CALIFORNIA STATE UNIVERSITY, HAYWARD
COMMITTEE ON INSTRUCTION AND CURRICULUM

Approved as Corrected
Minutes of the January 26, 2004 Meeting

Members Present: Carl Bellone, Solomon Cason, Barbara Fisher, Sarah Gonzales, Laura Marschall, Roberta Millstein, Jeff Newell, Fung-Shine Pan, Steve Peng, Kristen Ramsdell, Emily Stoper (Chair), Luther Strayer, Meiling Wu

Guests: Roseanne Harris, Sally Murphy, Julie Norton, Jeff Seitz, Rich Symmons

Meeting was called to order at 2:45 pm.

1. Approval of the Agenda: M/S/P Cason/Ramsdell

2. Approval of the minutes of the meeting on January 12, 2004: M/S/P Newell/Marschall with minor changes.

3. Chair’s Report: Emily Stoper gave a report about the Chancellor’s Conference on Facilitating Graduation in Long Beach on December 5. The Chancellor has made it a very high priority to improve efficiency (and thus access to the CSU) by taking measures to reduce the number of units beyond the 180 minimum taken by students toward the bachelor’s degree. Improved advising, Road Maps and master schedules, better articulation, more assistance for retention, changes in the fee structure, and a long list of other methods were considered in depth at the meeting.

4. Report of the AVP, Academic Programs and Graduate Studies: AVP Bellone reported that on January 13, ExCom voted to place CIC 7 Revision of the University Writing Skills Requirement on the Senate Agenda. The vote was 5-1-3. There was much discussion about the proposal most of which centered around the possible increased cost of offering additional sections of ENG 3000/01 to students who could pass the WST but would opt for the course instead. ExCom requested more information which Alison Warriner and the Writing Skills Subcommittee provided at the January 20th meeting of ExCom.

5. Subcommittee Reports:

GE Subcommittee: Sally Murphy reported that CIC’s Cultural Groups/Women GE Requirement Subcommittee has made a recommendation to notify departments and faculty that they must submit syllabi for all sections of courses that meet this requirement so that the Subcommittee can check that they are complying with the learning outcomes for the requirement. After one quarter, if the syllabi are not submitted and approved, the courses would no longer meet the Cultural Women requirements. After much discussion centering around the difficulties of approving
some sections and not others and around the difficulties of notifying students, M/S/P Ramsdell/ Pan 2-6-4 not to accept the subcommittee’s recommendation.

Sally Murphy stated that the defeat of the motion made the entire requirement unenforceable. Emily Stoper suggested that instead of returning the defeated recommendation to the subcommittee, CIC should grapple with alternative means of enforcing the learning outcomes for Cultural Groups/Women at a future meeting where all members of the subcommittee would have an opportunity to be present.

6. **Action on Learning Outcomes Proposals from Committees on Outcomes in Science, Humanities, Social Science and Lifelong Understanding**: M/S/P

Roberta Millstein wanted it to be noted in the minutes that the CIC received these learning outcomes at the meeting (from Sally Murphy) and had not had adequate opportunity to reflect on them. Emily Stoper reminded the committee of the urgency of approving the learning outcomes in a timely manner so that the revised G.E. Program can begin in Fall 2004, as promised in the Catalog.

Natural Sciences: M/S Peng/Newell to approve the learning outcomes for Natural Sciences proposed by the committee to draft these outcomes. Laura Marschall stated that there is still controversy within Biological Sciences regarding these learning outcomes. M/S/P Millstein/Gonzales 10-0-1 to table this motion until Rich Symmons, Chair of the Biological Sciences Department, could join the meeting.

When Rich Symmons’ arrived, the original motion was raised from the table. M/S/P Millstein/Marschall, 9-2-0, to amend the motion to delete the period and add the following words to the end of #1 under Life Science (B2): “and be able to describe fundamental concepts in the life sciences that distinguish them from physical sciences.

Humanities: The Committee briefly considered the proposed learning outcomes in the Humanities but decided to send them back to the drafting committee because the language needed clarification concerning the outcomes for lower-division free-standing courses in the Humanities. The committee is requested to make the needed correction as soon as possible.

7. **Adjournment**: The meeting adjourned at 4:56 pm.

Respectfully Submitted,

Sarah Gonzales