EXECUTIVE COMMITTEE of The ACADEMIC SENATE
Approved as corrected

Minutes of the Meeting of May 13, 2003

Members Present: Dee Andrews, Cal Caplan, Alex Cassuto, Stevina Evuleocha, Karina Garbesi, Hank Reichman, Don Sawyer, Emily Stoper, Alison Warriner, Don Wort

Member Absent: Julia Norton, Norma Rees

Visitors: Carl Bellone, Joy Bhadury, Stan Clark, Susan Correia, Robert Good, Mark Karplus, Michael Lee, Mack Lovett, Tom McCoy, Saeid Motavalli, Sonjia Redmond, Jeff Seitz, Ted Stolze, Bruce Trumbo

1. Approval of the agenda

M/S (Sawyer/Warriner) to approve.

Wort added an additional document, CIC 33 to item 16, making this item 16 b and CIC 12 item 16 a. He noted that a handout and short statement were added to item 18 and should be added as an amendment when the item is considered. Wort also noted a small typo in item 4. The previous AALO was Charlotte Perry not Barbara Paige. Finally, he noted that Lee, chair of CAPR, had a time constraint and requested that CAPR’s one item, item 17, be moved up to item 6, with corresponding renumbering of items.

Stoper asked that CIC 30 (agenda item 15) be considered before CIC 20 (item 6).

Agenda was approved as modified.

2. Approval of the minutes of the meeting of April 22, 2003

M/S/P (Warriner/Stoper)

Warriner noted a couple of typos and indicated she would forward them to Correia rather than take the time during the meeting.

Minutes were approved with Warriner’s pending corrections.

3. Reports:

A. Report of the Chair

Chair Wort reported on the schedules for Excom and Senate for the rest of the year. Senate meets on May 20 and June 3 while Excom will have its last meeting on May 27. He also reported the results of the lecturer election; Mark Karplus and Michael Schutz were elected Senators by their constituency.

Wort asked for discussion on the ballot that will be sent out asking faculty to vote on a change in the bylaws. In particular he wondered if the second part of the ballot, asking for waiver of normal election procedures, was necessary since two of the colleges, CBE and CSC reported they did not need the waiver to administer the election. Reichman strongly recommended that this
part be included since ALSS would need the normal procedure to run the election unless there is an affirmative vote to waive. Caplan inquired if we needed 50% of the faculty voting on the second part. Reichman answered no since this was just an ordinary vote, not a vote to change the bylaws. The first part will need a 50% voter turnout. Garbesi was worried that the second part of the ballot might imply something underhanded to some faculty. She felt that its removal would increase the chances of approval of the bylaw change. Stoper responded that this was not the case and that the ballot should go forward as proposed.

B. Report of the President

President Rees was not present and no report was offered.

C. Report of the Statewide Academic Senators

Senator Caplan provided information on a number of issues considered by the Statewide Academic Senate (SAS).

- Christy Jensen provided the SAS with an initial report on the state of graduate and post-baccalaureate education. The first draft will be ready at the end of June.
- CPEC reported that salaries in the CSU were well below comparison institutions. Caplan handed out the comparisons to Excom.
- Teacher preparation and integrative programs are again under the gun. (SB 81) Last year the legislature considered a bill to establish an undergraduate major in education. This bill was not voted into law. This year a similar bill has been withdrawn but can be brought back at any time. The CSU has promised to develop a program for teacher education. Three resolutions were passed by SAS. The first asks the legislature to refrain from regulating curriculum in the CSU. The second is that the CSU will actively control the number of units. Finally, the implementation of integrative programs should be delayed until 04-05. These resolutions are going to be presented to the board on Friday. Caplan reported that the SAS was very worried that if the teacher education bill passed it would open the door to legislative involvement in the curriculum of other subjects/majors.
- The Workload Study report indicated that the average number of hours worked by CSU faculty is 50.28/week, compared to 47.25 for comparison institutions. The report advocates increasing faculty productivity and creativity without increasing workload.
- The Faculty Flow report (a report on retention and hiring practices in the CSU) provides a summary of best practices in the CSU. A number of surveys were conducted. Caplan reported that the number one reason new faculty selected a CSU campus for employment was location. The number one reason potential faculty did not select a CSU campus was also location. Caplan suggested this report be distributed to appropriate faculty committees. Wort, who was a member of this committee two years ago, reported that the biggest factor causing potential faculty to reject the CSU is the size of the teaching workload.

