the concomitant use of faculty from other disciplines. He also noted that a five-unit course had (mistakenly) appeared in the catalogue without the department’s authorization, and that his department was working with Carl Bellone’s office to provide justification for units required beyond the maximum 180.

Chair Lee called for a vote to incorporate Caplan’s amendments into the review. Moved by Lubwama. M/S/P

7. Review of Modern Languages and Literature

In Beverly Dixon’s absence, Chair Lee agreed to serve as the committee’s respondent. At the outset, Lee noted that the Department of Modern Languages and Literature’s review was missing copies of major sections of the review document, as required. He urged Chair Heine to provide the Senate office with all missing materials as soon as possible. Heine agreed to do so, and both agreed to continue the presentation based on the material at hand.

In light of his own plans to FERP next year, and with the possibility of two more retirements in the next two years, Heine characterized an acute problem in the tenure-track staffing of his department. He said that the department’s tenure-track lines were at an historic low of five. Heine noted that the outside evaluator’s call for another tenure-track hire in Spanish was needed; there was some discussion as to whether this position should be Spanish-only or a Spanish-French combination since, in the department’s view, the evaluator had written a detailed response to the Spanish major, but had given short shrift to French, where the upper-division offerings have dwindled.

According to Heine, ASL (American Sign Language) has overtaken French as the next most popular minor.

Heine also noted an immediate need for a state-of-the-art Language Laboratory to accommodate majors as well as students taking language courses for G.E. credit. Formerly installed in the library, but never reinstated after the library fire, the laboratory is currently housed in a trailer on campus. According to Heine and other members of the department, the current laboratory facility is inadequate both in the number of students it can accommodate and in its hardware and software configurations. When questioned about the department’s exact plans for such a new facility, Heine acknowledged that none had been incorporated into the document. Lee and Gubernat both suggested that the department’s revised plan could include an estimate of the costs of and a justification for a new facility.

Professor Holbrook reiterated Chair Heine’s concerns about inadequate staffing: she suggested that the department, with the appropriate number of tenure-track hires (one this year in Spanish; one the following year in French-Spanish) could develop further interdisciplinary courses to bolster enrollments, but gave no details of such plans. Professor Frates, a lecturer in the department and alumna of its undergraduate program, expressed concern that students who were pursuing a teaching credential in foreign languages were being shortchanged because of the drastic loss of faculty and their courses. Professor Myintoo suggested that the numbers pursuing a degree in French have disintegrated because of a “vicious circle” whereby courses are no longer offered; students are now being advised to pursue courses on-line via offerings through a consortium. However, she added, these courses are not advertised in the schedule. Heine said he feared that, like the German program, it was a matter of time before French could be phased out altogether. Meanwhile, numbers seemed to be building in Asian languages as well as in ASL.

Chair Lee urged the department to provide CAPR immediately with the necessary data and concrete material still missing in their self-study and planning documents, noting also that nothing about learning outcomes had been provided, as required. He also asked that their requests for new positions be clarified, given some of the ambiguity in their hiring priorities.
8. Review of Political Science

Chair Lee drew Professor Stoper’s attention to the materials missing from the department’s self-study as well as to mismatched enumeration in the appendix provided. A revised copy of the self-study was distributed to members at the meeting. Stoper apologized for the oversight and agreed to provide the committee with corrections and additions.

Stoper outlined the Political Science Department’s situation as follows:

The department has no major problems: its FTEs remain virtually the same as they were five years ago; tenure-track faculty members’ numbers have also remained the same. Thus, while the department is neither growing nor in decline, while its quality of instruction and of its senior student body remain high.

Stoper characterized the “big problem” in the department as the lack of a specialist in the seminal area of American Government, which is the core of the entire discipline. The specialist in this field left for a government position and has not been replaced. While other faculty have been able to cover the lower-division courses in this area, upper-division courses in the Presidency, the Congress, and so on, have not been offered, and these are vital to any Political Science major, and necessary for such popular options as Pre-Law. Because the department will also lose its specialist in California Government, it is requesting a tenure-track position that combines American with California Government expertise. Stoper noted that Sherman Lewis, the department’s current specialist, will be FERPing, and that this area is crucial in providing students with internships, opportunities for community service, and in training future politicians. When asked, she assured the committee’s respondent Assim Sagahyroon, that such a combined position would be easy to fill.

Sagahyroon asked about the rationale for dropping the department’s methods course from its offerings. Stoper said that this was an unpopular course among undergraduates and that the department, recognizing that training in statistics and methodology were essential preparation for graduate school, had incorporated such training into other course offerings. She also said that she planned to pare down the course offerings listed in the catalogue this summer, as requested, and that the department would also scale down its assessment criteria, as suggested in the evaluator’s report.

9. Request for approval of New Credential Program, Special Education Teacher Internship Program for the Level I Education Specialist Program in Mild/Moderate and Moderate/Severe Disabilities, effective Fall 2004

Postponed for lack of time

10. Discontinuance of the Adapted Physical Education Specialist Credential

Postponed for lack of time

Strait moved that the meeting be adjourned. M/S/P
The meeting was adjourned at 3:55.
The next meeting of CAPR is on May 8, 2003.

Respectfully submitted,

Susan Gubernat