CALIFORNIA STATE UNIVERSITY, HAYWARD

EXECUTIVE COMMITTEE of
The ACADEMIC SENATE

Minutes of the Meeting of September 30, 2003

Approved as amended

Members Present: Cal Caplan, Karina Garbesi, Liz Ginno, William Langan, Julia Norton, Norma Rees, Hank Reichman, Jeffery Seitz, Steve Ugbah, Alison Warriner, Donald Wort

Members Absent: Eric Soares

Visitors: Carl Bellone, Susan Correia, Mack Lovett, Frank Martino, Sonjia Redmond, Peter Wilson

1. Approval of the Agenda

   M/S/P (Langan/Caplan) to approve.

   Norton requested that we strike item 12, add three new items (#16-18), and change the agenda to:
   16) Updating the Constitution and Bylaws;
   17) Draft charge to FAC for CalOSHA Guidelines for Workplace Security;
   18) Reichman’s resolutions; and
   19) Adjournment.

   Garbesi requested that we talk about consolidating committee roles under item 6.

2. Reports

   A. Report of the Chair

      - Eric Soares has requested that his replacement be for Fall Quarter only.
      - Marilyn Silva replaced Sally Murphy for Summer Qtr. on the Layoff Committee by a
        unanimous email vote of ExCom over the summer.
      - Don Sawyer was appointed to the Search Committee for the Associate Dean of ALSS by an
        email vote of ExCom during the summer.
      - With ExCom’s approval, Norton is considering inviting the Academic Senate chairs of our
        neighboring CSUs to come to campus and talk about the Budget Crisis and other issues,
        including articulation. President Rees remarked that Bob Brauer ought to be involved, as he is
        in charge of our advocacy program.
      - Norton announced that the campus had received a $600,000 award from the Kresge
        Foundation.
      - Norton asked for ExCom’s reaction to the request that we invite Diana Balgas from Student
        Academic Services to talk with the Senate about how EOP works. Reichman recommended
        that Sonjia Redmond be invited to speak with Balgas or that inquiries go directly to Redmond,
        unless there is a specific concern that could be a Senate issue.
      - Warriner asked about the implementation of the Early Warning Program. Redmond
        remarked that it will be reported soon by Maria DeAnda-Ramos, and clarified that it was about
        how to improve retention.
      - Norton then reminded the group about the Music Festival to be held on Friday, October 10th.
        She requested any interested in attending to contact the Senate Office. She has reserved one
        table and will get more if need be.

   B. Report of the President

      President Rees:
      - Introduced Dr. Peter Wilson, Dean of the Contra Costa Campus.
- Noted that the $600,000 award from the Kresge Foundation came with strings and that the campus needs to raise the remaining $1.7 million.
- The Golf Tournament held on September 29th was a success and well attended by many alumni.
- For those spreading rumors, President Rees would like all to know that she wrote the check for her new car from her personal account.

C. Statewide Senators
- Caplan reported that the first meeting of the statewide senate was relatively short and reminded the group that he sent an email with abbreviated minutes from the meeting. There was one action item about the Integrated Teacher Program, which leads to a teaching certificate in four years; this does not replace existing models, but was decided upon to alleviate legislative interference in the programs.
- Chancellor Reed has stated to the legislature that without additional funding next year, enrollment management must be more precise, and that the CSUs will have to stop enrolling students. Caplan went on to say that CSU does have a growth target this year of 4.3% as opposed to the usual 7%, and that next year our target will be 3%. President Rees remarked that the CSU Presidents persuaded Chancellor Reed to request enrollment growth funding from the legislature because, even in terrible economic times, it would be irresponsible not to ask for the funding. Caplan noted that the legislature has stated that there will be no employee compensation funding even though Chancellor Reed will ask for it.
- Reichman reported that he is now on the Integrated Teacher Preparation Task Force which is to review applications of integrated or blended programs as well as the transfer frameworks. He also recommends that we invite Bob Cherny, new Chair of the Statewide Academic Senate, and Kathy Kaiser, Faculty Trustee, to campus. Norton replied that we offered 10 spots and they were not available. Martino remarked that integrated or blended programs are another way of saying “fast-track” programs. Caplan remarked that Executive Vice Chancellor Spence spoke to the Statewide Senate of the importance of accountability to the legislature, but that he does not want to unduly burden the individual campuses.
- Caplan also announced that he is on Teacher Education and K-12 Relations Committee (TEKR) which is going to be talking about applied doctorates, joint doctoral programs, as well as the danger of creating cookie-cutter campus programs. Reichman remarked that this campus has great sensitivity on the cookie-cutter issue by both the faculty and the administration.
- Ugbah asked about the Pioneer front-page story regarding the lawsuit against the President. President Rees answered that she made the mistake of not responding to the CFA’s information request. As she did not have the information requested about the budget, the Chancellor’s Office said they would respond, and didn’t. She should have followed up. She has since sent more detailed budgetary information to COBRA/BAC.

