CALIFORNIA STATE UNIVERSITY, HAYWARD
COMMITTEE ON INSTRUCTION AND CURRICULUM

Approved as amended

Minutes of the Meeting of May 5, 2003

Members Present: Carl Bellone, Peter Claus, Sharon Green, Fung-Shine Pan, Kristin Ramsdell, Jeff Seitz, Arnie Stoper, Emily Stoper, David Stronck, Alison Warriner (Chair)

Members Absent: Solomon Cason

Visitors: Jacki Anderson, Brenda Bailey, David Bowen, Jean Easterly, Robert Goode, Laura Marshall, Rosanne Moore, Sally Murphy, Julia Norton, Sue Opp, Barbara Paige

The meeting was called to order at 2:45 p.m.

1. Change in Agenda
   E. Stoper proposed that we postpone all reports except GE. Chair Warriner indicated that there were several time-certain items on the agenda (Discontinuance of the MS Program in Nursing at 3:15 and the New Credential Program in Special Education Internship at 3:40). Murphy added two items from the GE subcommittee to the agenda under new business (Engineering 3140, Engineering Economy, and the Transfer Pattern recommendation). Two additional items, Philosophy 3536 and Political Science 3445, were also added under New Business. Items b., c., and d. under Old Business were also postponed to a future meeting. The Agenda was then approved with the additions as noted.

2. Approval of the minutes of the April 21, 2003, meeting
   The minutes were approved 9-0-0.

3. Report of the Chair
   Chair Warriner had no report other than to remind the committee that we had agreed to stay until we had finished the agenda.

4. Report of the Associate Vice President, Academic Programs and Graduate Studies
   AVP Bellone had no report.

5. Subcommittee Reports
   a. Writing Skills—Postponed
   b. General Education—S. Murphy reported that the committee had met and the items have been placed on the agenda and can be discussed as they come up.
   c. Technology and Online—Postponed
7. **Old Business**
Chair Warriner mentioned that the discussion and all the documents dealing with the General Education Review are posted on Blackboard under Senate, not CIC.

a. **General Education Review—Review of the G. E. Subcommittee proposal for the G. E. Program.** (See attached memo for action items for a key to the ten issues listed below).

1. a. Chair Warriner mentioned that she had talked to Frank Martino about the possibility of transferring the sophomore cluster money to the freshman clusters. He is in favor of this in principle, and if the budget allows, he would support it. However, given the current budget situation, there was general agreement that we should assume that we might not get the transferred funds this year, but since there is administrative support for the concept, we might get the money at some time in the future.

Chair Warriner read the comments from the open meeting relating to this action item, and there was much thoughtful, serious discussion on all sides of the issue. Letters by John Carnahan (English) and Tom Hird (Theatre) were among those referenced. Issues about the complexities of this motion and the impact on advising and the difficulties students might have if they wanted to switch clusters were also raised. The committee still agreed with the content of this recommendation; however, the wording of this action item was found to be confusing to a number of people. A collaborative effort on the part of the committee resulted in the following revision:

“…to recommend that the freshman clusters continue and be linked to skills courses. Each cluster would include courses from one, two, or three of the broad areas of the Sciences, Social Sciences, or Humanities. During the sophomore year, students will be permitted to choose from a list of lower division courses that may or may not be linked.”

The committee unanimously voted to amend this action item with the new wording. 9-0-0.

At 3:15 the committee considered the following time-certain item:

8. **New Business**

d. **Discontinuance of MS Program in Nursing (Geriatric Nurse Practitioner Program)**
MSP (E. Stoper/Claus) to approve this discontinuance. 9-0-0.
Since several faculty members who were going to speak to some of the New Business items were already present, the committee decided to take the following items out of order.

**g. Request for Engineering 3190 (Cross-listed with Psychology 3190), Human Factors Engineering to Area E, Lifelong Understanding/Capstone, effective Fall 2004.**
MSP (E. Stoper/Pan) to approve. 9-0-0.

**h. Modification Request for Engineering 3140 (to be cross-listed with Economics 3140), Engineering Economy, and to satisfy Area D4.**
MSP (Claus/Seitz) to approve. 9-0-0.

**e. Request to substitute Biology 1003 for Chem 1103 in the Interdependence of Chemicals, Living Things, Energy Clusters.**
MSP (Seitz/Stronck) to approve. 9-0-0.

