CALIFORNIA STATE UNIVERSITY, HAYWARD

EXECUTIVE COMMITTEE of the
ACADEMIC SENATE

Approved as corrected

Minutes of the Executive Committee Meeting, March 30, 2004

Members Present: Cal Caplan, Denise Fleming, Karina Garbesi, Liz Ginno, William Langan, Julia Norton (Chair), Hank Reichman, Jeffery Seitz, Alison Warriner, Donald Wort

Members Absent: Norma Rees, Steve Ugbah

Guests: Stanley Clark, Susan Correia, Mark Karplus, Richard Metz

1. Approval of the agenda
   M/S/P (Wort/Reichman).

2. Approval of the minutes of the meeting on February 24, March 2, and March 9, 2004
   Changes: Richard Riordan, governor’s Secretary of Education, spelling wrong in both 2/24 & 3/2; add the meeting title of “the CSU Budget Summit,” and substitute ASCSU for SAS; and “the demonstration may not highlight the CSU;” change the $276,000 mentioned in 3/9 3B as an estimation.
   M/S/P (Langan/Garbesi) to approve all 3 minutes with changes.

3. Reports

   A. Report of the Chair
      - Reminded the group of the April 6th, 10:30 meeting with Kaiser and Cherny, email her if you have topics for discussion; Cherny is asking us to ensure that our policies on naming campus buildings provide enough faculty input, Caplan and Norton will discuss with Burt;
      - Instructional Space Advisory Committee – we need to approve appointees/nominations for election; they need decision by 4/9 to set up for summer quarter; members were asked to get nominations from their school to forward to Norton; Langan remarked that he thought that this would not be fully implemented for summer quarter; Clark replied that they hope to do a pilot of the new scheduling software and that not all classrooms will be part of the “common pool;” Norton will ask Strobel for a list of the classrooms designated to be in the “pool” and will send to ExCom members, and provide him with our nominees for the committee once the email approvals are complete. Langan noted that chairs should be informed of the classrooms in the “pool.” Caplan recommended that the ExCom representative be a member of the college who has the largest number of communal classrooms;
      - CSU Northridge AS Resolution Opposing Governor Schwarzenegger’s Proposed Budget Cuts to Higher Education & Educational Opportunities Program – FYI;
      - Norton attended the Budget Summit and Service Learning Conference March 10-12th – sad, miserable meeting wherein they discussed the bad budget situation and where everyone is going to be cutting their budgets; good breakout sessions;
      - Passed around the packet for entering freshman for review;
      - CFA visits to local political figures to talk about the CSU budget;
      - Advancement Office call for funding proposals, deadline is May 15th; please encourage your colleagues, and/or apply yourself – small proposals accepted;
      - Attended the Hayward Women’s Hall of Fame, two of our alumni in addition to Sonjia Redmond were inducted;
      - Volunteers to make calls to potential freshman please email Norton;
      - Mail delivery issue – continue to discuss via email;
      - Encouraged faculty to create their NetID;
Wednesday is a scheduled holiday; Norton was asked about class distribution for MW classes and replied that the issue doesn’t come up unless there are two holidays on the same day of the week.

B. Report of the President
   No report

C. Report of the Statewide Academic Senators
   - Reichman reported that meetings will be held this week in San Francisco; two assembly bills in response to textbook report, 1) Carol Yu’s bill which calls on publishers to play nice, and to the CSU faculty to take into account the impact of textbook prices on students; 2) Assemblymember Koretz’s bill which would have mandated that the CSU/CC create a textbook rental system has been rewritten (by Reichman) to simply encourage us to do so.
   - Caplan reported that he has been informed by students that the Bookstore has made some mistakes with regard to textbooks not being returnable (or reduced amount at buy-back) when they were actually going to be used; Correia wondered if this was a factor in terms of the email sent out by the bookstore reminding that few faculty have provided them with their list of textbooks for the upcoming quarter; Caplan replied not in these 4 cases.

D. Report of the ExCom representative to ASI
   - No report.

4. Appointments
   - Replacement of Fung-Shine Pan (CBE) on CIC for Spring Quarter ’04 and
   - Replacement of Richard Garcia (ALSS) on FAC for Spring Quarter ‘04

   M/S/P (Wort/Garbesi) to replace Pan with Spyros Economides, Mgmt & Finance

   There were no nominations for the replacement of Garcia. Nominations ought to be sent to Norton via email.

5. Preparation for College Elections for 2004-05
   Approval of College allocations were done via email, ending March 24, 2004. Duly noted.

6. Approval of the Spring Quarter Election Schedule (Lecturer and Student Services elections)
   M/S/P (Reichman/Caplan) to approve the Spring quarter election schedule.

7. Discussion regarding the Student Services Electorate

   Reichman remarked that we can only assume that the current language was used to account for any changes to the job classification of SSP and perhaps we would want to add the MPP classification. The group agreed that, the provided historical documentation showed that the definition ought to be that student services professional staff SSP III and above, including those serving within an ADM/MPP role in Academic Support areas, are to be defined as part of the Student Services Electorate to more accurately identify eligible voters/nominees.

   M/S/ (Langan/Ginno) to use the format and inclusiveness of the handout, “Student Services Electorate @3/2/02,” dated 4/12/04 as a guideline. Motion passed with one abstention.

   [In a follow-up email vote on April 1, 2004, as a clarification, it was affirmed unanimously by ExCom that people may not belong to more than one electorate.]

M/S/P (Fleming/Garbesi) to send to Senate.


M/S/P (Fleming/Warriner) to approve.

10. Update on the Memorial for Connie Sexauer

Pictures of proposed sites and benches/pot were handed out. This is on the agenda for the Campus Physical Planning Committee (CPPC). Discussion surrounded the issue of including a plant or not (depending upon upkeep) and we would look for a drought-resistant plant, such as the rock rose. Cost of cement work was an unknown. Wort asked about the possibility of a gazebo instead. Caplan noted that there is enough expertise among faculty and staff who remember Connie who would donate their labor to whatever we decide to do. Seitz suggested that if the plant upkeep was difficult, a sculpture would be a good substitute. All agreed that a plaque with the right words was important to show something of Connie’s enthusiasm.

M/S/P (Caplan/Warriner) to support the proposal. ExCom members were encouraged to attend the CPPC meeting.

11. Elsevier discussion reopened (*postponed until draft Resolution is sent by email*)

12. Report from Search Committee for GE Coordinator (*postponed until April 13th, after deadline for applications*)

13. Adjournment

M/S/P (Fleming/Garbesi) to adjourn at 3:25pm.

Respectfully submitted,

Liz Ginno, Secretary