Approved Minutes of the January 31, 2005, Meeting

Members Present: Carl Bellone, Jennifer Eagan, Ray Garcia, Rosanne Harris, Kristin Ramsdell, Xeno Rasmusson, Jeff Seitz, Emily Stoper (Chair), Luther Strayer.

Members Absent: Joy Bhadury

Guests: Dee Andrews, Alex Cassuto, Alan Monat, Saeid Motavalli, Jim Murphy, Sally Murphy, Eddie Reiter, Rich Symmons

The meeting was called to order at 2:50 pm by Chair Stoper.

1. Approval of the agenda   MSP (Seitz/Eagan)   6-0-0

Chair Stoper welcomed new committee members, Jennifer Eagan (Philosophy) and Ray Garcia (EDL).

2. Approval of the minutes of the meetings of Nov. 15 and Jan. 3

Approval of both sets of minutes was postponed because the minutes of November 15th were not available and, at the time of this agenda item, not enough committee members were present who were at the January 3rd meeting.

3. Chair’s Report

   Chair Stoper presented two items that needed resolution:
   1) Because Ray Garcia, the current CEAS representative to the CIC subcommittee on Cultural Groups and Women, cannot attend the meetings because of a schedule conflict, a replacement needs to be found. Garcia will check with his college to find a replacement and will have the name to CIC by the next meeting so it can be approved and sent on to the ExCom.
   2) Stoper has a question about the way in which we receive GE materials for approval; it will be discussed later on the agenda.

4. Report of the Associate Vice President, Academic Programs and Graduate Studies

AVP Bellone reported that ExCom met on January 4th and took the following actions: voted unanimously to place CIC 4 Proposed M.S. in Engineering Management, CIC 5 Proposed B.A. in Physics, and CIC 11 Academic Renewal on the Senate agenda. The Academic Senate met on January 11 and took the following actions:
   - unanimously approved CIC 9 Discontinuance of the Option in Creative Arts and the Option in Recreation and Community Theatre in the Theatre Arts major;
- voted unanimously to approve CIC 32 Learning Outcomes for GE Lower Division Written Communications, Upper-Division Writing Components, Lower-Division Information Literacy, and Upper-Division Information Literacy after making the following amendments:
  o to change the background material to read that faculty *may* as opposed to *will* use embedded assessment;
  o to reduce the requirement for writing from 6,000 words per student to 4,500 words for the Upper Division Writing Outcomes
  o to change the statement “Understand writing as an open process that permits writers to use later invention and re-thinking to revise their work” to read “Understand writing as an open process that permits writers to re-think and revise their work,” and
  o to remove the statement “Understand the collaborative and social aspects of the writing process,” for fear this would lead to cheating;
- unanimously passed CIC 4 Proposed M.S. in Engineering Management with a Senate amendment to add the words *on a voluntary basis* to the statement that Engineering faculty would offer the Project and Independent Studies with little or no remuneration;
- passed CIC 5 Proposed B.A. in Physics with one no vote;
- began a discussion on CIC 11 Academic Renewal but suspended taking action on this item when time ran out. CIC 11 will be taken up again at the next Academic Senate meeting.

Stoper mentioned that she felt the committee would not have objected to the amendments that were made to our items.

5. Subcommittee Reports

a. General Education (G.E.)

Sally Murphy reported that the GE Subcommittee met last Monday and discussed only one item, the proposal by Alex Cassuto to allow courses that meet the U. S. History and Constitution and California Government Code requirements to be counted for General Education. [Several science items on the agenda were tabled because Jeff Seitz could not be at the meeting.] During the discussion the following points were made:

- Double counting of courses would decrease time to degree and would benefit students taking unit-heavy majors, especially in the sciences and business.
- Trying to fit the content required by the Code into a course that also met the learning outcomes for GE would be an impossible task for a 10-week course.
- The Code course annual enrollment is about 2200, which translates into 555 FTES. These FTEs would be lost to other departments in ALSS, severely impacting a number of departments, if double counting were allowed.
The subcommittee vote was 0 in favor, 4 against, 4 abstentions.

6. G.E. Learning Outcomes in Quantitative Reasoning

A draft proposal for the G.E. Learning Outcomes in Quantitative Reasoning was presented for approval, and after some discussion, several clarifying modifications were made to the original document. It was decided to delete the final sentence as redundant and to indent the three learning outcomes under the paragraph headed Goal: Quantitative Reasoning.

Sally Murphy clarified that this only applies to B4, not B1-3, as there are other learning outcomes for those areas.

MSP (Seitz/Strayer) to approve as amended. 8-0-0.

7. G.E. Learning outcomes in Upper Division Social Science

Sally Murphy presented the GE Learning Outcomes for Upper Division Social Science for approval. Murphy explained that the upper division outcomes build upon the lower division outcomes—requiring students to “describe” or “state” in the lower division, but “explain,” “define,” “critique,” or “analyze” at the upper level. Concerns about the advanced writing requirement were eased when Murphy mentioned that there was no specific word count required for the Social Science outcomes; that applied only to the Humanities outcomes. Alan Monat raised a question about what satisfied the oral requirement; Murphy clarified that class participation in discussions was sufficient.

MS (Rasmusson/Eagan) to approve 8-0-0

8. Double counting of courses for G.E. and the State Code requirement

The proposal by Alex Cassuto to allow courses that meet the U. S. History and Constitution and California Government Code requirements to be counted for General Education was presented to the committee for discussion. Those who spoke for the proposal cited its benefit for high unit majors, especially those who have outside accreditation requirements. Those who spoke against the proposal mentioned the impossibility of covering the Code requirements and the GE learning outcomes in the same class and the fact that GE classes for many students are the only source of valuable knowledge in the social sciences and humanities.

Alex Cassuto spoke to the proposal, making two points: 1) many transfer students are permitted by their community colleges to double-count, and 2) many of the CSUs that allow double counting have GE packages that are larger than ours. Because how each campus handles this issue varies even more than he had expected and one can’t generalize about it, he requested that the committee set his proposal aside.

MS (Seitz/Strayer) to approve. The motion failed 1-6-1.

9. G.E. applications
Stoper asked the committee members to think about whether or not they preferred to receive course materials, such as those below, online or in hard copy in our packets.

The following courses were submitted for approval for GE credit.

- **POSC 4445 and PUAD 4445** to area D4 (cross-listed)
  - MS (Stoper/Eagan) to approve 8-0-0.

- **BIOL 2021** to area B2
  - MSP (Seitz/Rasmusson) to approve 8-0-0

- **HIST 3517 and HIST 3572** to area C4
  - MSP (Strayer/Garcia) to Approve 8-0-0

- **ENG 3770** to Cultural Groups and Women Requirement
  - MSP (Eagan/Strayer) to Approve 8-0-0.

10. **Adjournment:** The meeting adjourned at 4:05 pm.

Respectfully Submitted,

Kristin Ramsdell, Secretary