3. 02-03 BEC 1, Standing Rules of the Academic Senate
   M/S/P (Ugbah/Langan) to forward to the Senate.

4. Administrative Review Schedule
   M/S/P (Warriner/Garbesi) to approve the schedule.

   Norton was asked to draft a charge to FAC to review and modify the Appointment and Review document to include review of the Associate University Librarian and other necessary changes to update the document.
5. **Fall Quarter University-wide Election Schedule (Professional Leave Committee, Review Committees)**  
M/S/P (Reichman/Ugbah) to approve.

Ginno requested that Library Director be changed to University Librarian on the schedule and pertinent documentation to reflect the change in title of the position (approved by the Academic Senate prior to 1999. This will go with the charge to FAC regarding modification of the Appointment & Review document). The election of the non-science member of the Review Committee for the Dean and Associate Dean of the College of Science was removed from the Schedule, as it is an appointed position.

6. **Appointments:**
   - M/S/P (Langan/Ugbah) to approve the membership of the Ad-Hoc Committee on Retention of African American Students, as nominated by Langan. (David Larson, Geography (AALO and committee chair/convenor); Maxine Craig, Sociology; Maria DeAnda-Ramos, Exec. Director, Retention and Advisement; Nancy Harrison, EEO Director for Faculty Affairs; Mack Lovett, AVP Instructional Services; Alden Reimonenq, Dean of ALSS; Wendy White, Philosophy)

   There was a question regarding faculty with partial administrative appointments serving on committees, and it was determined that it would be added to the referral list of Constitutional revisions to be reviewed by FAC.

   M/S/P (Reichman/Caplan) to nominate Richard Symmons (Biological Sciences) to the University Advancement Faculty Liaison Committee.

7. **Reappointment of Sally Murphy as GE Coordinator through 2003-04**  
M/S/P (Reichman/Wort) to forward to the Senate.

8. **Nominations for the Layoff Committee, 2003-04**  
Most 2002-03 members have agreed to continue to serve, with Melany Spielman taking Cal Caplan’s place, except that we need a replacement from Science for Bev Dixon. Julie will continue to try to fill this position. President Rees remarked that she is pleased that those members continuing will be able to provide guidance for her next year and she verbally convened the 03-04 Layoff Committee, with the agreement of ExCom.

9. **Peter Wilson, the new Dean of Contra Costa Campus**  
When introduced at the beginning of the meeting, Wilson noted that he will be coming to campus to learn about CSUH and if anyone has questions for him, please feel free to contact him.

10. **02-03 CAPR 15, Department of English Five-Year Review**  
M/S/P (Warriner/Reichman) to forward to Academic Senate.

11. **02-03 CAPR 16, Political Science Five-Year Review**  
M/S/P (Ugbah/Garbesi) to forward to Academic Senate.

12. **02-03 CAPR 17, Modern Languages and Literatures (MLL) Five-Year Review**  
Norton reminded ExCom that this document was removed from the agenda at the request of the department of MLL. It will be discussed at a future meeting.
13. 02-03 CAPR 18, Education Five-Year Review  
M/S/P (Garbesi/Ugbah) to forward to Academic Senate.

14. 02-03 CAPR 19 and 02-03 CIC 35, Discontinuance of the Nursing Administration Option, M.S. in Health Care Administration  
M/S/P (Warriner/Garbesi) to forward to Academic Senate.

15. Revision of the Fairness Document  
M/S/P (Reichman/Warriner) to approve changes as indicated on the document and send to the Senate.  
Caplan requested that the document be put into regular format for ExCom to consider. Norton agreed to email the reformatted documentation to ExCom for the next Academic Senate meeting. Correia stated that BEC documents are prepared for issues that originate in ExCom, so BEC documents are usually done after the ExCom meeting. Caplan also requested that documents have page numbers on them as well.

16. Updating of the Constitution & Bylaws  
M/S/P (Warriner/Garbesi) that we refer to FAC the review and modification of the Constitution and Bylaws.

ExCom asked that we add to the memo: the question of whether or not faculty serving in a partial MPP role are eligible to serve on Senate committees; that the “Interim Layoff Committee” ought to be changed to the “Layoff Committee”. There was a discussion about rewording item #10. Wort encourages FAC to find out the facts regarding other campuses regarding that issue.

17. Draft charge to FAC for Cal-OSHA Guidelines for Workplace Violence  
M/S/P (Langan/Caplan) to postpone the discussion until Norton has consulted with Clark and CFA to ensure the policy charge is consistent with Collective Bargaining.

18. Resolutions  
M/S/P (Reichman/Langan) to fully endorse the Supplemental Report Language adopted by the California Legislature “along with” the CSU Budget and urges our campus administration to abide by its guidelines in addressing current budget shortfalls.

M/S/P (Reichman/Garbesi) to fully endorse the resolution passed by the statewide Senate on September 5, 2003, entitled “Tenure-Track Hiring in the Context of Reduced Budgets.”

18. Adjournment  
M/S/P (Caplan/Ginno) to adjourn.

Respectfully submitted,

Liz Ginno, Secretary