Members Present: Judy Clarence, Michelle La Centra, Julie Norton, Kim Geron, Asha Rao, Linda Smetana, Sally Murphy, Gale Young, Jessica Chevalier

Members Absent: Vish Hegde, Janet Patterson, Helen Zong

Chair Norton called the meeting to order at 2:00 pm.

1. Organizational Meeting of the 05-06 CAPR
   Julie Norton was re-elected the chair of the committee. Janet Patterson was elected the secretary.

2. Approval of the Agenda
   Agenda approved as written

3. Approval of the minutes of May 5, 2005
   Minutes will be sent via email for approval

4. Report of the Chair
   Chair Norton reported that she had received feedback on the Dean’s checklist prepared by CAPR and that it would require some revision. She indicated that most program reviews were on track and would soon be submitted to the committee. Chair thanks members for all good service and for agreeing to return in the fall with only one exception, and that with a replacement. All thanked the student representative, Jessica Chevalier for her exemplary service on the committee and addition to our conversation.

5. Report of the Presidential appointee
   Gale Young indicated that she would no longer serve on CAPR as the representative of the Provost, and that Rosanne Hogan would take over the role from Fall 05.

6. Discussion of the process for summer approvals of the 04-05 CAPR documents
   The committee will work via email on the documents and reviews.

7. Adjournment
   Meeting adjourned at 3:00 pm

Respectfully submitted

Asha Rao
CAPR Secretary