TO: President Norma S. Rees  
FROM: Don Wort, Chair, Academic Senate  
SUBJECT: Actions of the Academic Senate  

At its meeting of October 8, 2002, the Academic Senate took the following actions:

Elected the following to serve on the 2002-03 University Layoff Committee (02-03 BEC 2)

- **ALSS:** Dee Andrews, History  
  - Bill Langan, Philosophy  
  - Sally Murphy, Speech Communication  
- **B&E:** Don Wort, Management & Finance (Senate Chair)  
- **EDUC. & A.S.:** Cal Caplan, Kinesiology & Physical Education  
- **SCI:** Beverly Dixon, Biological Sciences (CAPR)  
  - Bruce Trumbo, Statistics (FAC)

Adopted 02-03 BEC 1, Standing Rules of the Academic Senate

Approved:

- 01-02 FAC 12, Formatting guidelines for Sabbatical and Difference in Pay Leave Applications, as amended by removing the words _A must not exceed 5 double spaced pages with 1" margins on all sides._ and substituting _Attachment A must not exceed 1250 words._

- 02-03 BEC 3, Faculty Participation in the Tenure-Track Allocation Process

A Resolution on Schools to Colleges which reads: _The Academic Senate of California State University, Hayward approves of the change of names from ASchools@ to AColleges, with the understanding that any proposed substantive changes in the structure of Schools (now Colleges) would be preceded by full consultation with the School faculties and the Academic Senate._

cc: Academic Senators  
Administrative Officers  
School Deans  
Department Chairs