Committee on Research
Minutes of January 20, 2005

Present:  Judith Faust (chair), David Bowen, Levent Ertaul, Sophia Lee, Catherine Reed, Gregory Theyel, Jean West, Joseph Zelan

Absent:  Tom Cadwallader, Meiling Wu

1. The agenda was approved.

2. The minutes of November 18th, 2004 were approved.

3. Report of the Chair:  None

4. Report of the Presidential Appointee:  None

5. Old Business:
   a. It was proposed and approved that Faculty Development house examples of exemplary Faculty Support Grant proposals. Presidential appointee Zelan will contact selected authors to gain their approval, and will review proposals for any confidential material and modify accordingly. Making the proposals available electronically was discussed and ultimately not recommended at this time.
   b. A draft Faculty Support Grant Proposal template supplied by committee member Ertaul was reviewed and approved with modifications. Committee will review modified template and then release to testing. Testing will involve use of template by experienced and novice computer users. Final modification based on test results is expected prior to official posting of template on ORSP website.

6. New Business
   a. Subcommittee for review of Student Research Competition proposals will be comprised of: David Bowen, Tom Cadwallader, Catherine Reed and Gregory Theyel.

   b. The 2005-06 Call for Proposals for Faculty Support Grants was approved with minor modifications.

7. Meeting adjourned

Submitted by,
David Bowen
Acting Secretary