At 3:40 the committee considered the following time-certain item:

**c. New Credential Program in Special Education Internship, Level I Education Specialist Programs in Mild/Moderate and Moderate/Severe Disabilities**
This item generated a lot of discussion, partly because of its apparent similarity for existing credential programs and because it will require nearly 3 additional faculty positions (about 100 WTU’s). Jacki Anderson and Jean Easterly explained that even though much of the coursework is similar since it is an internship program and therefore, the CTC requires that it go through as a separate program. The need for special ed teachers is dire and this course is specifically aimed at serving people already working in the field but don’t have the official credentials. MSP 8-0-1.

7. **Old Business**

**a. General Education Review—Review of the G. E. Subcommittee proposal for the G. E. Program (continued)**

1. **b.** Chair Warriner read the comments from the open meeting about this item, generating a lively, thoughtful discussion on the ideal configuration of the clusters. Some felt that it would be ideal, but probably too costly, to have all courses offered at the same time to allow for real integration; others commented that structure alone might not guarantee integration, that true integration happens because faculty are interested, not just because of the structure. Several representatives from Science mentioned that because science is very linear, building progressively, this kind of structure
wouldn’t necessarily work for them. Based on the discussion, E. Stoper moved to amend this item to say that “all clusters must have a strong plan to integrate the three courses.” This passed 9-0-0.

1. c. Finalized at April 21, 2003, CIC meeting.

1. d. Finalized at April 21, 2003, CIC meeting.

2. The Committee agreed on this item at the April 21, 2003, CIC meeting.

3. MSP (Claus/E. Stoper) 9-0-0 to revisit this item. There was discussion of the wording of the motion and the structure of the proposed committee. It was felt that G. E. is a university-wide issue and since that is the case, S. Murphy felt it would be a mistake to structure the lower division learning outcome committees in such a way as to assume that these are the purview of the experts. Expertise is for the majors, not for G. E. and everyone needs to be involved. S. Green mentioned that all different perspectives were needed and Ramsdell felt that the Library should be part of the conversation and needed to be represented on the committees, as well. D. Stronck brought up the issue of limited faculty. There was some concern that people not in the discipline are writing the learning outcomes. Warriner said she would like to see people from each college on each area subcommittee and the following two configurations were proposed and put on the board. These would essentially be one committee that would have subgroups.

<table>
<thead>
<tr>
<th></th>
<th>A Option</th>
<th>B Option</th>
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<tbody>
<tr>
<td>Humanities</td>
<td>3  2 colleges</td>
<td>5  4 colleges + library</td>
</tr>
<tr>
<td>SS</td>
<td>3  2 colleges</td>
<td>5  4 colleges + library</td>
</tr>
<tr>
<td>Science</td>
<td>3  2 colleges</td>
<td>5  4 colleges + library</td>
</tr>
<tr>
<td></td>
<td>1  Library</td>
<td>1  GE Director</td>
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Warriner called for a vote between A and B. The result was 6 to 3 in favor of B.

4. This item was not discussed and remains as originally agreed upon.

5. Chair Warriner read comments from the open meeting about this item. Lengthy discussion ensued. Some members wanted to have both a science and a capstone requirement but were concerned about the number of units. B. Paige represented the ALSS chairs who are not in favor of this action item. Seitz pointed out that
Science is part of a liberal education; Claus favored the capstone because it combines two areas. Pan felt science literacy is important and the capstone should be left to the majors. A number of members commented that our students need more science, and this is our one opportunity to reach the transfer students. Murphy reminded the committee that the current situation is the result of old political decisions and made the following points: 1) CSUH is one of 2 or 3 CSU campuses that does not have an upper division science GE requirement and it is not a barrier to graduation on other campuses. 2) The balance among the Social Sciences, Humanities, and Sciences is currently missing and should be corrected. B. Paige said she supports the capstone and will take CIC’s recommendation back to the chairs. MSP (Seitz/Green) 7-1-1 to reaffirm this action item.

6. E. Stoper felt that there should be some background information on what this item means when it goes to the Senate. She volunteered to work on this. The committee agreed that this item is fine as it stands.

7. MS (Seitz/A. Stoper) to replace the “advanced writing” with “numeracy and quantitative analysis” in this item. After some discussion the item was approved 8-0-1.