Senator Reichman mentioned that both of these reports are available on the web. He also reported on two items of interest.

- SAS passed a resolution on CMS. It advocates halting implementation of the project. Reichman felt the proposal was weaker than he would have liked to see passed and not as strong as the SAS-FAC resolution.
- SAS also passed a resolution concerning budgetary priorities. This resolution places highest importance on students receiving a quality education and calls upon the universities to refrain from admitting students where the legislature has not provided funding.
- In addition, Reichman reported on an ethics bill proposed by State Senator Burton (SB971). This would require all faculty to report to their campus the extent of their outside income
producing activities. This bill was proposed to avoid conflict of interest. The CSU supports this bill, while the CFA opposes it. This legislation, if passed, would require a state agency employing a state employee from another agency actually contract with the employee’s agency rather than the employee directly. This means that all normal state employee deductions will be taken from the salary of the state employee.

• Finally, Reichman reported on the address Chancellor Reed made to the SAS. Reed defended CSU for 40% of the speech, but the remaining 60% was a diatribe against the CFA and the other unions representing CSU employees. He completely misstated CFA’s salary requests and violated the agreement made between CFA and the CSU that no reopening bargaining issues were to be made public.

Wort asked if the SAS is opposing the Burton bill. Reichman answered that no resolution was proposed although his sense was that the senators opposed the bill.

4. Appointments and Nominations:
   a. M/S/P (Reichman/Andrews) to appoint Nan Maxwell and Don Sawyer to the Budget Advisory Committee for two years. If the bylaws amendment is passed the members of the new budget committee will be the representatives of the faculty on BAC.
   b. Affirmative Action Liaison Officer. Item deferred until the next meeting.
   c. University Honors Program Director. Item deferred until the next meeting.
   d. SEM Workgroup regarding student retention. Item deferred until the next meeting.
   e. Fairness Committee replacement for Pauline Kelzer, Spring ‘03.
      M/S/P (Stoper/Caplan) to appoint Hillary Holz for the spring quarter.

5. Report of the Affirmative Action Liaison Officer and the Faculty Diversity and Equity Committee
   Item deferred until the next meeting.

   Stoper reminded Excom that these reports were to have been presented on the first meeting of Excom in the spring quarter. Written reports were also supposed to be provided. She advocated stricter application of the reporting rules in future years.

6. Postponed until after item 15

   M/S (Stoper/Cassuto) to forward to the Academic Senate.

   Stoper commented that this proposal had not been forwarded to the Department of Economics.

   M/S/P (Caplan/Warriner) to refer back to CIC for consultation with the Department of Economics.

   Caplan indicated that he had received four calls in the past week from departments that are changing parts of their programs, which might have an impact on KPE. He feels this is creating a backup in the approval process.
8. 02-03 CIC 22, Application of POSC 3445, Bureaucratic Politics and Administrative Law, to the G.E. Area D4 for the 1998/03 G. E. Pattern

M/S/P (Reichman/Stoper) to forward to the Academic Senate


M/S (Warriner/Stoper) to forward to the Academic Senate.

Caplan worried about micromanaging on a course-by-course substitution basis. Warriner responded that this was being considered because it involves cluster patterns. Good added that Physics has dropped the third Chemistry course from its major and Biology seemed the optimum substitution. Reichman added that this change brought the cluster more in line with the intent of clusters; clusters should include courses from more than one department. Stoper commented that this would put BIOL 1003 into two clusters. She felt this was not a good idea but would not oppose the change.

Motion passed.

10. 02-03 CIC 24, Application of ENGR/PSYC 3190, Human Factors Engineering, to Area E, Lifelong Understanding for the 98/03 G.E. Pattern

M/S/P (Sawyer/Garbesi) to forward to the Academic Senate.

