Minutes of the March 15, 2004 Meeting

Members Present: Carl Bellone, Solomon Cason, Sarah Gonzales, Laura Marschall, Roberta Millstein, Fung-Shine Pan, Steve Peng, Kristen Ramsdell, Emily Stoper (Chair), Luther Strayer

Members Absent: Barbara Fisher, Jeff Newell, Meiling Wu

Guests: Rosanne Harris, Sally Murphy, Kyzyl Fenno-Smith, Tom Bickley, Edna Reiter

Meeting was called to order at 2:45 pm

1. Approval of the Agenda: M/S/P Strayer/Cason

2. Approval of the minutes of the meeting on February 16: M/S/P Ramsdell/Pan

3. Chair's Report: Emily Stoper reported that the ExCom has already resolved the issue of student evaluations in online courses, which was previously referred to the Instruction and Technology subcommittee.

4. Report of the AVP, Academic Programs and Graduate Studies: AVP Bellone reported that at its meeting of February 17, 2004, the Academic Senate passed CIC 8, University Honors Program, unanimously with one abstention. The vote came after a long discussion on the amount of release time recommended, priority registration, reporting requirements, and several other policy changes. The Senate unanimously passed CIC 9, Learning Outcomes for Lower Division G.E. Humanities, Social Sciences, and Natural Sciences. The vote came after an amendment to review the outcomes after one year failed. There were some friendly editorial suggestions. Lastly, the Senate unanimously passed CIC 10, Application of MLL 3240, German Film: From Metropolis to Present German Cinema, and MLL 3612, Modern Chinese Short Stories (in English), to G.E. Area C4 for all G.E. Patterns.

At its meeting of March 2, ExCom unanimously placed on the Senate agenda CIC 12, U.S. History and Government (State Code) Requirement, and CIC 13, Learning Outcomes for the Lifelong Understanding General Education Requirement. There were, however, concerns raised about criteria #5 "Have demonstrated writing, oral communication, and critical thinking skills" and the use of the word “integrated” in the phrase "to address a particular topic in which humans are seen as integrated mental and physical beings."

Lastly, the deadline for submissions to 03-04 Academic Senate is May 14th. This would mean that deadline for submission to CIC is May 3rd unless the CIC agrees to meet on May 10th.

5. Subcommittee Reports (GE Subcommittee): Sally Murphy reported that the GE subcommittee, while reviewing one course, discovered a number of issues related to the new policy on course approvals to ensure meeting the new learning outcomes. She asked for clarification on how to apply the process for approval of proposed new courses that are applying to fulfill G.E. requirements for Catalogs up to 2004 as well as the 2004-06
Catalog, which has new learning outcomes for many requirements. The CIC discussed various implementation models to apply the new outcomes to the new GE package. Under the 2004-06 G.E. package, the GE subcommittee is the first line of approval rather than (as before) the College curriculum committees, so there was a question whether new courses applying to fulfill G.E. requirements under the earlier Catalogs would have to seek approval by the College curriculum committees. The GE subcommittee will come back with a suggested process to apply the new outcomes for courses from various packages.

6. Replacement of Fung-Shine Pan on Writing Skills and Cultural Groups/Women subcommittees for Spring 04: Kris Ramsdell was nominated to serve on the Writing Skills subcommittee. M/S/P Stoper/Millstein 9-0-0. Emily Stoper was nominated to serve on the Cultural Groups and Women subcommittee. Fung-Shine was applauded for her nearly 2 years of service on CIC. M/S/P Gonzales/Marschall.

7. Review of learning outcomes for lower division writing: Sally Murphy clarified that these outcomes only apply to lower division composition courses. Emily Stoper made a friendly amendment to change the order of the writing outcomes. M/S/P Ramsdell/Marschall 9-0-0 as amended.

8. Review of learning outcomes for upper division writing: The committee asked for clarification on: how courses seeking G.E. Application, as a practical matter, could show that they meet such a large number of learning outcomes in subject matter and several skills; how professors could simultaneously meet so many outcomes while teaching; and how the attainment of the outcomes would be assessed. In response to the last point, Sally Murphy stated that achieving the outcomes would be assessed by reviewing samples of student writing in courses. The committee recommended minor amendments to the outcomes to clarify meaning. M/S/P 9-0-0 Pan/Ramsdell as amended.

9. Review of learning outcomes for lower division information literacy: Kris Ramsdell explained the rationale behind the Information Literacy lower division outcomes, which are drawn largely from national standards. These outcomes will apply to only a small number of courses that focus solely on information literacy. The committee recommended minor changes to clarify language in the outcomes. M/S/P Marschall/Peng 9-0-0 as amended.

10. Review of learning outcomes for upper division information literacy: The committee recommended minor revisions to clarify language in the outcomes. M/S/P Strayer/Ramsdell 8-0-1 as amended.

11. HIST 3250, Modern Imperialism and Colonialism to Area C-4 for 96-98 and 98-04: This course had been approved by the ALSS Curriculum committee and the GE subcommittee. It will have to be resubmitted in order to apply to the 2004-06 G.E. package. M/S/P Ramsdell/Marschall 9-0-0.

12. Adjournment: M/S/P Strayer/Ramsdell

Meeting adjourned at 4:50 pm

Respectfully Submitted,

Sarah Gonzales