CALIFORNIA STATE UNIVERSITY, HAYWARD

EXECUTIVE COMMITTEE of
The ACADEMIC SENATE

Minutes of the Meeting of October 28, 2003

Approved as corrected

Members Present: Cal Caplan, Denise Fleming, Liz Ginno, William Langan, Julia Norton (Chair), Norma Rees, Hank Reichman, Jeffery Seitz, Steve Ugbah, Alison Warriner, Donald Wort

Members Absent: Karina Garbesi

Visitors: Carl Bellone, Susan Correia, Mark Karplus, Frank Martino, Pat Zajac

1. Approval of the Agenda
   M/S/P (Ginno/Warriner).
   Norton added #14 02-03 FAC 8, Revision to the FAC Policies and Procedures; item #15 Fairness Document revision; #3.d Add a report from ExCom rep to ASI. Caplan recommended that we ask ASI Chair to report to ExCom at each meeting, but it was generally accepted that a report of the ExCom representative would suffice.

2. Approval of the minutes of the meeting on October 14, 2003
   M/S (Warriner/Caplan).
   Martino said that “diploma” was for a specific program and asked that the minutes be changed to reflect that. Minutes approved as corrected.

3. Reports
   A. Report of the Chair
      - University Layoff committee was approved by the Senate via email and will meet tomorrow at 8am.
      - Norton met with Maria DeAnda Ramos (Early Alert) regarding tutoring for students. They will be meeting regularly.
      - Bob Cherny and Kathy Kaiser have been offered another 6 different times to meet with us, and we will hopefully be able to schedule them in the spring.
   B. Report of the President
      - Fire in Southern California. The president of CSU San Bernardino informed her that the campus has been evacuated but has not had any direct fire damage, although smoke damage may be a concern. CSU San Diego has also been closed and both campuses have not held classes for two days.
      - Chancellor is asking for money he was advised by the legislature not to ask for and Rees will be going down to BOT meeting to provide support. The Board of Trustees will be meeting with the governor-elect regarding vacancies on the board. The Senate has been asked by the governor-elect not to confirm Davis’ latest appointments for the 3 Trustees and others.
      - At 4:00 in UU311, the Administrator’s reception will be held, come over and say goodbye and hello to folks who are leaving and coming on board.
      - Wort asked about details regarding Board of Trustees appointees. Rees informed us that the faculty and student trustee positions are safe from the gubernatorial shuffle of appointed positions, as they don’t need confirmation. There is concern about a quorum issue at the BOT meetings with the 3 vacancies.
   C. Report of the Statewide Academic Senators
      Next meeting is November 12-14th. No report.
   D. Report of the ASI ExCom Representative
- Ginno reported that the meeting was professionally done and that the ASI board had voted and approved ASI reps to the Academic Senate. Reichman asked if there was comment regarding the recent Pioneer article. Rees replied that she had a conversation with the chair and was told that ASI believed the difference was that this was a more established campus and students didn’t feel a need to protest. We have other avenues.

- Wort encouraged the group to attend the Service Learning Across Disciplines meeting tomorrow from 2-4pm in the Biella Room.
- Bellone reported that there is a CSU study “Facilitating Graduation.” We will have to turn in a report by November 14 and we are sending a 12 member team plus the 2 statewide senators to a conference December 4, 5. Strands, annual schedules, roadmaps for degree programs, degree audits, first year experience, etc., are samples of the 12 subject lines.