11. 02-03 CIC 25, Application of ENGR/ECON 3140, Engineering Economy to Area D4 for the 98/03 G.E. Pattern

M/S/P (Warriner/Reichman) to forward to the Academic Senate.

12. 02-03 CIC 26, Extension of the Current General Education Program Through the 03-04 Academic Year

M/S/P (Stoper/Garbesi) to forward to the Academic Senate.

13. 02-03 CIC 27, Proposed Decrease of Total Units for the Special Major B.A./B.S. Degrees

M/S (Warriner/Caplan) to forward to the Academic Senate.

Garbesi wondered if it might be appropriate to consider all department changes together since there will be others in the same situation. Bellone responded that this will not be necessary for other departments but is necessary for special majors, which are, by definition, interdisciplinary.

Motion passed.

14. 02-03 CIC 28, Proposed Increase in the Unit Range for the Special Major, B.S., from 54–93 to 54–102

M/S/P (Warriner/Evuleocha) to forward to the Academic Senate.
15. 02-03 CIC 30, Proposed Change in the Transfer General Education Transfer Pattern

M/S (Stoper/Warriner) to forward to the Academic Senate.

Reichman felt that this was long overdue. Caplan asked if Degreeworks will be working for all schools and all courses. Bellone said that he expects Degree Works to be ready by the time this document becomes effective but there will likely be a number of hand-worked entries. There is no relationship between CMS and Degree Works; they are two separate programs.

Motion was approved.

Caplan was disturbed that faculty governance creates a certain procedure, but if it cannot be done from a technical standpoint, it is not brought back to the faculty for consideration. Stoper responded that we are approving the change but we cannot force the administration to adopt or incorporate this change.

At this point excom considered item 6.

6. 02-03 CIC 20, Application of PHIL 3151, Environmental Ethics, PHIL 3152, Biomedical Ethics, PHIL 3153, Biology and Ethics, PHIL 3331, History of Science, PHIL 3332, Philosophy of Science, PHIL 3335, Science, Technology and Value, PHIL 3341, Philosophy of Cognition and Artificial Intelligence to Area E, Lifelong Understanding for the 88/96 and Transfer G.E. Patterns.

M/S (Warriner/Garbesi) to forward to the Academic Senate.

Responding to a comment by Stoper, Reichman pointed out the there is a time differential between CIC 20 and CIC 30. The former is applicable now; the latter is not applicable until 2004. Stoper then asked if Philosophy was being given special treatment. Will these changes have to be noted on transcripts by hand if Degree Works doesn’t? Bellone responded affirmatively although he expects Degree Works to work. Garbesi commented that departments that feel certain courses are qualified for inclusion in G.E. should not feel restricted from inclusion by technological difficulties. Bellone clarified the discussion by noting that all of these courses are upper division courses and can only be applied to students transferring with enough units to be considered at least second quarter juniors.

Motion passed.

Based upon current discussion and discussion from the previous executive committee meeting M/S/P (Stoper, Evuleocha) to refer to CIC the idea to automatically make the upper division G.E. approval retroactive to previous catalogs.

16 a. 02-03 CIC 12, Five-Year Review of General Education

M/S (Warriner/Stoper) to forward to the Academic Senate.

Reichman believed that the action requested, “that the Academic Senate Approve the Action Items to Revise the General Education...”, could not be valid. The Senate cannot approve action items. He argued for the elimination of the phrase “the Action Items to” and change “revise” to “revision of.” This was accepted as a friendly amendment by Excom. He then asked that the
second sentence on page two, under action items, be deleted. The action requested from the Academic Senate is approval of the last three white pages of the document. This was also taken as a friendly amendment.

Andrews wished to change the wording of the heading of the first white page. Instead of action items this would be called Summary of CIC Action Items. The second white page’s heading would be changed to Proposed Revision of General Education for the 21st Century CSUH. She also suggested that the old CIC document number be included (96-97 CIC 24) and that the last title be Proposed “Changes in” the CSUH GE Pattern… and that the headings on back-up pages correspond with these title changes.

