CALIFORNIA STATE UNIVERSITY HAYWARD
COMMITTEE ON INSTRUCTION AND CURRICULUM

Approved as presented

Minutes of the April 5, 2004 Meeting

Members Present: Carl Bellone, Solomon Cason, Spyros Economides, Barbara Fisher (Graduate student rep), Sarah Gonzales, Laura Marschall, Roberta Millstein, Steve Peng, Kristen Ramsdell, Emily Stoper (Chair), Meiling Wu

Members Absent: Jeff Newell (student rep), Luther Strayer

Guests Present: Rosanne Harris, Saeid Motavalli, Sally Murphy

Meeting was called to order at 2:45

1. Approval of the Agenda: M/S/P Gonzales/Ramsdell, with the addition of Item 8, Discontinuance of BA in Arts in Administration.

2. Approval of the Minutes of the Meeting on March 15, 2004: M/S/P Ramsdell/Marschall.

3. Chair's Report: Emily Stoper reported the actions of the Executive Committee (ExCom) because Carl Bellone was unable to attend the meeting. ExCom placed CIC 13, Application of HIST 3520 to B.E. Area C4, on the Senate agenda. It also approved Kris Ramsdell, Writing Skills Subcommittee and Emily Stoper, Cultural Groups and Women Subcommittee, as replacements for Fung-Shine Pan, who had to resign from CIC for the Spring Quarter. CIC members welcomed Spyros Economides as her replacement.

4. Report of the AVP, Academic Programs and Graduate Studies: There was no report.

5. Subcommittee Reports: Sally Murphy reported that the GE subcommittee will meet next Monday, April 12, to make recommendations on the freshman cluster proposals. CIC members decided they wish to see all the proposals, although there may be as many as 10 for each category. Sally will e-mail the proposals and the G.E. Subcommittee’s recommendations to CIC as soon as possible and not later than Friday afternoon, April 16, so that CIC members can see them in advance of our meeting on April 19, at which we will make our recommendations. The G.E. subcommittee is also considering a proposal to rotate the various clusters, which CIC will also consider at its next meeting.

6. Approval of New Certificate Program in Engineering Management: Saeid Motavalli explained that the proposed certificate programs are an effort to increase enrollment in their department and to serve working professionals. In the future, the Engineering
Department will submit a proposal to have a graduate program. Most of the courses are tiered with undergraduate courses. The new courses will have graduate level numbers to attract graduate engineers, scientists and other interested professionals. The new courses have been approved by the College of Science. M/S/P Marschall/Peng 10-0-0

7. Approval of New Certificate Program in Quality Management: The committee had no questions on this issue. M/S/P Wu/Cason 10-0-0.

8. Discontinuance of BA in Arts in Administration: Emily Stoper provided the committee with an overview of this program. After the retirement of the original faculty member in Public Administration who supported the program, it was never promoted by the Public Administration Department, nor were the seven new Public Administration courses in the program ever offered. Tom Hird, chair of Theatre and Dance, would like this program to continue. However, Carl Bellone gave information about its very low enrollment. He also stated that Golden Gate University dropped its Arts Administration program. M/S/P 10-0-0 Ramsdell/Cason

9. Adjournment M/S/P Millstein/Cason

Respectfully Submitted,

Sarah Gonzales, Secretary