Minutes of the October 20, 2003 Meeting

Members Present: Carl Bellone, Solomon Cason, Laura Marschall, Roberta Millstein, Jeff Newell (Student rep.), Fung-Shine Pan, Kristen Ramsdell, Emily Stoper (Chair), Luther Strayer, Meiling Wu

Members Absent: Sarah Gonzales, Steve Peng

Guests: Rosanne Moore, Sally Murphy, Evelyn Padua Andrews (Enrollment Services), Gwyan Rhabyt (Art),

Meeting was called to order at 2:45 p.m. by Chair Emily Stoper

1. Approval of the Agenda: M/S/P Cason/Marschall

2. Approval of the minutes of the meeting on October 6, 2003: M/S/P Newell/Millstein

3. Chair’s Report:
Emily Stoper reported on the issue raised in the previous meeting about whether it would be a good idea to limit the number of units students may take in a quarter. According to Institutional Research and Analysis, students who take large numbers of units have higher grades on average. This may be because students who carry heavy loads are self selected groups of good students. Although she didn’t receive the statistics of grade curve vis-à-vis units taken, Stoper recommended not introducing any new rules and continuing to allow students to adjust their own units. Millstein suggested providing certain guidelines or figures to the chairs to help them give better advice to students. Strayer suggested that SAILOR system should automatically deny/approve the request of overload if students’ grades are below minimum GPA. Bellone will look into the possibility. Murphy suggested checking students’ last quarter’s record or transcript because most of the students who need to take more units are at their last quarter before graduation. Marschall asked if there’s a limitation for students on probation? Stoper will continue investigating this issue with special attention to students who are on academic probation.

4. Report of the AVP, Academic Programs and Graduate Studies:
AVP Bellone reported that the Senate voted unanimously on Oct. 7 to approve 02-03 CIC 35 Discontinuance of the Nursing Administration Option, in the M.S. in Health Care Administration. Also, at its October 14 meeting, ExCom voted to return CIC 1 Policies and Procedures to CIC because the Bylaws did not permit the change that excused the Graduate Programs Subcommittee from having a member on it that was also a member of CIC (excluding the Presidential Appointee). At the same meeting, ExCom approved CIC 2 with the following conditions: that one member of the Grad Programs Subcommittee also be a
member of CIC (excluding the Presidential Appointee), that Pat Radin's name be removed from the Basic Skills Appeals Committee, and that Emily Stoper's name be added as the CIC member to the Lifelong Understanding Subcommittee.

5. Subcommittee Report
   a. General Education – Sally Murphy
   b. Report of the Learning Outcomes Subcommittee – Sally Murphy
      Murphy combined the subcommittee reports into one. The first meeting for GE subcommittee is scheduled on the coming Monday, Oct 27th. She had alerted the subcommittee to be very actively moving into two tracks this year: to review the courses that apply the newly revised GE pattern; secondly, to deal with the implementation of policies for the revisions made last year and to make recommendations to CIC by the end of this quarter in order to be able to send out a call for new cluster proposals by winter.
      Learning Outcomes subcommittee met on October 7 and worked on the capstone outcomes, which had previously been approved but need to be modified. The subcommittee did comparative studies of learning outcomes with sister campuses. The subcommittee showed a strong willingness to complete its work before the end of this quarter.

6. Nominations to subcommittee –
   Lifelong Understanding Subcommittee: Emily Stoper’s name was approved by a vote of 9-0.
   Two CBE members on GE Subcommittee: Tammie Simons-Mosley and James Ahiakpor. These nominations had been approved over email by a vote of 9-0.
   Graduate Programs subcommittee: Laura Marschall volunteered and was approved by a vote of 9-0. Basic Skills Requirements Appeals subcommittee: Marcy Stites (ED) to replace David Stronck (representing the College of Education and Allied Studies) Nominated and approved. Lynn Comerford (Human Development) to replace Patricia Radin (representing ALSS) Nominated and approved.

7. Implementation of Academic Standards Committee Recommendations
   The relevant sections for CIC:

   “That CIC conduct a review of the effectiveness of one-night-per-week undergraduate class modules.”

   The Academic Standards Committee raised this issue and it was passed to CIC to discuss. In ALSS and other colleges, some undergraduate courses are offered in the one-night-per-week module (meeting once per week from 6:30 to 10:00 p.m.). Stoper raised the question of effectiveness, especially for undergraduates, because instructors are often asked to cut time or to vary pedagogy in order to keep students interested and focused. Bellone suggested that many students found this module convenient. Newell stated students had their individual time concerns and may benefit with alternative time modules. No action was taken.
8. Request for approval of the Minor in Interactive Sculpture in the Art Department *

Minor in Interactive Sculpture. Prof. Gwyan Rhabyt of the Art Department reported that the Art department intends to expand the program. The Art department plans to revitalize spatial art or sculpture as an area of study, to attract more students and to meet the demands of students who have shown interest in this field. A new option in Interactive Sculpture within the Art major, using the same courses, has already been approved. The minor has been endorsed by (former) Associate Dean, Gale Young, from last year and he hopes the new Dean, Alden Reimonenq, of ALSS will respect the approval. Responding to the questions of GE application to new course proposals, Rhabyt explained that there is a change in the proposal: only the courses without prerequisites, Art 1116 and 2350, are requesting GE application. M/S/P 9-0 Strayer/Marschall. Minor in Interactive Sculpture: approved. GE application for area F for ART2350 but not for other upper division courses: approved.

9. Honors Program Policies (review) * postponed for next meeting

10. Change in Registration Order *

Bellone stated that current registration policy gives preference to graduating seniors yet some graduating graduate students do not have the advantage for registration. Bellone and Andrews suggested allowing graduating graduates to register along with the graduating seniors. M/S/P 9-0 Pan/Cason, to approve the change, with the understanding that “graduate graduates” will be called “graduating graduate students.”

11. Priority Registration

The Registrar’s Office suggested a change in the category of priority registration. Evelyn Andrews suggested that CIC committee to come up with a standard for equity to include some but not all student registration volunteers, along with the athletics and disabled students, in the category of priority registration. CIC recommended that the Registration Committee draft a possible solution for this issue. It will discuss the proposed solution at a later meeting.

12. Adjournment: Meeting was adjourned at 4:15 M/S/P 9-0 Newell/Cason.

Respectfully submitted,

Meiling Wu, Acting Secretary