CALIFORNIA STATE UNIVERSITY, HAYWARD
COMMITTEE ON INSTRUCTION AND CURRICULUM

Approved as corrected

Minutes of the Meeting of February 3, 2003

Members Present: Carl Bellone, Solomon Cason, Fung-Shine Pan, Kristin Ramsdell, Jeff Seitz, Arnie Stoper (Replacement for Joy Andrews), Emily Stoper, David Stronck, Alison Warriner (Chair)

Members Absent: Sharon Green (replacement for Hadi Behzad), Peter Claus

Visitors: Rosanne Moore, Sally Murphy

The meeting was called to order at 2:45 p.m.

1. Approval of Agenda
   No regular agenda. The meeting was held to continue discussions from the retreat regarding the GE program.

2. Old Business: General Education Review
   Chair Warriner remarked that a tremendous amount of work had accomplished at the CIC retreat on Jan 31. Emily suggested us to rewrite the motions passed at the retreat in the format of amendments to the GE program. Sally distributed the 96-97 CIC24 entitled “the 98-00 General Education-Breadth Requirement Proposal”. Jeff noted that this document could be used as the draft and be revised by striking out words and inserting recommendations. Members all agreed this format would provide background information to faculty who are not familiar enough with the details of the GE program. The first draft was formulated as members read through the CIC 96-97 document and made changes in accordance with the CIC and GE Subcommittee motions. Suggestions from the following motions were incorporated into this draft.

1. Action Items
   a. M/S/P (Seitz/E. Stoper) 7-0-1 to recommend that the freshman-year clusters remain and be linked to skills courses; discontinue clusters for the sophomore year and, instead, students can choose from a list of courses that may or may not be linked.
   b. M/S/P (E. Stoper/Claus) 5-3-0 to recommend that for the freshman-year cluster, two sections in at least two disciplines be offered and scheduled at the same time per quarter; a well-planned structure which integrates 3 disciplines, taught one each quarter, may waive the requirement of the rich formula.
   c. M/S/P (Ramsdell/E. Stoper) 8-0-0 to recommend the removal of GS1013, General Education Activities III, and add one unit (for a total of two) to LIBY 1010, Fundamentals of Information Literacy.
d. M/S/P (E. Stoper/A. Stoper) 8-0-0 to recommend that all clusters show high collaboration and be supported by such things as: workshops for instructional faculty with stipend and meals, administrative and clerical support, enhanced teaching units, and promotion-tenure-retention credit.

2. M/S/P (E. Stoper/Cason) 8-0-0 to create a committee to write a GE mission statement by April 15, 2003. This committee shall consist of two members from each of four Colleges of the University, one representative of the Library, one staff member who is also a GE advisor, one student appointed by Associated Students, and the GE Director. At least one member must also be a member of CIC.

3. M/S/P (E. Stoper/Claus) 8-0-0 to recommend that after the mission statement is formed, to create a new committee to write learning outcomes for the three areas of Humanities, Social Sciences, and Science, by the first day of Fall 2003 or sooner. The membership of the committee shall be: two members from instructional faculty of each of three areas and the GE director.

4. M/S/P (Seitz/Stronck) 8-0-0 to recommend that upper division G.E. requirements in areas C, D & E be replaced with upper division area B, C, and D courses.

5. M/S/P (Seitz/E. Stoper) 8-0-0 to recommend that the requirement of life-long learning, as described in EO 595, be a possible overlay for upper-division G.E. courses.

6. M/S/P (Ramsdell/Stronck) 7-1-0 to recommend that upper-division G.E. science courses include advanced writing, oral communication, and critical thinking.

7. M/S/P (Ramsdell/Pan) 6-0-2 to recommend that all upper-division G.E. courses requiring advanced writing be capped at 35.

3. **Adjournment** – The meeting adjourned at 4:50 p.m.

Respectfully submitted,

Fung-Shine Pan, Secretary