Correia commented that the documents have already been duplicated and these are significant changes. She suggested a BEC incorporating the proposed changes. Reichman argued that the Senate should have the documents as they are sent from Excom. If Excom determines a document must be changed, it should be and it should be done properly. However he did feel that his proposed change could be done by hand in ten minutes. Andrew’s changes could be made on the floor of the Senate.

Sawyer complimented the committee but felt that many of the original aspects of G.E. were never implemented. He felt that it is too soon to change the GE program. At this point the Parliamentarian determined that Sawyer was out of order since he was discussing substantive issues that are not part of Excom’s domain.

Andrews changed the discussion by pointing out that the upper division requirements state that 12 units are required but 16 units are listed. The discussion pointed to the overlap of lifelong understanding, but the overlap is not required. It was agreed to move the last part of the requirements to another section of the document. Reichman, returning to his previous argument after trying to fix that part of the document, believed that a clean copy with all changes should be given to the Senate. Caplan pointed out another mistake; “and second year students” must be eliminated from the G.E. description on page 2 of the white pages. He also expressed concern that departments that are not part of B4, C4 or D4 but have courses that would fulfill lifelong understanding are effectively closed out of the upper division G.E. package. Stoper felt that a new process of approval for lifelong understanding will need to take place. The current proposals mandate that learning outcomes be designed for each course included in the G.E. package. New committees will do this. Caplan persisted in pointing out that the new upper division package is closing out many departments who were formally providing service courses. Reichman, resuming the corrections of the document (page 2, white), wondered how enforcement of skill level requirements could occur. He suggested that the entire phrase “enforcement of skill level requirements for progression in General Education” be stricken and the word “requirements” be added. Wort promised to provide a clean copy of the document to the Senate.

Motion passed as corrected and amended.

16 b. 02-03 CIC 33, Proposal for Two New Ad Hoc Subcommittees of CIC

M/S (Sawyer/Warriner) to approve.

Reichman began the discussion by supporting the notion that learning outcomes are not what is needed; what is needed are the criteria for determining what are G.E. courses. He also felt the mission statement was not necessary and, in fact, duplicates state policy. Stoper disagreed. Assessment is the key to an effective G.E. program and learning outcomes are necessary for proper assessment. Warriner agreed with Stoper, arguing that assessment would make the G.E. program more embedded in the university. While she agreed with Reichman that criteria for
selection of G.E. courses is necessary, she felt this would emerge from the definitions of learning outcomes. The outside reviewer for the G.E. program said repeatedly that we needed both. Stoper moved to divide the motion, considering each committee individually. Wort asked for approval to extend the meeting an additional ten minutes. This was agreed to M/S/P (Warriner Evuleocha).

A vote for the first subcommittee ended in a 4-4 tie. Chair Wort broke the tie by voting yes. Stoper suggested an amendment to change the composition of the learning outcomes subcommittee. The motion died for lack of second.

Caplan, wishing to spotlight the independent function of lifelong understanding, asked that the second subcommittee have four subgroups, one for each of the areas B4-D4 and one for lifelong understanding. This was taken as a friendly amendment. Stoper commented that she has trouble picturing what learning outcomes might be. Warriner suggested letting the subgroups decide. The vote for the second subcommittee was 5-2 with one abstention.

After the vote, Reichman suggested adding the words content criteria between the words write and learning in the second line of the description of the second subcommittee. Sawyer seconded. This was considered a friendly amendment. Motion passed.

17. 02-03 CAPR 7, Criminal Justice Five-Year Review

M/S/P (Sawyer/Evuleocha) to forward to the Academic Senate.

18. 02-03 FAC 6, Policy on Periodic Evaluation of Temporary Faculty

M/S/P (Reichman/Stoper) to forward to the Academic Senate as amended in the handout.

19. FAC response to the change regarding E-mail Privacy was postponed.

Trumbo, Chair of FAC, commented that while no action was required now he was personally concerned that there is an IT committee that makes policy but does not report to faculty government. These policies can have profound effects on instruction and faculty and academic freedom. He would like Excom to look at this. Wort responded that he would put it on the list for next year.

20. Adjournment

M/S/P (Evuleocha/ Stoper) to adjourn.

Respectfully Submitted,
Alex Cassuto, Secretary