Minutes of the Meeting of May 17, 2005


Members Absent:

Guests: Carl Bellone, Bob Brauer, Bob Burt, Stevina Evuleoacha, Mark Karplus

1. Approval of the agenda
   M/S/ (Caplan/Opp) to approve the agenda. Sawyer amended the agenda to add #9 04-05 CIC 25. Amended agenda approved.

2. Approval of the minutes of the meeting on May 3, 2005
   M/S/ (Opp/Maxwell) to approve. Sawyer corrected sentence in Chair’s report (will forward correction). Minutes passed as corrected.

3. Reports
   A. Report of the Chair
      - Tom Acord, Prof. Emeritus, was selected as the Senate Emeritus representative;
      - Connie Sexauer Memorial Ceremony is June 2nd, 4-6pm at the Bench; Caplan asked that subsequent Senate Chairs are reminded of the memorial to safeguard it.
   B. Report of the President
      - Rees reported that the Governor’s May revise budget has no surprises for the CSU, included is capital outlay for planning and working drawings for the new student services and Warren Hall build; CO has stopped putting forward combined planning documents and bids due to the rapid increase in building fees; planning and working drawings go in first, then contracting bids will go in later; Brauer reported that they are looking at the 4th floors, the space per floor is about 8,000 sq ft – the new space will be three times larger; the planning group will be getting a sense of what is possible along with the vice presidents getting a sense of what people want, then they will put the two together;
      - Dynamite weekend with Dr. Cecil Pickett; heard from three of the science students who have overcome incredible barriers to become college students majoring in science; visited student labs; Honors Program remarks were well received; he agreed to be a member of the Foundation Board; Pickett offered to help us with advocacy on legislative matters; Brauer remarked that the 05-06 CSU budget will include an additional $212M for the coming year, the first increase in three years of budget cuts; with this amount the CSU will be able to enroll an additional 10,000 students; Reichman noted that last year the Governor’s May revise budget was increased by the legislature, may be putting the $7M back;
Rees noted that the 3.5% compensation increase may not be equal to pay increases; please note that the process is still in flux and nothing is settled; - WASC report was supposed to come yesterday, and has not been received today; did make factual corrections; when the final report arrives, we will have five days to write a letter to dispute contents; Carl Bellone is already working on the next letter; Bellone noted that we proposed things that we were going to do at the end of the study, we already did the prioritization at an ExCom meeting; Reichman noted that we should note that it is hard to plan when the budget is not set – Rees replied that that is what we stated, but that WASC’s reply was that you still need to plan.

C. Report of the Statewide Senators
- Reichman reported that the new executive committee held its first meeting and have named chairs of committees; the Senate executive committee has approved a letter re: the resolution passed at the BOT meeting re: facilitation of graduation time; Academic Affairs Committee will be reviewing G.E.; Rees noted that this may not be an issue for this campus as we do not have excessive unit requirements; the letter will be distributed to all Senate chairs; with regard to the 3.5% increase, for all but the MPP positions, the form of the increase is all a part of bargaining; bargaining group will be meeting next week.

4. Appointments
Goals Task Force - meeting June 27th at the Oakland Center w/dinner
M/S/ (Soares/ ) Shyam Kamath (Economics)
(Reichman/ ) Evaon Wong Kim (Sociology)
(Caplan/ ) Melanie Spielman (KPE)
(Opp/ ) Erica Wildy (Science)
(Fleming/ ) Shira Lublinder (TED)
(Ginno/ ) Doug Highsmith
- Brauer reported that this will be a group of students, staff, and administrators who will be working together; information/opinion will be gathered from whole campus; Sawyer noted that we have asked for faculty input via departmental chairs to the deans, it’s a matter of getting a vision of the campus from all levels; faculty will be well represented; Brauer noted that with CAPR & COBRA, faculty will have additional input and with these two committees we will also be able to tie priorities to the budget.

5. Report by Vice President Burt re: University Endowments (Draft) and Policy on Appointments of Endowed Faculty Honors (Draft)

Burt introduced himself to Susan Gubernat who has agreed to participate in the donors' ceremony.
- Item #1- Endowment Policy Drafting Committee recommended Policy on University Endowments (DRAFT) – an administrative policy to inform campus and donors of the opportunities to make substantial endowment gifts; memo requesting that the Senate create guidelines for procedures to be drafted in each college for the recommendation of individuals to hold endowed faculty honors;
- Item #2 – Types of Endowments - a list of possible endowed faculty endowments and the amounts; these are minimums to create a named endowment; gifts lower than these amounts would go to the general endowment;
- Item #3 – Draft Policy on University Endowments - 12 page draft University policy submitted to ExCom and President;
- Asking for comments back to Burt and committee – either via email or handwritten on the hard copies;
- Item #4 – The University Endowment - description and explanation of what the “University Endowment” is and how it the funds are expended;
- Item #5 – Policy on Appointments of Endowed Faculty Honors - rough draft going to the FAC for review comprising a consolidation of portions of appointment policies of various universities;
- Item #6 Example of a College Policy for Appointment of a Faculty Honor - policy language that goes to the colleges to guide them in the appointment of endowed chairs;
- Deadline to send comments to Burt is June 15th.

