Minutes of the Executive Committee Meeting of May 25, 2004

Members Present: Cal Caplan, Denise Fleming, Liz Ginno, William Langan, Julia Norton (Chair), Norma Rees, Hank Reichman, Jeffery Seitz, Steve Ugbah, Alison Warriner, Donald Wort

Members Absent: Karina Garbesi

Guests: Carl Bellone, Bob Brauer, Stanley Clark, Susan Correia, Mark Karplus, Michael Leung, Richard Luibrand, Dick Metz, Susan Opp, Anne Pym, Sonjia Redmond, Emily Stoper, Richard Symmons, Joe Zelan

1. Approval of the agenda

M/S/P (Reichman/Ugbah) – Norton added items 15 (Anthropology Five-Year Review), and 16 (Discussion of the agenda for the Budget Summit), 18 (question from Evelyn Padua-Andrews), 19 (Discussion of the Mission Statement), and add CAPR 5 to item 11 and CIC 31, Biol 1007, to item 14.

2. Approval of the minutes of the meeting on May 11, 2004
(May 18, 2004 not yet available)

M/S/P (Ugbah/Warriner) to approve as presented, but with a carriage return after the information on the budget summit in Chair’s Report.

3. Reports

A. Report of the Chair
- Chief of Police Glenn-Davis emailed Norton to inform her that there will be a campaign to protect pedestrians on Campus streets.

B. Report of the President
- Board of Trustees met last week and approved the fee increases, quite modified from January proposal, with one nay vote from the student rep;
- 2nd Budget Advocacy Day- Rees and Brauer went to Sacramento and reported to our legislative representatives the disastrous effects of any deeper cuts to the CSU, plus the importance of some kind of long term planning so we do not have to plan one year at a time;
- Concern about flyers posted last week about a party to be sponsored by one fraternity indicating that no blacks would be allowed – Sonjia Redmond is working with relevant people on this – Redmond reported that last Thursday morning the posters were all around campus and the police went around to collect as many as possible, mediation was quick and the Threat Assessment Team (appointed by Rees of faculty, staff, and administrators) have met and made recommendations to Rees; the fraternity organized a forum with over 75 attendees, to discuss the issue and that they did not support the flyer; Rees stated that she and Redmond are drafting a statement (as swift and as public as possible) on behalf of the university tomorrow hoping to heighten sensitivity to racism on campus – she also received some kind of blanket request to create a Caucasian-only club (she is pretty sure that this request came from an off-campus source); Redmond reported that this did make the papers and radio; she also noted that some of the students at the forum had not taken any kind of race and culture classes and that there was a very small number of African-American students at the forum. Reichman asked who is responsible for this; it was clarified that it may be that someone did this to make the fraternity look bad; we will know more when the investigation is complete.
- Wort asked about the legislative proposals in support of additional funding for the CSU; Rees replied that the provisions in the compact do not take effect until 2005-06, the 2004-05 budget would be impacted by any legislative efforts this year, which is good but has no effect on the compact; Reichman noted that the redirection of students to the community college is part of the 04-05 year; Rees replied that this really doesn’t affect CSUH but with
other campuses it comes under the “dual admissions” option. Rees personally doesn’t think
this action will have the effect that was hoped.
-Ugbah commended the administration’s quick response to the offensive flyer and wondered
if the faculty shouldn’t have a formal response to it as well. He also wondered about the
feasibility of having security devices installed (camera surveillance, etc.) on campus? Rees
responded that we have campus telephones strategically placed in the parking lots and
welcomed other ideas of making the campus safe, especially those that we can afford to
implement; Ugbah responded that we as a faculty need to make a strong statement against
this type of behavior; Reichman and Wort recommended that Ugbah draft a resolution to
bring to the Senate floor.
-Langan asked Rees about the possible rescinding of layoff notices; Rees responded that it is
a slow process as each individual has the right to investigate their bumping options and there
are some instances that were simply in error, which have been corrected. Some people may
be reassigned around campus, where qualified. She added that, depending upon the budget,
we will revisit the layoff issue.
C. Report of the Statewide Academic Senators
 –Caplan reported that they have disseminated the minutes of the last meetings and if there
are any questions, please ask either Reichman or Caplan. There will not be a report at the
final Senate meeting, as it is too busy. They urge Senators to look at the written reports.
D. Report of the ExCom representative to ASI
 –meet tomorrow.

