CALIFORNIA STATE UNIVERSITY, HAYWARD

FACULTY AFFAIRS COMMITTEE

Approved as presented

Minutes of the Meeting of December 4, 2002

Members present:  Bruce Trumbo (chair), Eileen Barrett, Joy Bhadury, Judy Clarence, Richard Garcia, Mike Hedrick, Jane Lopus, Efren Padilla, Vincenzo Traversa

Members absent:  Lettie Ramirez

Guest: Doug Huffman, A.C. E. Fellow

The meeting was called to order at 2:45 p.m.

1. Approval of the agenda: M/S/P 8/0

2. Approval of the minutes of the meeting of November 20, 2002: M/S/P 8/0 as amended. Bill Langen's recommendations from last year's FDEC will be added to the minutes.

3. Report of the Chair
?ExCom approved the composition of the PTR subcommittee and the Outstanding Professor subcommittee. A question was raised about appointing a library member to the PTR subcommittee. The FAC minutes of November 6 indicate that a name was to have been submitted to represent the library on this subcommittee, but the name was not included by ExCom. Further discussion on this was moved to 5-c.
?ExCom approved the proposed changes to the FAC Policies and Procedures for the Subcommittee on Lecturers. The revisions will allow tenured faculty, probationary/tenure track faculty, and lecturers to serve on the subcommittee.
?ExCom discussed the issue of selecting the staff member to serve on the Academic Senate and will continue the discussion at a future meeting. This will then be referred back to FAC.
?Other referrals coming to FAC in the future include the FDEC Annual Report, the evaluation of temporary faculty, and the issue of email balloting for the Academic Senate.

4. Report of the Director of Faculty Development
No report.

5. Old Business
a. Schedule for FAC consideration of candidates for Outstanding Professor and Wang awards
   - Wang Award applications are due January 8, and will be discussed in the closed portion of the next FAC meeting on January 15.
   - The Outstanding Professor subcommittee will meet on Thursday January 30 from 8-9:15 a.m. in WA 800. Due to vastly differing schedules of the subcommittee members, the reading of the materials will be done independently in the Senate Office beginning on January 21. The recommendation of the Subcommittee will be discussed at the Feb 5th FAC meeting.
b. Lecturer Subcommittee - discussion of membership
Lecturer members on the subcommittee are Suzanne Busch from the College of Business and Economics, Mark Karplus from the College of Science, and Mike Rovasio from ALSS. The three tenured/tenure track faculty members are Catherine Reed from the College of Education and Allied Studies, Margaret Rustick from ALSS, and Joy Bhadury from the College of Business and Economics (also representing FAC.)
There was a discussion about the mandate of this subcommittee outlined in the FAC Policies and Procedures.

c. Topics for referral to the PTR Subcommittee
The issue was raised as to whether someone on ExCom should also be on the PTR subcommittee or whether this would entail a conflict of interest. Discussion then ensued as to whether the library should have a voting member on this subcommittee, given that they have separate PTR procedures.
M/S/P 7/1 that the library be extended an invitation to send a guest to the PTR Subcommittee meetings in lieu of having a voting member on the committee.

d. Discussion of issues referred by Executive Committee on diversity in faculty hiring
Discussion was tabled to the next meeting.

6. Adjournment: The meeting was adjourned at 4:26 p.m.

Respectfully submitted,

Jane Lopus, Secretary