CALIFORNIA STATE UNIVERSITY, HAYWARD
Faculty Affairs Committee

Approved as presented

Minutes of the meeting of April 7, 2004

Members Present: P. Arreola, J. Bhadury, J. Laherty, C. Maloles (acting Recording Secretary), A. Pym, S. Stine, D. Stronck, V. Traversa (Chair), and B. Trumbo,

Members Absent: C. Lauzon

The meeting was called to order at 2:45 PM.

1. The agenda was approved with a modification. An agenda item about the possible revision of a part of the PTR document was added under New Business.

2. Minutes of the March 3, 2004 meeting were approved after a modification. The modification consists of adding the words “who voted with the majority” to the paragraph discussing the rationale for a policy statement (since rescinded) on the role of the Presidential Appointee. The paragraph should now read as follows:

   By general consensus, FAC approved the following statement offered by Prof. Trumbo, who voted with the majority: “The rescinded motion was not without some provocation. There have been instances in the past in which comments made by the Presidential Appointee have been made so contentiously and vehemently that untenured assistant professors have not felt free to express their own views. Presidential Appointees should feel free to express their views with clarity, and cautious to express them with appropriate restraint.”

3. Report of the Chair:
   a. V. Traversa announced the resignation of R. Garcia as a member of the FAC. S. Stine from the Department of Geography and Environmental Studies replaced him.
   b. He also mentioned that FAC Document 6 was sent to the Senate. B. Trumbo mentioned that it passed without comment.
   c. The chair also distributed the response of the ExCom to 03-04 FAC 4 (Resolution on Implementation of ACR 73). The ExCom returned the document to FAC for correction.


5. Report of the Sub-committees: No report

6. Old Business:
a. FAC discussed three specific items (#s 1, 4, and 8) contained in the charge of the Academic Senate to review the Constitution and Bylaws of the University as contained in a memorandum dated October 24, 2003 sent by J. Norton, Chair of the Academic Senate. The following motions were approved unanimously:
   A. All references to staff assembly and representation of staff in the Constitution and By-laws are to be deleted.
   B. Article II, Section 2, Item C of the Constitution be changed to: ‘is a tenured or probationary (tenure-track) member of the faculty.’
   C. Article XV, Section 8 of the By-laws (Termination of Membership) be changed to include a second item that deals with a committee (or subcommittee) member’s excessive absences. The approved motion reads as follows: ‘Ordinarily, any member of a committee or subcommittee who is absent three (3) times in a quarter shall be terminated from service on the committee.’

7. New Business:
   a. FAC voted unanimously to approve a document from Interim Provost S. Clark that details how the membership of the University PTR committee be distributed among the different colleges, per section 12.1.1 of the CSUH Promotion, Tenure and Retention Policy and Procedures document. The membership is based on the percentage distribution of tenured and tenure-track faculty among the different colleges.
   b. FAC discussed modifying 4.2.2.a of the PTR document. This portion of the PTR document deals with the qualifications for early promotion. The discussion is set to continue in the next meeting scheduled on April 21, 2004.

8. Meeting was adjourned at 4:50 PM

Respectfully submitted,

Cesar M. Maloles, III, Acting Recording Secretary