Minutes of the Meeting of January 28, 2003

Members Present: Cal Caplan, Alex Cassuto, Stevina Evuleocha, Julia Norton, Hank Reichman, Don Sawyer, Emily Stoper, Alison Warriner, Don Wort

Members Absent: Dee Andrews, Jennifer Laherty, Norma Rees

Visitors: Hadi Behzad, Carl Bellone, Jay Colombatto, Mark Karplus, Frank Martino, Michael Schutz, Joe Zelan

1. Approval of the agenda

M/S (Caplan/Stoper) to approve.

Chair Wort added two items to the agenda, replacement for Joy Andrews on CIC for the Winter Quarter and a replacement for Hadi Behzad on CIC for the Winter Quarter.

Agenda approved as modified.

2. Approval of the minutes of the meeting of January 7, 2003

M/S/P (Sawyer/Norton)

Professor Reichman asked that the minutes be corrected to show:
   ?? Page 1, Reports, A: ARC 77 should be corrected to read ACR 73.
   ?? Page 2, item 8: Hank should be changed to Reichman.

Minutes were approved as amended

3. Reports

A. Report of the Chair

Chair Wort reported that:
   ?? The Statewide Academic Senate met last week.
   ?? He was not selected to be one of the finalists for the position as Faculty Trustee. He thanked those who supported him.
   ?? There will not be a meeting next week.
   ?? On February 13 the chairs of the campus Academic Senates will meet in Long Beach.
   ?? XCOM has approved the advertisement for the position of Dean of the Contra Costa Campus. All faculty members have been selected. Martino reported that Jim Kelly has been selected to be the Presidential appointee.
B. Report of the President

President Rees was at a meeting of the campus Presidents in Long Beach. Martino mentioned that his personal opinion on the budget is that the best we will do is the Governor’s proposed budget. He mentioned that, doing some basic calculations, the proposed budget will cost CSUH around $7.5 million out of our current budget of just over $100 million.

C. Report of the Statewide Academic Senators

Senator Caplan reported on a number of issues.

?? The Faculty Trustee Nominating Committee selected three candidates for the CSU Senate to consider in March: Gene Dinielli, Kathleen Kaiser and Jacquelyn Kegley.

?? CSU VP David Spence met with the Senators and expressed concern with student graduation rates. The CSU wants students to graduate more quickly. The six-year graduation rates are around 60%. Furthermore, graduating students average 144 semester units compared to the 120 units required as a minimum. The Office of the Chancellor will do whatever it can to expedite graduation. Martino and others suggested that the ten-year graduation rate be used since this is a more common benchmark in academia.

?? The Student Readiness Report showed improvement in Math and English readiness. Compared to 1998 the level of readiness in both areas increased from 32% to 49%. Math preparedness increased from 54% to 63%. The study also indicated that reading skills have declined from 54% to 51%. The Office of the Chancellor hopes to begin using the 11th grade tests to see if students are ready for the CSU. If they do not meet the standards they would have an additional year to meet the standards.

Stoper commented that low rates of graduation are probably healthy when admission standards are almost non-existent. Reichman mentioned that each of the issues elicited substantial discussion at the meeting.

?? A Faculty Workload Study was also presented. This study indicated that CSU professors work harder than the average at comparable institutions. Faculty, in general, are less satisfied with their work. Effective teaching is not rewarded in the CSU system.

?? The new method to apportion seats on the Statewide Academic Senate was discussed. This will give a minimum of two seats to each campus. If a campus has an FTEF> the CSU average FTEF it will receive additional seats.

Senator Reichman also reported on a number of issues.

?? The Academic Senate heard a report from Karen Yelverton-Zamarripa, Assistant Vice Chancellor, Government Affairs. Commenting on the budget, she felt the situation in Sacramento was depressing and seconded the feeling that the best the CSU will do is to keep what the Governor has placed in his proposed budget.

?? A report on the general state of department chairs showed that they are mostly home grown, have little preparation and are not given clear expectations of performance.