4. Appointments
   • M/S/P (Warriner/Wort) to appoint William Nico to replace Chris Morgan on UIT
     (University Instruction & Technology Committee) for the term 04-06
   • M/S/P (Wort/Langan) to appoint Julie Norton, Statistics, to replace Alex Cassuto on the
     SEM Steering Committee for the term 04-06
   • M/S/P (Reichman/Ginno) to appoint Bijan Mashaw, Accounting & CIS, to continue on the
     Alumni Association Board, for 04-05, on the condition that he agrees to continue (his
     agreement was forwarded to the Senate Office on May 27th, 2004). (Otherwise, Cal Caplan
     would be appointed, as he was willing.)

5. 03-04 CIC 22, Application of HIST 3108, History of the Roman Republic and Empire; HIST
     3125, Women in Medieval and Early Modern Europe; HIST 3130, Renaissance and
     Reformation Europe; HIST 3307, Modern India Through Film; HIST 3553, Modern American
     Thought and Culture; and HIST 3572, Women in American History Since 1890 to G.E. Area C4
     M/S/P (Ugbah/Reichman) to send to Senate.

6. 03-04 CIC 23, Application of BIOL 1020, Ecology and the Environment, to G.E. Area B2 in
     The Global Environment cluster, for the 2004-2009 G.E. Pattern
     M/S/P (Warriner/Ugbah) to send to Senate.

7. 03-04 CIC 24, Proposed New Cluster Course DANC/THEA 1200, Exploring Creativity,
     (Replacement for ART 1011, Introduction to World Art History: Spirituality) in the Humanities,
     The Creative Spirit Cluster.
     M/S/P (Fleming/Langan) to send to Senate.

8. 03-04 CIC 25, Proposed New Cluster Course THEA 1013, Ancient World Theatre,
     (Replacement for ART 1014, Ancient Art) in the Humanities Ancient World Cluster
     M/S/P (Warriner/Ugbah) to send to Senate.

M/S/P (Fleming/Langan) to send to Senate.


M/S/ (Fleming/Ugbah) to send to Senate.

Warriner asked Bellone about the proposal and he responded that this is really for transfer students who have not fulfilled their G.E. requirements. This doesn’t apply to GE certified students nor students with an equivalent. Bellone added that he thought it was a good interim measure. The Senate should perhaps review the requirements and consider that transfer students be the same as native students. Reichman asked about how many students might this apply to; more than 650 over the course of the year. Bellone remarked that Area G is different from the 4 extra units that transfer students need to take; Warriner remarked that we passed 1002 last year as pre-requisite for all, which goes into effect in the Fall. She added that if this has no effect on class caps, since we are already 10 over the limit right now, and if this is what we are doing right now, then it seems ok. What impact would additional transfer students have? Bellone remarked that our G.E. pattern fits the norm, aside from the information literacy and G.S. intro course. Bellone will investigate the numbers and bring them to Senate.

Motion passed. Reichman suggested that Bellone introduce the subject in Senate.

11. **03-04 CIC 28**, Change in the Name of the B.A. Degree in Mass Communication to the B.A. Degree in Communication; Discontinuance of the B.A. in Speech Communication; and Appending of the Options in Interpersonal Communication, Organizational Communication/Public Relations, and Public Communication to the New B.A. in Communication and **03-04 CAPR 5**, Discontinuance of B.A. in Speech Communication program

M/S/P (Ugbah/Reichman) to send to Senate.

12. **03-04 CIC 29**, Four New Options in Biology: Cell and Molecular Biology, Ecology and Conservation Biology, Forensic Science, Physiology; and One New Option in Chemistry: Forensic Science

M/S/P (Warriner/Fleming) to send to Senate.

13. Report to ExCom from the Ad Hoc Lecturer Subcommittee

M/S/ (Langan/Wort) to accept the report.

