CALIFORNIA STATE UNIVERSITY, HAYWARD
Faculty Affairs Committee

Approved as presented

Minutes of the meeting of Wednesday, October 2, 2:40pm-4:50pm

Members Present:  B. Trumbo (Chair), L. Ramirez, E. Padilla, J. Clarence, M. Hedrick, R. Garcia, J. Lopus, V. Traversa, J. Bhadury (Secretary)

Members Absent: E. Barrett

Guests:  M. Strait (for C. Bellone).

Meeting began at 2:45pm

Chair welcomed everybody present to a new academic year.

The agenda was unanimously approved. Given below is a brief summary of the essential points of discussion at the meeting.

- **Item 1 of Agenda:** The committee decided that the job of the secretary would be assigned to members of FAC on a rotating basis in alphabetical order of their last names; hence, J. Bhadury was appointed the Secretary of the first meeting. It was decided that the a draft of the minutes would be circulated to all members and after all corrections were incorporated, the final version would be sent to C. Sexauer for official records.

  FAC decided that the Subcommittee on Lecturers would be chosen after the new CBA was finalized.

- **Item 6 of Agenda:** V. Traversa voiced several concerns from his experience as the Chair of the University Promotion and Tenure Committee during the academic year 2001-02. Among the issues of concern raised were:

  (a) In case of split votes at the departmental or school level, university Promotion and Tenure committee should be given both majority and minority opinions, so that the reasons for the split votes is made clear to them, as noted in the PTR document.

  (b) In some cases, the departmental and/or school committees are lacking in specificity in their assessments. For example, it is important for the University P&T Committee to know if the candidate being considered has applied for early tenure and/or promotion; such information was not explicitly available in all cases.
(c) The PTR document of CSUH presented differences from the CBA that were rectified by the end of the 2001-2002 academic year via FAC and the Academic Senate.

(d) There is no provision in the Promotion and Tenure document for a case where an administrator, who would ordinarily make a recommendation on a promotion from Associate to Full Professor, is an Associate Professor him/herself and is a candidate for promotion to Full Professor at the same time.

(e) R. Garcia suggested that a recent case in ALSS may require a discussion of circumstances in which a candidate may be considered for promotion but not tenure.

After these discussions, B. Trumbo announced that he would discuss these issues with D. Wort, the Chair of the Academic Senate, after the text of the new CBA is available and report what specific issues are being referred to the FAC.

- **Item 3 of Agenda:** D. Andrews, the Chair of FAC in 2001-02, gave a presentation to the FAC on the work done by the committee during that year. Her presentation is summarized in the report (please see attachment). She emphasized that there are some remaining issues, particularly with respect to the wording of the evaluation criteria of the part-time lecturers that need to be examined again by this year’s committee.

- **Item 5 of Agenda:** M. Strait, replacing C. Bellone, gave a presentation to the committee on the preparation being undertaken by CSUH departments and faculty for the next WASC Accreditation process under the new criteria that requires Outcomes Assessment - the gist of his presentation is present in the report attached with these minutes. He mentioned that with respect to the timeline shown in that report, CSUH is presently in the middle of Stage 1 of the preparation process.

- **Item 7a of Agenda:** After much discussion, the Committee unanimously voted to not accord voting rights to the Presidential Appointee to the FAC. V. Traversa and B. Trumbo would attempt to provide specific wording before the next meeting for amending the FAC Policies and Procedures document in this regard.

- **Item 7b of Agenda:** The Committee unanimously voted the following three members to the Subcommittee for the Selection of the Outstanding Professor:
  
  J. Lopus (SBE), M. Hedrick (SoS) and V. Helgen-Lenpesis (SEAS).

In addition, in accordance with FAC Policies and Procedures, the following would also be members of that subcommittee:
• Item 7c of Agenda: B. Trumbo presented to the committee the issue of the interpretation of the words “terminal degree” in the PT&R Document. He supposed that this issue is before us because of the request last year by the Nursing Department (approved in the Senate) to change the terminal degree from Ph.D. in nursing (which had been the terminal degree a few years ago) to M.A. in nursing. The ensuing discussion included issues of academic standards and difficulties in hiring. V. Traversa stated that as per prior practice, the words “terminal degree” have been interpreted as the highest degree conferred by any American university in a certain area. R. Garcia suggested that there should be no overall policy change governing the issue of terminal degree, but that requests for changes be made on a case-by-case basis, supported by adequate documentation by the School/School requesting the change(s). After the discussion, B. Trumbo suggested that all FAC members should investigate what was being done with regards to this matter in their respective departments and bring it to the FAC for future discussion.

Meeting adjourned a 4:50pm.

Respectfully submitted,

Joy Bhadury, Secretary