8. After lively discussion, the committee chose to leave this item as it stands.

9. The committee left this item as it stands.

10. The committee left this item as it stands.

b. Academic Standards. Postponed
c. Referral regarding Hybrid Courses. Postponed.
d. Referral regarding Course Proposal/Course Modification Forms Postponed

8. New Business

a. Discontinuance of Adapted Physical Education Credential
   MSP (Stronck/Green) to approve. 7-0-0.

f. Request for Approval for Philosophy Courses to Area E, Lifelong Understanding for Transfer Pattern
   Philosophy 3151, 3152, 3153, 3331, 3332, 3341, 3335.
   MSP (Claus/A. Stoper) to approve. 7-0-0.
i. Request approval for Political Science 3445, Bureaucratic Politics and Administrative Law, to Area D4.
   MSP (Seitz/Green) to approve 7-0-0.

j. Request for Approval for Philosophy 3536 to Area C4.
   MSP (Green/Stronck) to approve. 7-0-0.

k. Request for the extension of the current G.E. program for the 2003-2004 academic year.
   MSP (A. Stoper/Green) to approve. 7-0-0.

l. Request from the G.E. subcommittee to make the Transfer Pattern the same as the Native Pattern.
   MSP (Seitz/A. Stoper) to approve. 8-0-0.

9. Adjournment. The meeting adjourned at 5:50 p.m.

   Respectfully submitted,

   Kristin Ramsdell, Recorder

revised action items are attached
ACTION ITEMS  (Revised 5/5/03—CIC)
At its meetings in February, 2003, after 18 months of deliberations, CIC adopted a series of motions regarding the Lower-division and Upper-division G.E. program in response to its charge of a five-year review. After feedback from the university community, CIC revisited the motions and on May 5, 2003, issued this final draft of recommendations.

1. Action Items
   a. M/S/P (Seitz/E. Stoper) 7-0-1 to recommend that the freshman clusters continue and be linked to skills courses. Each cluster would include courses from one, two, or three of the broad areas of the Sciences, Social Sciences, or Humanities. During the sophomore year, students will be permitted to choose from a list of lower division courses that may or may not be linked.
   b. M/S/P (E. Stoper/Claus ) 9-0-0 to recommend that all clusters must have a strong plan to integrate the three courses.
   c. M/S/P (Ramsdell/E. Stoper) 8-0-0 to recommend the removal of GS1013, General Education Activities III, and add one unit (for a total of two) to LIBY 1010, Fundamentals of Information Literacy. Special sections of GS1013 may be offered for students who are on academic probation, in the Honors program, in health/biosciences, or interested in service learning.
   d. M/S/P (E. Stoper/A. Stoper) 8-0-0 to recommend that all clusters show high collaboration and be supported by such things as: workshops for instructional faculty with stipend, administrative and clerical support, enhanced teaching units, and promotion-tenure-retention credit.

2. M/S/P (E. Stoper/Cason) 8-0-0 to create a committee to write a G.E. mission statement. This committee shall consist of two members from each of four Colleges of the University, one representative of the Library, one staff member who is also a GE advisor), one student appointed by Associated Students, and the G.E. Director. At least one member must also be a member of CIC.

3. M/S/P (E. Stoper/Claus) 8-0-0 to recommend that after the mission statement is formed, to create a new committee to write learning outcomes for the three areas of Humanities, Social Sciences, and Science. The committee will have three separate subgroups, one for each of the three areas; the membership of each subgroup will include one representative from each of the four colleges and the Library, plus the G.E. Director.

4. M/S/P (Seitz/Stronck) 8-0-0 to request that the lower-division General Education application of all areas (B, C, D, F, and G) be reviewed by the G.E. Subcommittee, the CIC, and the Academic Senate.

5. M/S/P (Seitz/Stronck) 8-0-0 to recommend that upper division G.E. requirements in areas C, D & E (Humanities, Social Sciences, & Capstone) be replaced with
upper division area B, C, and D (Sciences, Humanities, and Social Sciences) courses.

6. M/S/P (Seitz/E. Stoper) 8-0-0 to recommend that the requirement of life-long learning, as described in EO 595, be a possible overlay for upper-division G.E. courses.

7. M/S/P (Seitz/A. Stoper) 8-0-1 to recommend that upper division G.E. science courses include numeracy and quantitative analysis, information literacy, and critical thinking.

8. M/S/P (Ramsdell/Pan) 6-0-2 to recommend that all upper-division G.E. courses requiring advanced writing be capped at 35.

9. M/S/P (Green/Seitz) 10-0-0 to recommend that A2 (ENG 1002 Expository Writing II) be made a prerequisite for all the upper-division G.E. courses.

10. M/S/P (Claus/Green) 10-0-0 to recommend that A3 (Critical Thinking) be made a prerequisite for upper-division G.E. courses.