Reichman noted that we ought to take seriously the recommendations within the report and it would be useful for the Senate Office to send “Use and Treatment of Lecturers” again to the Deans, Chairs, and possibly all faculty. Warriner seconded this suggestion and remarked that currently the recommendations are not followed. Recommendation #1-email to faculty, #2 commitment is needed, #3-5-referrals to FAC, WASC, FDEC. Chair will draft referrals. It was added that possibly #6 can be done by Faculty Development. Langan noted that the office space issue is real and wondered if this would be appropriate to send to University Advancement;
Clark remarked that the first opportunity to do something significant regarding office space will be reviewed with the new business building is functioning and other spaces would be vacated. Karplus asked about the Library space reopening, at which Metz replied that whoever went out will go in. Trailers will be “surge space” for the seismic upgrade project. Rees added that temporary buildings ought not to be used in a permanent manner. Langan also noted that there have been issues about listing lecturers’ names in the published class schedules; Clark replied that there have been grievances which have used the published class schedules as evidence, and offered that only if the (local & central) CFA would sign off that this information will not be used as evidence in grievance situations would the university be willing to change its position on this. Warriner noted that the campus environment seems to be that lecturers are not treated as equals and asked everyone to encourage more collegiality and humanity on campus. This should not be a complaint. Seitz noted how impressed he was about how many lecturers had been asked to be escorts for commencement. Karplus noted that having the Ad Hoc Lecturer Subcommittee meet this year was worthwhile and he thought it should continue; Wort seconded this sentiment, and the fact that this committee had to be created ad hoc represents the feeling that Warriner stated above, and commended the committee’s work, and Karplus as chair. Caplan asked whether or not this committee is to continue as an ad hoc committee or become a permanent subcommittee? Norton responded that it is a permanent subcommittee of the FAC, but was not allowed to convene. Norton offered to draft a referral that FAC convene the subcommittee and give it a broad referral to allow discussions. Caplan objected that standing committees be treated differently and opined that permanent subcommittees should be allowed to meet. Ugbah agreed and thought that the next ExCom has to make it clear that committees need to abide by the policies. Fleming added that there are no consequences if policies are not enforced. We currently rely on collegiality and a sense of trust that chairs will take responsibility for enforcing policies. There is not an easy solution.

Motion passed.

Norton, Reichman, and Caplan will meet over the summer to review the Bylaws and Constitution issues.


M/S/P (Fleming/Caplan) to send to the Senate. Caplan commended CIC, the GE Subcommittee, and Emily Stoper for their work this year.

15. 03-04 CAPR 4, Anthropology Five-Year Review

M/S/ (Ugbah/Fleming) to send to Senate.

Caplan asked to what extent can this type of review be used by a department to ask for more tenure-track positions? Rees replied that the best use made of it is when the Dean is developing proposals. Norton added that CAPR will not be ranking tt searches but will have the ability to comment. Caplan said it once was used as a form of faculty input to the dean/president, and this role of the CAPR review seems to have been abandoned. Norton thought it should go to COBRA, but Langan disagreed. Rees noted that the Budget Advisory Committee has the opportunity to review the recommended number of faculty positions requested by the college deans when they review the information from the 4 Vice Presidents; she also noted that she has not seen a program review that has not recommended additional faculty for the program. Discussion ensued regarding the benefits/negatives to prior and current policy which ranked
requests for tenure-track positions and how faculty provide input into the process and how program reviews are tied into the process. Wort noted that COBRA is evolving the way we wanted. A lot of credit should be given to Langan, who worked very hard as chair of this new committee. The faculty are more involved and informed than in the past. He thought the 5-year plans should provide pertinent cost factors. Norton thought that the CAPR reports should be posted to the web.

Rees noted that a department has 2 options; 1) to request more resources, i.e. tenure track positions, and 2) restructure their program(s) to meet perceived needs and which can be supported by their resources. Clark remarked that there has been some discussion as to how to open the dialog between departmental faculty, chairs, deans and chair councils, on the allocation of tenure track positions. Reichman remarked that there ought to be something in place for the allocation of positions—so that everything does not begin anew each year.

It was noted that the data sheet was not attached, which would have been helpful in the discussion of Anthropology’s resources and sustaining 5 fields. Ugbah would like to see the department response to recommendations. Norton replied that the file is huge, so it isn’t attached, but is available in the Senate Office.

Langan offered a friendly amendment to send to Senate with a change of wording to “accept” the Five-Year Program Review and “approve” CAPR’s recommendation to continue the program without modification. Motion passed with one nay.

Langan recommended that the wording be such on all future reviews. Caplan thought that modifications could include resource information and considerations. Clark thought that the reviews should be brought into discussions regarding the tenure track searches. Reichman thought that the Dean should be part of the review process and opined that it was less important that the information show on the CAPR document than that the discussions happen between the faculty and the Chair/Dean. He also believes that it is useful for departments to plan, even in tough times, so that assessing needs is not a new issue each year. Ugbah said that strong language is at the bottom of page 6 and asked if the Provost would follow up to see where it came from. Clark thought that it should be asked of the Chair or the document writer, but agreed to look into it.

16. 03-04 BEC-10, Staff Representation on the Senate; additional discussion in light of new information received.

A survey of other CSU campuses was distributed to ExCom, which showed how other campuses were dealing with the staff representation issue, in case that generated any new opinions on the topic. There was no discussion, but a general agreement that BEC 10 be sent to the Senate as discussed in the previous meeting.

17. Adjournment

M/S/P (Ugbah/Warriner) to adjourn at 4:06pm.

Respectfully submitted by,

Liz Ginno, secretary