CALIFORNIA STATE UNIVERSITY, HAYWARD
COMMITTEE ON INSTRUCTION AND CURRICULUM

Approved as corrected

Minutes of the Meeting of January 6, 2003

**Members Present:** Carl Bellone, Solomon Cason, Peter Claus, Fung-Shine Pan, Kristin Ramsdell, Jeff Seitz, Emily Stoper, Alison Warriner (Chair)

**Members Absent:** Joy Andrews, Hadi Behzad, David Stronck

**Guests:** Rosanne Moore, Hank Reichman

The meeting was called to order at 2:45 p.m.

1. **Approval of the Agenda**
   The agenda was unanimously approved.

2. **Approval of the minutes of the December 2, 2002 meeting**
   It was noted that item #6a should be: “Apply KPE 3200, Sports in Film, to G.E. Area D4 for the 98/03 pattern.”
   M/S/P 7-0-0 (Stoper/Pan) to approve the minutes as corrected.

3. **Report of the Chair**
   At our next meeting on Jan 27, the committee will interview General Education (G.E.) Director Sally Murphy. The off-campus retreat will be held on Jan 31, the committee will work on the recommendations of G.E. program. Then another regular CIC meeting is scheduled on Feb 3.

4. **Report of the Associate Vice President, Academic Programs and Graduate Studies**
   No report.

5. **Subcommittee Reports**
   5a. **General Education.** No report.

   5b. **Online.** The Subcommittee has met in December. Jeff Seitz was elected as Chair. The mission statement will be developed at the next meeting in January. The committee will continue the discussion on: whether every approved course can be taught online, or online course should be submitted as a new course. Members noted that more preparation/work are needed for online courses.

   M/S/P 7-0-0 (Seitz/Stoper) to affirm the name change from “Online Teaching” to “Technology and Instruction” Subcommittee.
6. **New Business**  
6a. **HIST 4032, Introduction to Public History, to area C4 upper division**  
**Humanities 88-96, 96-98**  
Hank Reichman (Chair, Department of History) stated that this is not a career-oriented or training course. It focuses on how history is perceived outside the academic world. The course examines how to present history in different kinds of public settings, such as: historical museum, corporate, court, etc. After a brief discussion, a motion to approve this course for D4 was made and approved unanimously. M/S/P 7-0-0 (Ramsdell/Claus)

7. **Old Business**  
7a. **General Education Review**  
Members concerned about the dissolution of the General Education Program. After a lengthy discussion on pros and cons of the G.E. clusters, a list of G.E. revision alternatives is developed:  
(1) Abolish cluster  
   (a) Replace with focused menu  
   (b) Replace with a unit of G.E. that offers coherent courses  
(2) Have two clusters  
   (a) Humanities and Social Science, no Science  
   (b) Both are 3-way interdisciplinary, 3rd course is elective  
(3) Status quo with enriched formula, 9 sections or at least 2 courses offered each quarter  
(4) Three clusters, each with 2 courses, 3rd course is elective  
(5) Clusters would be voluntary  
(6) Have one cluster in freshman year, 3-way by rich formula.  
Discussion on these alternatives will be continued at next meeting.

7b. **Academic Standards (postponed to a future meeting)**  
Emily Stoper volunteered to review the Academic Standards report and identify what is this committee’s charge.

7c. **Online Courses and Academic Dishonesty**  
Peter Claus reported that the Technology and Instruction Subcommittee (formally known as the Online Teaching Subcommittee) found there is no need to change fundamentally in the university’s “Academic Dishonesty” policy statement. It is suggested that an online document be provided to guide faculty through the potential cheating problems and recommend alternative means of evaluating the materials produced by students.

8. **Adjournment**  
The meeting adjourned at 4:50 p.m.

Respectfully submitted,

Fung-Shine Pan, Secretary