4. Appointments

- No need for replacement for Mike Hedrick on Academic Senate
- Grace Munakata (M/S/P Langan/Caplan) to replace Phelps on FDEC, 03-05 and
- Steve Ugbah (M/S/P Reichman/Warriner) to replace Stevina Evuleocha, FDEC 03-04
- Carl Stempel (M/S/P Wort/Caplan) to replace Kim Geron on CR for Fall Quarter.
- Kevin Callahan (M/S/P Warriner/Wort) to replace Assim Sagahyroon for Fall Quarter, but it was noted that the Science election was completed and Callahan will replace Sagahyroon for 03-04.
- No replacement for Radin for CAPR yet.
- No replacement for Trumbo for FAC, Fall Quarter.
- Leroy Chauffe (M/S/P Langan/Wort) was appointed as Emeriti rep on Honorary Degrees committee, 03-05
- Bijan Mashaw has agreed to serve on the Alumni Association Board (M/S/P Wort/Ginno). The length of the term is unspecified.

5. Certification of eligibility of nominees for the Fall University at-large Election

M/S/P (Ginno/Warriner)

Norton pointed out that the paperwork which does not have original signatures has the email confirmations of the candidates who have agreed to serve. We will obtain candidate signatures in the next few days.

6. 03-04 CIC 2 amended, Subcommittee Memberships, 2003-04

M/S/P (Ginno/Caplan).

Langan remarked that there were no social science representatives on the Ad Hoc Subcommittee to Write G.E. Content Criteria… for the Social Sciences. Discussion ensued remarking that ExCom ought to provide oversight for some of the subcommittee appointments to be sure that there is some representation by the affected departments on these kinds of committees. Norton will communicate the ExCom’s sentiment on this to the CIC. Seitz explained that the composition of these ad hoc committees was to be as interdisciplinary as possible. Warriner noted that we might inform the committee that they can add a member if they feel the need. It can also be advertised to the faculty that they can attend any of the meetings.

7. Discussion of the removal of 12.2.4d from the PTR document, as a referral to FAC

M/S/P (Langan/Reichman) to refer to FAC.

Martino noted that it was not in violation of the CBA, but it does not conform to fiscal reality (practice). Reichman noted that it was a legacy of the Orange Book days.

8. Discussion of topics within Reports during Senate meetings

Norton promised Frank Lowenthal that ExCom would discuss this. Caplan noted that the complaint was that at the last Senate meeting, a faculty member was presenting his personal view on a political subject within a report. Warriner remarked that CFA does take a political stand, and Lowenthal objected to having anyone telling him how to vote. Reichman noted that reports to the Senate ought to be up to the reporter; and that reporting of political decisions is done by others (i.e. Board of Trustees, bond issues, etc.); this kind of reporting is within their rights. The President agreed that she had mentioned bond issues in her reports in the past. Seitz remarked that he did not see a lot of abuse and that he was
concerned that this would be an attempt to silence an organization. This discussion was 
advisory to the Chair and no action was taken.

9. Time certain at 3:00, so this item was skipped

10. Report from Caplan and Norton, Ad-hoc Committee on Committees

They asked every committee chair to review their subcommittees to see if there was any 
way to consolidate some. To a one, each reported that all of their subcommittees were 
necessary. Caplan suggested that Norton contact presidents of other senates and she has 
received six replies; she and Caplan will review those to see if there are any ideas that we 
could adopt. Caplan noted that discussion items often don’t seem to have an obvious 
committee link. Statewide Senate has a committee entitled “Academic Affairs” which was 
the catch all for these topics. Reichman noted that he was not in favor of an additional 
standing committee, but we might want to ask FAC to review this when going through the 
Bylaws revisions.

12. Discussion of Recommendations of the UCL 02-03

Rees remarked that documents ought to have a name, date and author attached as well as to 
whom it is written. Norton noted that she had lifted a page from the UCL Report to the 
President for this item. Ugbah inquired whether the President should have brought this to 
ExCom, rather than the chair. Caplan remarked that this and item #11 are prime examples 
of things that would be best sent to an Academic Affairs Committee before ExCom. 
Reichman remarked that it would be a good practice that ExCom be cc’d on the whole 
report.

M/S (Langan, Caplan) to send the changed UCL document to FAC, since summer 
membership was an issue in ’03 and ExCom wanted FAC to also look at the possibility of 
two-year terms on UCL.

