CALIFORNIA STATE UNIVERSITY, HAYWARD  
COMMITTEE ON INSTRUCTION AND CURRICULUM  

Approved as corrected  

Minutes of the Meeting of May 19, 2003  

Members Present:  Carl Bellone, Solomon Cason, Peter Claus, Fung-Shine Pan,  
Kristin Ramsdell, Arnie Stoper, Emily Stoper, David Stronck  

Members Absent: Sharon Green, Jeff Seitz, Alison Warriner.  

Visitors: Rosanne Moore  

Organizational Meeting of the 2003-2004 CIC (Time Certain 2:40-2:50)  

2003-2004 CIC Members Present: Carl Bellone, Solomon Cason, Sarah  
Gonzales, Laura Marschall, Roberta Millstein, Fung-Shine Pan, Kristin Ramsdell,  
Emily Stoper, Luther Strayer, Meiling Wu  

At the request of Chair Warriner, Carl Bellone convened the Organizational  
Meeting at 2:45 p.m.  
Emily Stoper was elected as Chair and Sarah Gonzales as Recorder.  
The Organizational Meeting was adjourned at 2:50 p.m.  

In the absence of Chair Warriner, Emily Stoper called the regular CIC meeting to order  
at 2:50 p.m.  

1. Approval of the Agenda  
M/S (Claus/Pan) to approve the agenda.  Rosanne Moore added a request for  
Discontinuance of the Nursing Administration Option under New Business and E.  
Stoper added the discussion of the nominees for the Mission Statement and  
Learning Outcomes Committees under New Business.  The Agenda was then  
approved unanimously with the additions as noted.  

2. Approval of the minutes of the May 5, 2003, meeting  
M/S (Claus/Stronck) to approve the minutes.  E. Stoper suggested the following changes:  

8. c. New Credential Program in Special Education Internship, Level I  
Education Specialist Programs in Mild/Moderate and  
Moderate/Severe Disabilities  
This item generated a lot of discussion, partly because of its apparent  
similarity for existing credential programs and because it will  
require nearly three additional faculty positions (about 100 wtus).  
Jacki Anderson and Jean Easterly explained that even though much of the
coursework is similar, since it is an internship program, and, therefore, the CTC requires that it go through as a separate program.

7. a. General Education Review—Review of the G. E. Subcommittee proposal for the G. E. Program. (See attached memo for action items for a key to the 10 issues listed below.)

The minutes were unanimously approved with the above modifications.

3. Report of the Chair
There was no report from the Chair.

4. Report of the Associate Vice President, Academic Programs and Graduate Studies
AVP Bellone reported on the following actions taken by ExCom at their meeting of May 6: CIC 14 Retention of Infrequently Offered Courses, motion to place on Senate Agenda passed unanimously; CIC 15 Application of MLL 3611, New Chinese Cinemas, to Area C4 for the 1988/96 and 96/98 GE Patterns, motion to place on Senate Agenda passed unanimously (comment was made that when we make changes like this they should be automatically grandfathered in to old GE patterns); CIC 16 Application of MLL 3831 Experiencing Japanese Culture, to Area C4 for the 1988/96 and 96/98 GE Patterns, motion to place on Senate Agenda passed unanimously; CIC 17 Proposed New Option in Theoretical and Applied Statistics, MS in Statistics, motion to place on Senate Agenda passed unanimously; CIC 18 Academic Probation for Unclassified Postbac Students, motion to place on Senate Agenda passed unanimously; CIC 19 Proposed Change in the CIC Policies and Procedures, which adds a Graduate Programs Subcommittee, passed unanimously.

At the ExCom meeting of May 13, they took the following actions: CIC 20 Application of PHIL 3151, Environmental Ethics, PHIL 3152, Biomedical Ethic, PHIL 3153, Biology and Ethics, PHIL 3331, History of Science, PHIL 3332 Philosophy of Science, 3335, Science, Technology and Values, PHIL 3341, Philosophy of Cognition and Artificial Intelligence to Area E, Lifelong Understanding, for the 1988/96 and Transfer GE pattern, motion to place on Senate Agenda passed unanimously; CIC 21 Application of PHIL 3536, Economic Justice to GE Area C4 for 1988/96, 1996/98, 1998/03 and Transfer GE Patterns, referred back to CIC to for consultation with the Department of Economics; CIC 22 Application of POSC 3445, Bureaucratic Politics and Administrative Law, to GE Area D4 for the 1998/03 GE Pattern motion to place on Senate Agenda passed unanimously, CIC 23 Allowing Physics Majors to Substitute Biol 1003 from the Evolution, Cosmology, Earth Science, and Life GE Cluster for CHEM 1103 in the Interdependence of Chemicals, Living Things, Energy GE Sequence, motion to place on Senate Agenda passed unanimously; CIC 24 Application of ENGR/PSYC 3190, Human Factors Engineering, to Area E
Lifelong Understanding, for the 1988/96 and Transfer GE Patterns and Area E Capstone for the 1998/03 GE Pattern, motion to place on Senate Agenda, passed unanimously; CIC 25 Application of ENGR/ECON 3140, Engineering Economy, to GE Area D4 for the 1998/03 GE Pattern, motion to place on Senate Agenda passed unanimously; CIC 26 Extension of the current General Education Program through the 2003-2004 Academic Year, passed unanimously; CIC 27 Proposed Decrease of Total Units for the Special Major BA/BS Degrees, passed unanimously; CIC 28 Proposed Increase of the Unit Range for the BS in Special Major from 54-93 to 54-102, passed unanimously; CIC 30 Proposed Change in the Transfer General Education Pattern, motion to place on Senate Agenda passed unanimously; CIC 12 Five-Year Review of General Education, motion to place on Senate Agenda passed unanimously (after several suggestions to clean up the CIC 12); and CIC 33, Proposal for Two New Ad Hoc Subcommittees of CIC was considered in two parts, with the motion to create a subcommittee to write a GE mission statement passing by a vote of 5 to 4, and the motion for creating a subcommittee on GE learning outcomes amended to include the words "content criteria" along with learning outcomes and to include Life Long Understanding as a fourth area, passing by a vote of 5 to 1 with 1 abstention.

