CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

Approved
Minutes of the Meeting of April 1, 2005

Members Present: Dana Edwards, Kris Erway, Karina Garbesi, Bonnie Ho, Nancy Mangold, Saeid Motavalli, Terry Kelly, José López (Chair), Bruce Trumbo, Don Wort

Members Absent: Armando Gonzales

Visitors: Pablo Arreola, Dick Metz, Julia Norton, Don Sawyer, Peter Wilson

1. Approval of the Agenda

   Agenda approved with no additions.

2. Approval of the Minutes of the March 2, meeting

   Minutes approved as corrected.

3. Report of Ad Hoc Committees-

   Recovery Plan- This ad hoc Committee has met with Dick Metz, Peter Wilson, and Sonja Redmond recently, and have a set of notes from these meetings, which are not yet ready for distribution. After meeting with all appropriate individuals, a comprehensive report will be prepared. Wort asked if COBRA members might want to see the rough notes at this point or prefer to wait until the final report is available. After some discussion, it was decided that the rough notes would be sent to COBRA members via email.

   Continued Review COC/COBRA Sessions- López asked whether COBRA can assume an adequate level of cooperation and consultation with faculty based on the meeting comments. Garbesi suggested that a brief survey of all faculty might be useful, since COBRA has only heard from a few Department Chairs. All faculty should be given a chance for input. Kelly felt that this survey will provide insight into the process at the Departmental level. Regarding any principles that COBRA may recommend, they should be relevant to the new hiring process timeline. COBRA should get a copy of the timeline document in order to facilitate this. Sawyer stated that the University’s proposed timeline for faculty hiring has been folded into the CAPR document. Motavalli questioned whether this faculty survey is a good idea, given the low number of responses in the COC meetings. López summarized by indicating that there is a concern that COBRA hasn’t heard from the general faculty, and that the survey should provide COBRA with additional valuable input. He questioned whether or not a set of COBRA principles should be directly tied to the proposed timelines for TT hiring. Garbesi asked for closure by calling both questions: shall someone draft a few questions that
COBRA can decide upon for a short faculty survey, and whether the proposed COBRA principles on faculty input into the TT hiring process be included in the timeline document. M/S Garbesi/Ho. Ho recommended that the survey be limited to no more than three questions. Motavalli asked whether the survey would ask broad questions about budgeting or more specific questions about faculty cooperation with Chairs in the TT allocation and hiring process. Kelly said the main issue in focus is the TT hiring process. Motavalli indicated that CAPR is currently concerned with these issues. Kelly felt that because of this, the time is right for COBRA to participate if the Committee has valuable input to add, before the timeline is finalized. Ho stated that the survey could only focus on the TT process at this time. Garbesi said that COBRA can think this through in finalizing the survey questions. Ho asked if the proposed timeline document will be approved by the University Senate this year. Norton indicated that it is unlikely it will be approved this year. López called for a Committee vote on Motion 1: COBRA shall create a Subcommittee to develop a faculty survey on the degree of faculty involvement in the TT allocation and hiring process. Motion passed. Motion 2: COBRA will consider the draft TT allocation process and make recommendations to assure faculty input. Motion passed.

4. Report of the Chair

López asked Metz about the upcoming Budget Advisory Committee meetings in the Spring. Metz stated that because of scheduling conflicts involving several individuals, the meetings are currently scheduled for May 24 and 25, instead of the usual Friday date. On the 24th BAC will review the General Fund budget (after the May revise), and on the 25th will host the Campus VPs who will make their presentations for budget priorities. Rees has asked that these presentations correlate with WASC principles. BAC and COBRA will then have the period between May 25 and June 3 to make their recommendations. Garbesi asked whether it was possible to combine the two meetings into one. Metz indicated that this is a possibility and that he would inform COBRA if this were possible. Erway was concerned that it might not be possible to distribute the May Revise by May 24 in order to allow BAC to review it before the first meeting. Garbesi asked if Erway could provide a summary of changes from the initial budget reflected in the May Revise, in order to quickly see where major changes have been made. Erway agreed to do this.

López discussed the timeline for a COBRA Report to the Academic Senate, suggesting the second or third week of May. He will discuss Senate meeting dates with Sawyer. A final COBRA budget recommendation report will be prepared. Discussion of this will continue at the next COBRA meeting. Also, López is inviting Provost Kelly to share his budget ideas.

5. Adjournment

The meeting was adjourned at 10:50 am.

Respectfully submitted,
Dana Edwards, Secretary