It was agreed that the whole UCL report should be sent to ExCom by email and the chair 
should draft a referral to FAC. Rees commented to earnestly ask where & when the 
questions were raised. Langan wants all 5 (a-e) recommendations forwarded to FAC.

9. Discussion regarding the Liberal Studies Program Review (TIME CERTAIN 3:00)

Strait reported that Tom Acord came to the last CAPR meeting on behalf of Liberal Studies. 
They are not designated on the Program Review Schedule as being Outside Accredited, so 
the default assumption was that they would go through a normal 5-year review. Given the 
special circumstances around Liberal Studies, they are proposing a modified review. Zajac 
noted that it may not be accredited, but it is ‘approved’ (or certified), students in the 
program come under the approved program by state and federal entities. They currently 
have submitted program revisions to the California Commission on Teacher Credentialing 
(CCTC). Timing issues: Nov 1 deadline to select an outside reviewer, don’t know if we can 
find someone by then. Plan B, first provision asks for a letter from the approving entity and 
we may not receive anything from CCTC until December or January (that’s without them 
asking for any clarifications).

- Reichman noted that there are 2 issues. 1) General question of Liberal Studies being 

enough like a regularly accredited program with CCTC as the accrediting agent; There are 
arguments both ways, and 2) specific timing; the review of the program is not the same as 
the review of the proposal which will need to go through the CCTC process. The 5-year 
review should be postponed until the new program is established through the CCTC 
review process. Caplan asked if it was true that if a student wants to obtain a multiple 
subject teaching credential that they have to pass a specific test. Zajac answered that this 
was true and the faculty on this campus worked very hard to provide a solid foundation to 
support the test. Fleming remarked that in her experience working on CCTC that subject 
matter programs with single subjects are written to be within the CCTC standards. Currently 
there is the question of whether or not any subject matter will be accredited with or without 
a test. Seitz reported about the Subject Matter meeting on Friday and there is a disconnect 
between the CA CTC and No Child Left Behind. Zajac remarked that there is a difference 
between single subject and multiple subject requirements and the question is about when – 
as of this quarter, no waivers from the exam.
M/S/P (Reichman/Caplan) moved that with the approval of CAPR and the Provost, that the Liberal Studies 5-year program review be postponed until the status of their application to CA CTC is known, not to exceed 2 years.

Rees remarked that the population of students is falling and the urgency for legislative action to bypass regular degree programs and solve the issue with tests always happens in times of economic stress. It’s not a good time to put a lot of time into the review process. Martino agreed.

11. Discussion of lecturer ad-hoc subcommittee

Norton opened the floor to discussion and asked Mark Karplus to introduce the topic. Karplus stated that he proposed the ad-hoc subcommittee to provide lecturer’s with another voice. Two seats on the Senate are not enough, considering lecturers comprise half the faculty. Because of the Budget Crisis, lecturers need to discuss these kinds of issues. Discussion ensued with regard to what would be the best venue for these issues within the current committee structure and the general consensus was that a new committee not be formed. Norton summed up the discussion by stating that the lecturer issues are important, and that she could draft a concise charge to FAC suggesting that the Lecturer Subcommittee be convened and asked to discuss the issues.

M/S/P (Reichman/Ginno) to charge FAC with convening the subcommittee to discuss this and report back to the Senate.

13. Discussion of the Cal/OSHA issue and possible referral to FAC

Norton has met with Clark, Ishida, Glenn-Davis and Metz. She will be receiving shortly the latest version of the campus’ response. Ginno and Norton will review the document and report back to ExCom.

14. 02-03 FAC 8, Revision of the FAC Policies and Procedures
M/S/P (Warriner/Reichman) to approve.

15. Fairness Document Revision
M/S/P (Caplan/Langan) to send to the Senate.

16. Adjournment
M/S/P (Wort/Ugbah).

Respectfully submitted,

Liz Ginno, Secretary