R. Moore reported that pursuant to Excom’s recommendation that PHIL 3536 be referred back to CIC for consultation with the Department of Economics, Philosophy had discussed the matter with Economics and there was no objection. As a result, Reconsideration of the Application of PHIL 3536 to GE area C-4, was added to the agenda under New Business.

AVP Bellone said that the Revision to GE will be taken up on June 3, 2003, at the Academic Senate meeting, 2-4 p.m.

5. Subcommittee Reports
   a. Technology and Online
      Claus reported that the committee had met. They spent the entire session discussing a Blackboard-related issue brought to the committee by Roger Parker. (It was noted that normally items should be brought to CIC and then referred to the Technology and Online Subcommittee rather than going directly to the subcommittee.) The discussion of the issue, what happens to old Blackboard courses, resulted in a recommendation that courses will be preserved on the server for one year and then sent back to the faculty member who taught the course. The course and all its related documents will then be deleted from the server. This recommendation will supersede the original procedures and will come to CIC as a formal recommendation from the subcommittee. The subcommittee did not get to any new business items.

7. Old Business
a. **Referral regarding Hybrid Courses**
This item was on the agenda of the Technology and Online Subcommittee, but was not taken up at their last meeting because of time.

b. **Referral regarding Course Proposal/Course Modification Form**
AVP Bellone reported that he, R. Moore, and Sally Murphy met and discussed the new forms. Karina Garbesi had suggested that some of these forms be merged for the sake of simplification, but they felt it made sense to wait until the GE review is settled and then make recommendations for modifications to the forms in the fall.

c. **Academic Standards**
Claus recommended that we postpone this item to a later date.

8. **New Business**

a. **Request for Discontinuance of the Nursing Administration Option in the M. S.-HCA**
M/S (Claus/Pan) to approve. AVP Bellone commented that although this request was initiated by the Department of Nursing, it is a degree in Public Administration and really should be discontinued by the home department. (Nursing Administration is a subset of Health Care Administration, but there are not enough students to justify this particular option.) However, since both departments have discussed this, and Public Administration is officially requesting this, Bellone recommends its approval so that we can meet the print catalog deadlines. Passed unanimously.

b. **Committee Memberships -- Mission Statement and GE Learning Outcomes Committees**

Jeff Seitz had sent forward the following list of recommendations from the College of Science members of the GE Learning Outcomes Committee subgroups:
- Social Sciences—Teresa Gorman
- Science—Jeff Seitz
- Humanities—Luther Streyer
- Lifelong Understanding—Laura Marschall

The other Colleges and the Library are still working on this.

Claus raised the issue of the order of the committee meetings. Should they be sequenced, i.e., does the mission statement need to be written before the outcomes committee can begin its work? After much discussion, which included AVP Bellone reading the relevant section from Executive
Order 595, the committee agreed that with slight amendment, this might well serve as our mission statement.

M/S (Claus/Cason) that a slightly amended version (included below) of the Objectives of the CSU General Education Breadth Requirements be adopted as our GE Mission Statement. Passed unanimously. The Committee also stipulated that this recommendation should go forward with the following note: Assuming the Senate passes this, it will be unnecessary to have a Mission Statement Committee and CIC has, therefore, suspended its formation.

From Executive Order No. 595

III. Objectives of CSU General Education Breadth Requirements

Cal State Hayward
General Education
Mission Statement

The Cal State Hayward General Education-Breadth Requirements Program are to be designed so that, taken with the major depth program and electives presented by each baccalaureate candidate, they will assure that graduates have made noteworthy measurable progress toward becoming truly education persons for a diverse society. Particularly, the purpose of these requirements the General Education Program is to provide means whereby graduates:

A. will have achieved the ability to think clearly and logically, to find information and examine it critically, to communicate orally and in writing, and to reason quantitatively;

B. will have acquired appreciable knowledge about their own bodies and minds, about how human society has developed and how it now functions, about the physical world in which they live, about the other forms of life with which they share that world, and about the cultural endeavours and legacies of their civilizations;

C. will have come to an understanding and appreciation of the principles, methodologies, value systems, and thought processes employed in human inquiries.

The intent is that General Education Breadth Requirements Program is planned and organized to enable students to acquire abilities, knowledge, understanding, and appreciation as interrelated elements, not as isolated fragments.
c. **Reconsideration of the Request for Approval for Philosophy 3536 to Area C4**
   The Departments of Philosophy and Economics have consulted on this course and there are no objections.
   M/S (A. Stoper/Cason) to approve. Passed unanimously.

9. **Adjournment.** The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Kristin Ramsdell, Recorder