Reichman thanked Burt for using History as the first example and applauded his work and that of his office; pleased to see the several levels of endowments, recently was outside reviewer for the History department at Northridge which has an endowed chair position, and noted that we need to make sure that flexibility is in the document; this policy makes clear that there may be a difference in funding for the different levels; Burt noted that there is nothing that precludes hiring at different professor levels, option is to make that clear by putting language to that effect in the 2nd policy document; Reichman noted that elected faculty committees select chairs/faculty – subject to collective bargaining, and this would need to be made clear in the policy; Rees remarked that they were not certain whether ExCom or Senate would like to take any kind of action on the document as it is an outline of the different kinds and levels of endowments; Sawyer noted that in the memo from the Committee and Burt, that this was an administrative document and that we were asked for input; there was a communication from a faculty member that suggested that this might go through the Senate; Reichman remarked that the 2nd document is in the purview of the faculty, but the others are an administrative responsibility; Caplan reaffirmed that Item 5 is asking for faculty input on the DRAFT Policy on Appointments of Endowed Faculty Honors; Rees recommended that Burt make a short report to the full Academic Senate on the proposed policies; Reichman suggested that when Burt gives the presentation that the documents given to the Senators not include items 5&6 as they will be referred to FAC; Caplan remarked how good a job Bob has done on the donor and endowment programs (committee applauded); Rees praised Bob in his efforts in making sure policies are in printed form.

6. Report of the Honors Director (Evuleocha)

Stevina reported that the Honors Program event will be this weekend, and they are still taking donations; acknowledged the help she received from Jay Colombatto on logo; stumbling blocks – needs to be current and reflect most up-to-date situation (i.e.
name change); Tricia Ruiz, an honors student, had an article published in *Soundings*; they have borrowed a small space that CBE has provided for an honor’s lounge; she noted that other campuses have larger honors programs with actual space for student meetings, director’s office, etc.; successes include providing distinguishing graduation regalia; ad in *Pioneer* Fall quarter; produce a newsletter once a year; Caplan noted that there is a very good argument for getting your own space; next year’s activities include a new brochure, target the alumni group as networking resources; three students from last year are working as contacts; noted that she is continuing in the job as there haven’t been volunteers; assigned time makes a difference – needs more support to create a visionary program. Gubernat asked if there is a separate office and space for a lounge for the Honors Program; the answer is no, she uses her departmental office; Reichman remarked that it is obvious that we have been unable to provide the necessary resources to the program to really take off, and unfortunately the situation will probably not turn around soon; he suggested that we put the program on the budget map – asked Evuleocha to write a memo to provost and COBRA about what is needed – office space, additional assigned time, increase in budget, etc. – and do it quickly; Caplan asked if there is any interest or need for the directors of the CSU honors programs to create a basic needs criteria to help the decision-making; Stevina noted that that is something that they noticed but that each campus is so different – some have whole honors colleges with over 300 students; Opp apologized for not being able to attend the Saturday event; asked about the G.E. connection – Evuleocha replied that many honors programs are all G.E. driven; Soares thanked Stevina for doing such a good job with such limited resources and noted that Fresno and Bakersfield have $1M endowments; Chico has the most honors program with 450 students; some have honor’s dorm, various arts programs and cultural events, Dominguez Hills offers their students that when they take 24 units they get credit for 30; Stevina noted that we do give priority registration; Norton remarked that we do not attract risk takers, might be because many of our students are returning students whose average age is 28, might consider opening the program up these students; Maxwell noted that one potential is the grant-writing, and the return students would be a good target group.

7. Discussion and feedback re: the Directory of Academic Personnel in the Catalog (Bellone)

Norton liked the idea but did not want to restrict posted information to the last degree granted; Reichman noted that this points out the issue of keeping data up-to-date as there are many changes that need to be made to make the printed version current; Opp asked if the data would be searchable; Bellone noted that all the information would still exist, but just in the online version and that he would attempt to make it searchable in some way; Gubernat liked the idea of having the graduate school listed. Sawyer concluded that ExCom is in approval of the proposed changes.
8. Discussion re: the Senate Resolution on Faculty Compensation
A draft BEC document was e-mailed to ExCom on May 7th

M/S/ (Caplan/Reichman) to place on Senate agenda. Caplan recommended that we reformat the resolution to make it more apparent under ‘Action Requested’; Reichman answered that the action requested is for the Academic Senate to endorse the resolution and call upon the Chancellor & Board of Trustees to do the 3 things listed.

Motion passed.

9. Discussion regarding a new request to amend 04-05 CIC 25amended.

Nancy Mangold (Accounting) asked that ACCT6713 be placed on the retained list of courses. Discussion ensued.

10. Adjournment

M/S/P (Maxwell/Opp) to adjourn at 3:54pm.

Respectfully submitted,

Liz Ginno, Secretary