CALIFORNIA STATE UNIVERSITY, HAYWARD
FACULTY AFFAIRS COMMITTEE

Minutes of Meeting of October 1, 2003

Members Present: E. Barrett, J. Bhadury, R. García, M. Good, J. Laherty, C. Maloles, D. Stronck, V. Traversa (Chair)

Members Absent: C. Lauzon

Guests: B. Trumbo

The meeting was called to order at 2:50 p.m.

1. Approval of the agenda: A motion to approve the agenda passed unanimously.

2. Report of the Chair: The Chair’s review consisted of a point by point comment of 4. New Business, a. Review of the FAC Policy and Procedures and b. Review of the FAC Year-end Report. Two items emerged from this activity:

   a) In 2002-03, FAC had voted to deny voting rights to the Presidential Appointee on the committee. However, this was not made explicitly clear in the by-laws.

   b) There was ambiguity in the by-laws regarding the usage of the term “faculty” -- it was not clear to FAC if that term implied only regular faculty or was also inclusive of part-time faculty.

V. Traversa assured FAC that he would contact the Academic Senate and the Deputy Provost regarding these items and seek clarification.

Bruce Trumbo informed the committee that FAC should prepare itself for a charge to develop a policy on the composition of the University Layoff Committee.

3. Report of the Director of Faculty Development: E. Barrett informed FAC that she was only the Interim Director of Faculty Development and was substituting for Julie Glass in Fall 2003. She also informed FAC that the Center for Excellence in Teaching had held two orientation programs since the last meeting: New Faculty Orientation and Department Chair Orientation. Both events were well attended and successful.

4. c. Nominations for FAC Subcommittees: With respect to the FAC subcommittees, the following actions were taken:

   a) Promotion, Tenure and Retention Subcommittee: M. Good, R. García, J. Bhadury, D. Stronck and J. Laherty were nominated. FAC approved their membership.
b) Outstanding Professor Award Subcommittee: D. Eshelman (2002-03 Outstanding Professor), C. Maloles were appointed to the committee. The remaining FAC members were asked to solicit nominations for the committee from their colleagues in their respective colleges.

c) Lecturer Subcommittee: M. Karplus (College of Science) was nominated and approved by FAC to be on the subcommittee, as was Catherine Reed (College of Education and Allied Studies). R. García informed FAC that he would speak to a colleague of his in the department and recommend a name by the next meeting. All FAC members were asked to solicit names from their colleagues in their respective colleges. In particular, we need nominations from the College of Business and Economics and the College of Arts, Letters and Social Sciences. V. Traversa informed the committee that he would contact C. Lauzon to see if she would be willing to serve as the FAC representative on this subcommittee.

5. Old Business: The items a, b, c, d were listed on the agenda for the purpose of informing the current membership of the committee of some of the remarks contained in the previous chair’s report.

6. Adjournment: The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Joyendu Bhadury
Acting Secretary