At its meeting of November 9, 2004 the Executive Committee of the Academic Senate took the following actions:

Appointed:
- Jeanette Biscia, TED, and Brian McKenzie, Marketing, to the Bookstore Advisory Committee for the term 04-06
- Phu Phang, Social Work, to the SEM Student Experience & Retention Committee for the term 04-06

Approved:
- the minutes of the meeting on October 19, 2004, as corrected (Coach Spagle’s name and Joanna Lee’s name)
- Noted the approval of the final list of nominees for the Fall Quarter University-wide Election, which was done via email 10-26-04
- 04-05 CAPR 1, Proposed Changes to the Committee Policies and Procedures, as amended by adding the postponement information to the Policies, as proposed by CAPR Chair Norton and reformatting the Policies so that they information from the Bylaws will be clearer to the committee, as that area is not amendable by the Committee. ExCom requested that the reformatting of the policies be done for all of the standing committees.
- 04-05 FAC 1, Membership of FAC Subcommittees, 04-05
- 04-05 CIC 2-amended, Subcommittee Memberships, 2004-05 (originally approved by email on 10-28-04, with the exception of GE Subcommittee; the amended submission was approved via email on 11-3-04) and the removal of Steven Benson from Basic Skills, as he has retired.

Forwarded to the Academic Senate for action:
- 04-05 CIC 6, Application of BIOL 1008, Life on Earth, to General Education Area B1, Life Science Requirement
- 04-05 CIC 7, Application of SOC 2255, Introduction to Sociology Through Sports, to General Education Lower Division Area D, Social Sciences
- 04-05 CIC 8, Application of KPE 3200, Sport in Film: Cultural Perspectives, to the Cultural Groups/Women General Education Requirement
- 03-04 CIC 30, Proposed Discontinuance of the Certificate in Commercial Physical Education, Department of Kinesiology and Physical Education; 04-05 CAPR 2, Discontinuation of the Commercial Physical Education Certificate
Returned to CIC:

- **03-04 CIC 32**, Writing and Information Literacy Learning Outcomes for General Education (G.E.) requirements. Several ExCom members agreed to meet with the CIC Chair and attend the committee meeting to help communicate ExCom’s concerns

Discussed and provided feedback to the draft WASC Report (Young)

Received the Annual University Advancement Report To ExCom; a review of 03-04 results and 04-05 goals (Burt)

Postponed discussion of:

- **04-05 FAC 2**, Proposed changes to the Administrative Review Schedule, and the Appointment and Review Document
- Discussion of UIT reporting mechanism
- Report of the Ad-hoc Bylaws Revisions committee