Members Present: Carl Ballone, Solomon Cason, Sarah Gonzales, Laura Marchall, Roberta Millstein, Fung-Shine Pan, Kristen Ramsdell, Luther Strayer, Meiling Wu, Emily Stoper (Chair)

Members Absent: Steve Peng

Guests: Jeff Seitz, Alison Warriner

Meeting was called to order at 2:45 p.m. by Chair Emily Stoper

1. Approval of the Agenda: M/S/P Pan/Ramsdell

2. Report of the Chair: Emily Stoper reported that the CIC had an extremely productive year. The Committee commended improvements to the general education plan and all were approved by the senate. She reported that the Sub-committee on Learning Outcomes will develop outcomes in sciences, social sciences and life-long understanding. The sub-committee’s work started in the summer and will finish by end of Fall quarter. There will then be a call for proposals for new courses that will be submitted to the Faculty Senate for approval. Sarah Gonzales, secretary will have to miss the meeting of October 20. Meiling Wu will take minutes at the October 20th meeting.

3. Subcommittee Reports
   b. Report on Writing Skills Issue: The Writing Skills Subcommittee is revisiting the current policy, partly because scores in 2002-3 were wildly disparate, plummeting to a 41% pass rate in the fall, and rising to a 71% pass rate in the spring. The subcommittee discussed at several of its meeting a proposal to bring the grading back home to Hayward (this does not need Senate approval); inquiries were sent to the campus community to see if there would be enough graders, and more than 25 potential graders from tenure-track faculty across the curriculum responded positively. The subcommittee subsequently voted at its June 4th 2003 meeting to bring the grading home to the Hayward campus. The subcommittee is also considering making the course work (first- and second-tiers) required, with the exam being a "challenge" to the coursework. The subcommittee is considering allowing all students to take the exam twice, no matter what their score if they fall it. Finally, the subcommittee is revising the prompts to make them more uniform and to elicit skills important to college students; they have appointed a Prompt Subcommittee with representatives from all the colleges and Assessment and Testing to design the new prompts. The members of the Prompt Subcommittee are: David Sandberg (Science), Terry Kelly (ALSS), Denise Fleming (CEAS), Stevina Evuleocha (Business), and Sandy Chamberlain (A&T). The Writing Skills Subcommittee is currently making arrangements to have the WST essays graded locally in the fall of 2003, and hopes to submit their proposed revisions to the current policy to CIC in the late fall of 2003.
c. Report of the Associate Vice President, Academic Programs and Graduate Studies: Carl Bellone reported that all of the CIC documents forwarded to the Academic Senate were passed at its meeting of May 20 and June 3. The CIC items listed below were passed unanimously unless otherwise noted.

2002-03 CIC 14 Retention of Infrequently Offered Courses; 2002-03 CIC 15 Application of MLL 3611, New Chinese Cinemas, to Area C4 for the 1988/96 and 96/98 G.E. Patterns; 2002-03 CIC 16 Application of MLL 3831, Experiencing Japanese Culture, to Area C4 for the 1988/96 and 96/98 G.E. Patterns; 2002-03 CIC 17 Proposed New Option in Theoretical and Applied Statistics, MS in Statistics; 2002-03 CIC 18 Academic Probation for Unclassified Postbac Students (one no vote); 2002-03 CIC 20 Application of PHIL 3151, Environmental Ethics; PHIL 3152, Biomedical Ethics; PHIL 3153, Biology and Ethics; PHIL 3331, History of Science; PHIL 3332, Philosophy of Science; PHIL 3335, Science, Technology and Values; PHIL 3341, Philosophy of Cognition and Artificial Intelligence to Area E, Lifelong Understanding, for the 1988/96 and Transfer G.E. Patterns


02-03 CAPR8/CIC 29, Discontinuance of the M.S. Program in Nursing (Geriatric Nurse Practitioner Program); 02-03 CAPR 9/CIC 32, Discontinuance of the Adapted Physical Education Specialist Credential; 02-03 CAPR8/CIC 29, Discontinuance of the M.S. Program in Nursing (Geriatric Nurse Practitioner Program); 02-03 CAPR 9/CIC 32, Discontinuance of the Adapted Physical Education Specialist Credential; 02-03 CAPR 10/CIC 31, New Credential in Special Education Teacher Internship Program for Level I Education Specialist Program in Mild/Moderate and Moderate/Severe Disabilities; 02-03 CIC 12 as amended, Five-Year Review of General Education (amendment to restore GS 1013 was defeated by a vote of 14/17/3, a motion to postpone the vote was also defeated); 02-03 CIC 34, General Education Mission Statement a substitute statement that clarified some language was introduced and passed; 02-03 CIC 21, Application of PHIL 3536, Economic Justice, to G.E. Area C4 for the 1988/96, 1996/98, 1998/03, and Transfer G.E. Patterns.

4. Nominations to subcommittees:
   General Education-approved
   Critical Thinking G.E. Requirement-approved
   Cultural Groups/Women-approved
   Lifelong Understanding/Capstone G.E. Requirement--postponed
   Writing Skills-approved
   Basic Skills Requirement Appeals --approved
   Technology and Instruction-- approved
   Graduate programs--approved
   Ad Hoc Subcommittees to Write G.E. Content and Learning Outcomes--approved
5. **Review of CIC Policies and Procedures**: The CIC reviewed the Policies and Procedures and recommended one change. The first sentence of Article V, Section 3 will read "The committee shall appoint the members of the regular subcommittees annually and subject to the approval of the Executive Committee of the Faculty Senate.” **M/S/P Ramsdell/Millstein**

6. **Review of CIC Year and Report**: The CIC decided to refer the issue about hybrid courses as outlined by the memo from Don Wort to the Subcommittee on Technology and instruction. **M/S/P Cason/Marschall.**

The CIC also discussed setting maximum load with the GPA requirement for students taking and overload of unit. The CIC will need information to deal with this issue:
- Need data on students and their performance
- What exists now?
- Which students take overload?
- What is GPA inside their major and outside their major
- Minimum GPA for student taking an overload. Car Bellone reported that some universities are looking at a 2-pass system.
- Need data on students who are placed on academic probation

The CIC completed its work on Service Learning last year.

7. **Implementation of Academic Standards Committee**: The CIC had a discussion on the need to assess the effectiveness of online courses. The CIC could not make a decision because of issues. The CIC decided to refer this issue to the T&I committee. **M/S/P Gonzales/Ramsdell.** Emily Stoper asked for detailed directions for the T&I to investigate on this issue.
- Security of courses
- Rigor of courses
- Which courses are more appropriate.

8. **General Education Modifications**: The CIC reviewed suggestions from Emily Stoper and Sally Murphy. The issues were referred to the G.E. subcommittee.

9. **Caps for Online Courses**: The CIC discussed the issue of caps on on-line courses. The issue was referred to T&I subcommittee to consider.

10. **Requests for approval of Minor in Interactive Sculpture in the Art Department**: Postponed

11. **Honors Program Policies**: Postponed

12. **Adjournment**: The meeting was adjourned at 4:45 p.m.

Respectfully Submitted,

Sarah Gonzales, Secretary