?? The Senate has sent a message to the Chancellor urging that if money needs to be cut it be cut directly out of the budget rather than reducing the budget by raising the target SFR. The Senate did not want the higher SFR institutionalized feeling it will be easier, when the economic situation in the state improves, to increase the CSU budget rather than having to push for increased funding through a lower SFR.
The Senate expressed concern that, in periods of tight budgets, departments and programs may be suspended, eliminated or dissolved to save money. The Senate urged campuses to develop criteria for these possibilities before placing a department or program in jeopardy.

Reacting to an issue that had arisen at SFSU, the Senate advocated that, whenever outside funding for a program is received by a University, the location of the program within the University should be decided by the faculty.

There was a first reading on Campus Policy on Electronic Communication. The policy seeks to determine the circumstances whereby someone has a legal right to read electronic transmissions of faculty, staff and students. The policy urges greater privacy than is currently provided in Federal law. Wort said he would refer this to FAC.

4. Appointments:
  - M/P (Stoper) to appoint Bill Langan to replace Paul Bassen on the Senate, Winter 2003.
  - M/P (Stoper) to appoint Tom Hird to replace Terry Jones on the Senate, Winter 2003.
  - M/P (Stoper) to appoint Jeff Seitz to replace Jennifer Laherty on the Senate, Spring, 2003.
  - M/P (Stoper) to appoint Sherman Lewis to replace David Baggins on the Senate, Spring, 2003.
  - M/P (Warriner) to appoint Sharon Green to replace Hadi Behzad on CIC, Winter, 2003.

XCOM discussed the issue of missed Senate meetings and what seemed like an unusual number of replacements.

M/S/P (Cassuto/Caplan) to refer these issues to FAC. Also referred is the issue of eligibility to serve on the Senate for those who have served as replacements.

5. Approval of Preliminary List of Self-Nominations for Winter Quarter University-wide Election

This was done by XCOM at the end of the special meeting of the Academic Senate, Jan 21, 2003.

6. 02-03 FAC 2 Proposed Membership of the Subcommittee on Lecturers

M/S (Warriner/Norton)

Reichman was concerned with the lack of senior faculty on the committee. In particular, he was concerned with the membership of the tenured and tenure track faculty. He felt it was best to have a department chair on the committee.

Karplus informed XCOM that Bruce Trumbo will be ex-officio member of the committee since he is the chair of FAC. According to Karplus, Trumbo will be attending all of the meetings of this subcommittee.

Norton moved to add Trumbo’s name to the list of members of the subcommittee. This was taken as a friendly amendment.

Motion passed as amended.

7. 02-03 CIC 10, Application of History 4032, Introduction to Public History, to G.E. Area C4 for the 88/96, 96/98 and transfer G.E. Patterns

M/S/P (Reichman/Norton) to forward to the Academic Senate.
8. Resolution Regarding Post-Tenure Review

M/S (Reichman/Caplan) to refer to FAC.

Stoper asked if this was a general issue or a means of addressing concern about a particular faculty member. Warriner wondered who decided/defined what a poor rating was? Caplan felt the issue should be discussed in FAC rather than by XCOM. Cassuto mentioned that the current post-tenure review policy has no force. This would give some strength to the policy. Stoper suggested that FAC consider the question broadly. Reichman agreed that there is room for discussion and review of the policy.

Motion passed.

9. Integrated Marketing Report

Jay Colombatto gave an excellent presentation on the progress CSUH has made in creating a brand image and in disseminating the CSUH story to the public through advertising in print, radio and television.

10. Reports-Order and Time Limitations

Evuleocha felt there was some benefit to limiting the length of reports. Reichman felt that time limits were unnecessary since there are times when there is no report and times when reports have substantive issues that should be presented. He suggested that any issues in a report that elicit substantial discussion should be made an agenda item either at this meeting or at the next meeting. Evuleocha suggested that copies of reports to XCOM might shorten discussions. Wort suggested that, in the interest of flexibility, no specific time limitations be imposed.

11. Adjournment

M/S/P (Caplan/Sawyer) to adjourn.

Respectfully Submitted
Alex Cassuto, Secretary