Members Present: Kevin Callahan, Judy Clarence, Susan Gubernat, Jiansheng Guo, Chris Lubwama, Vish Hegde, Janet Patterson, Gloria M. Rodriguez, Michael Strait (Chair), Gale Young (representative for Presidential Appointee)

Members Absent: Helen Zong

Chair Strait called the meeting to order at 2:04 p.m.

1. Approval of the Agenda
   The agenda was approved with two additions: 6 (below) and 7. Request for Update of Academic Plans. M/S/P

   The Minutes were approved as submitted, with the addition of a concluding paragraph written by Clarence after Gubernat left the meeting to teach a class. M/S/P

3. Report of the Chair
   New CAPR member Janet Patterson (Dept. of Speech Communication and Disorders) has been elected as ALSS representative.
   College of Science representative Helen Zong will be unable serve during Winter Quarter. The Senate Chair will find a replacement.
   Strait met with Michael Henninger, the new Chair of the Art Dept., who has not previously done a program review. The Art Dept. is outside-accredited, but may also decide to undergo a CAPR program review, as Music did last year.
   Strait reported that Carl Bellone needs to file a report on the masters degree in the College of Education as part of general academic program reviews, but was unable to find specific statements on masters' degrees. There is still some confusion about which programs are outside-accredited.
   Strait continues to work on a re-write of CAPR procedures. One obstacle to completion is difficulty linking to the most current version of the Senate Bylaws, which were revised in Spring 2003. The revised version is apparently not yet available on the web.

4. Report of the Presidential Appointee
   Young had no report because she had not met with Provost Martino. In the future, she will arrange to meet with him on a regular basis prior to each CAPR meeting.

5. Continuing Discussion of the Anthropology 5-year Review
   The Committee incorporated revised pages provided voluntarily by Anthropology Chair Laurie Price. The revisions resulted in a few changes in CAPR's review document; these will be incorporated along with editorial suggestions offered by Gubernat. Gubernat asked if the issue concerning the number of units needed for graduation had been resolved. Evidently it has not.
   Lubwama wondered if CAPR should consider resource allocation issues at all, since these are no longer part of our charge. Strait and Guo both felt that it's wise to encourage departments to make as strong a case as possible for their needs. CAPR has lost a voice in the
current year's negotiations for allocations of new tenure-track faculty, but it should still continue to give valuable and helpful feedback to departments during their five-year reviews.

Guo, who prepared the draft of this five-year review, was unsure how to deal with the problem of Anthropology's loss of dedicated administrative support. Discussion led to a decision to incorporate a generally-worded statement about the negative impact on the educational system when secretarial assistance is diminished or lost. Guo asked if CAPR's reports are forwarded to COBRA for inclusion in their deliberations. No one knows, since COBRA is a new entity.

Guo moved that CAPR recommend the continuance of the Anthropology program without modification. M/S/P unanimously.

Clarence moved that the draft review of the Anthropology Department, incorporating the editorial modifications and amendments described above, be accepted. M/S/P unanimously.

6. Consideration of Discontinuance of B.A. in Arts Administration

Concerns were voiced about the discontinuance of this interdisciplinary program, which has attracted a small number of students (about twenty list it as their major), many of whom are unable to complete the course work because required courses are unavailable. Additionally, some faculty support has been lost due to retirement. Gubernat began the discussion by asking if courses were cancelled because they were under-enrolled, and Young replied that this was indeed the case. Gubernat observed that these kinds of programs on other campuses are usual offered at the graduate level. Young felt a certificate program might be a possibility, although the resources are probably inadequate. Callahan asked if the program might be allowed to go into a state of dormancy so it could be revived at a later date, but Young countered that it's inadvisable to suggest that a program is available when it isn't. Gubernat was concerned about the twenty students in the program, but Young responded that most of them are not actually taking courses. Attempts have been made to track these students, without success. Strait felt that there should be a plan in place to deal with existing students when a program is dropped. Discussion followed concerning the general condition of interdisciplinary programs; WASC 2000 was critical of our lack of institutional support for these programs.

Lubwama, feeling that those who have examined the situation carefully believe that the program should be eliminated, moved that we accept the proposal to discontinue the program; Strait seconded the motion. Rodriguez asked about the criteria used to make decisions about discontinuing programs. Strait responded by distributing the memorandum Request for Update of Academic Plans, sent by CSU Exec.Vice Chancellor David S. Spence to all CSU presidents, which was to have been Agenda item 7. According to Strait, CAPR should be reviewing academic plans as described on page 3 of this document. Clarence was concerned that Art and Music were never included in the Arts Administration program, and Callahan observed that Public Administration courses were never offered. Young responded that there were no funds to hire lecturers because of the hemorrhaging of ALSS funds. Callahan wondered what would happen if we voted against the proposal. Would it go on to Ex Com? To the Senate? Would there be further dialog? Strait responded that we could table the discussion for now, while someone volunteers to investigate further. Guo added that we don't have enough information; we might ask for a hearing. Young observed that if the University approves a program, it has some responsibility for supporting the program. Departments tend to say that a proposed program involves no resource allocations, when perhaps in reality it does. We should examine proposed programs more closely. Guo proposed inviting the key players from the departments involved to attend a CAPR meeting to discuss this matter and to explain clearly what will happen to the existing students enrolled in the program. Patterson added that we should prepare a list of specific questions ahead of time. Gubernat brought up an additional problem with the dissolution of this program, one that affects other interdisciplinary programs as well: interdisciplinary students can't take certain required courses because departmental majors get priority—thus, interdisciplinary students can't get through their programs, and the programs themselves suffer.
At this point, Lubwama withdrew his motion to accept the discontinuance of the Arts Administration program. Callahan moved that CAPR send a request to Ex Com to investigate the general welfare and viability of interdisciplinary programs on this campus, paying particular attention to access to classes. The motion was seconded by Gubernat.

Returning to the discussion of the Arts Administration program, CAPR decided not to make a recommendation on discontinuance of the program or to refer the matter to Ex Com until it has heard more from the parties involved. Attendees should include Tom Hird of Theatre & Dance, ALSS Dean Reimonenq, Carl Bellone, and the current Chair of Public Administration. Two questions: 1. What one or two things could have been done differently to preserve the program? 2. Why have you chosen to terminate the program rather than attempt to fix it? Strait will prepare a memo inviting the principals to an upcoming CAPR meeting, and he'll email CAPR members with a draft of questions to ask them.

The meeting was adjourned at 3:55 p.m.

Respectfully submitted,

Judy Clarence, Secretary