Minutes of the meeting, Tuesday, November 23, 2004

Members Present: Calvin Caplan, Denise Fleming, Liz Ginno, Susan Gubernat, Nan Maxwell, Julie Norton, Susan Opp, Norma Rees, Henry Reichman, Donald Sawyer, Eric Soares

Members Absent: Barbara Paige

Visitors: Carl Bellone, John Charles, Stanley Clark, Susan Correia, Mark Karplus, Myoung-ja Lee Kwon, Jose Lopez, Kris Ramsdell, Emily Stoper, Vincenzo Traversa

1. Approval of the agenda
M/S/ (Opp/Maxwell) to approve. Sawyer added #12: **04-05 BAS 1**, University Name Change.
Agenda approved as amended.

2. Approval of the minutes of the meeting on November 9, 2004
M/S/P (Norton/Opp) to approve. Soares noted a typo under #13 – subcommittee.

3. Reports
A. Report of the Chair
- Kathy Kaiser is a Faculty Trustee on the Board of Trustees and a number of campuses have sent forward support to re-nominate her to the BOT; Caplan noted that there are a number of faculty on campus interested in serving and asked should the ExCom support any one candidate; Sawyer noted that perhaps we should revisit the subject after the closing date for self-nominations.

B. Report of the President
- Impact study is now out (available at http://www.calstate.edu/PA/News/2004/ImpactNR.shtml); may be of great use in communicating to the community and legislature about the value of CSUH within our region; Opp asked about the dissemination of the study to the faculty as well as to our feeder community colleges; Rees responded that due to Carl Bellone’s and Herb Eder’s efforts, the communication between the community colleges and CSUH has been flowing well; Opp asked if we should take it a step further so that not just a select few faculty are informed (from the cc’s or us); Gubernat asked that we advertise the report in the President’s column; Rees agreed and also commented that she will try to get it out in an op-ed in the papers; Reichman noted that the study is readily available and urged the committee to read it and write their own op-eds to get it publicized.

C. Report of the Statewide Academic Senators
- Reichman reported as liaison to COLD; the main topic on the agenda was the strategic plan; met at CSU San Marcos, a beautiful campus with really nice buildings, including the new library – far bigger than ours with lots of space for expansion, and which made the comparison to our library painful -- they only have 5,000 FTEs with a gorgeous new library, while we have a library that is always packed and lacking in space, aesthetics, and renovated access and wiring; every single CSU campus has built an addition or a new library except for us – it’s our turn.

4. Appointments:
Please bring nominations for positions that need to be filled for 2004-05
M/S/P (Norton/Opp) to appoint Berna Polat (Management & Finance) to CAPR as a Winter Quarter replacement for Asha Rao

5. **04-05 CAPR 6**, Discontinuation of the “Creative Arts Option” and the Recreation and Community Theatre Option,” both in the Theatre Arts Major and **04-05 CIC 9**, Discontinuance of the Option in Creative Arts and the Option in Recreation and Community Theatre, in the Theatre Arts Major
M/S/P (Caplan/Maxwell) to send to Senate.

6. **04-05 CIC 10**, Amendment to CIC Policies and Procedures for Committee Operation Specifying Subcommittee Memberships

M/S/ (Fleming/Opp) to approve.

Reichman remarked that he was very uncomfortable about how the members of Subcommittee on General Education were selected; none of the other subcommittees need wording about how the committee should “consider the desirability of representation from the three major areas;” these three major areas are not the majority of the subcommittee. Stoper responded that this would not be a problem for CIC; Caplan noted that it is within the purview of the all faculty to have input into the general education of the students.

Motion passed, with one nay and one abstention.

7. **Draft 04-05 BEC 5**, Postponement of Academic Reviews

M/S/ (Norton/Caplan) to send to Senate.

Caplan noted that in the first paragraph that “program” should be “unit/department”; Opp noted that the document should be sent to the program “director” not department chair. Soares noted that there needs to be an apostrophe after external reviewer’s in 2nd paragraph.

Motion passed as amended.

8. **04-05 FAC 2**, Proposed changes to the Administrative Review Schedule, and the Appointment and Review Document

M/S/ (Norton/Fleming) to send to Senate.

Opp asked for the rationale for reducing the number of faculty on these review committees, why from 5 to 3; Sawyer noted that the issue is trying to get faculty willing to serve; Caplan asked why the document does not describe how decisions are made; Sawyer responded that his feeling was that it was up to the college; Reichman noted that there is no mechanism within the colleges to make these decisions and this needs to be clarified, he would vote against items 1 and 4 as they dilute the faculty’s input; Opp agreed and noted that the background information seems insufficient to send to the Senate floor.

Motion passed with 3 abstentions.

9. **03-04 CIC 32-amended**, Writing and Information Literacy Learning Outcomes for General Education (G.E.) requirements

M/S/ (Maxwell/Ginno) to send to Senate.

Sawyer thanked the CIC chair and committee for the revised document; Stoper thanked Sawyer and ExCom’s for their feedback.

Motion passed.
10. Discussion of UIT reporting mechanism

M/S/ (Fleming/Opp) to have the Senate chair appoint a faculty member already a member of UIT, Bill Nico, for this year, to serve as the ExCom Liaison; and ask that the Senate Chair be put on the UIT agenda distribution list.

Reichman noted that the charge for the faculty liaison needs to include some way of formally informing ExCom about issues discussed at UIT which may have broader educational impact. Caplan asked about the reporting mechanism to the Senate – how are we going to fit this into the structure of faculty governance; Sawyer answered that the liaison would report to ExCom and ExCom would bring any issue needing faculty discussion to the Senate. The Chair will work on a BEC document for a future ExCom meeting which will be inclusive of other policy-making committees as well.

Motion passed.

11. Report of the Ad-hoc Bylaws Revisions Committee

Sawyer provided background to the issue and described how the proposed changes were created and asked ExCom to provide feedback on these changes by December 1st to Don; he would prefer to have the bylaws vote in the Winter Quarter. Reichman noted that most of the changes are simple housekeeping and the question for FAC is whether or not there are enough substantial changes/issues that need to be brought to the Senate floor, and that they separate those issues out for the ballot. Sawyer agreed to group the changes into housekeeping and substantive changes.

12. draft 04-05 BAS 1, Senate Position on the University Name Change

M/S/P (Opp/Norton) moved that we bring the resolution to the Senate and that they vote to support, oppose, or remain neutral on the University Name Change by written ballot. The Chair will bring a revised draft document to ExCom’s next meeting so that the Senate will have Guidelines for the discussion.

13. Adjournment

M/S/P (Opp/Maxwell) to adjourn at 3:57pm.

Respectfully submitted by,

Liz Ginno, secretary