CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON INSTRUCTION AND CURRICULUM

Approved Minutes of the Meeting of February 6, 2006

Members Present: Carl Bellone, Joy Bhadury, Kyzyl Fenno-Smith, Rosanne Harris, Saied Haddad, Roberta Millstein, Xeno Rasmusson, Jeff Seitz (Chair), Jeff Simons, Emily Stoper, Erica Wildy.

Guests: Iliana Holbrook, Sally Murphy, Don Sawyer, Gayle Young.

Meeting was called to order at 2:45pm.

1. Approval of Agenda M/S Stoper/Haddad P 5/0/0

2. Approval of minutes of meeting on 30 January 2006 - delayed until next meeting.

3. Chair’s Report - Seitz reported that ExCom considered CIC 8, the motion regarding the learning outcome Rubrics was forwarded to Senate; CIC 9 regarding IELTS was forwarded to the Senate as well; Humanities learning outcomes were also forwarded to the Senate; Oral Communication engendered some discussion, specifically that they may be too course specific; also forwarded to the Senate for consideration.

4. Report of Associate Vice President – no report.

5. Subcommittee Reports
   a. General Education (Sally Murphy) - none hasn’t met.
   b. Graduate Programs (Carl Bellone) - none hasn’t met.

6. Course applications for Upper Division GE

Area B6:
PSYC 4740 M/S Stoper/Millstein P 9/0/0

Area C4:
HIST 3107 M/S Millstein/Bhadury P 9/0/0.
KPE 3700 M/S Millstein/Bhadury P 9/0/0.
PHIL 3151, PHIL 3153, PHIL 3201, PHIL/ART 3230, PHIL3305, PHIL 3311, PHIL 3321, PHIL 3332, PHIL 3335, PHIL 3417, PHIL 3502, PHIL 3503, PHIL 3602, PHIL 3603, PHIL 3605, PHIL 3701, PHIL 3720, PHIL 3925, PHIL 4606 M/S Millstein/Stoper P 9/0/0.
PHIL 3560/ MGMT 3560 M/S Stoper/Bhadury P 9/0/0
POSC 3713 M/S Stoper/Millstein P 9/0/0.

Area D4:
POSC 3417, POSC 3520, POSC 4861 M/S Stoper/Millstein P 9/0/0.
POSC 3230, approval delayed application materials missing.
7. **Discussion of Assessment of GE Student Learning**

In response to Millstein’s request, Murphy distributed a memo outlining Senate, CSU, & WASC policies on outcomes assessment. Young distributed a template of educational effectiveness questions to be used during the WASC site visit.

Members raised a number of questions about the scope of the requirements from the Chancellor’s Office and WASC, including if the specific method and frequency of assessment is mandated. Bellone directed members to the CSU Accountability Process website for more information.

Members noted that the distributed nature of GE throughout the curriculum, in upper and lower division courses, made customary review practices difficult and implementing assessment important. Some expressed concern about faculty workload and whether burdensome assessment would keep tenure track faculty from teaching GE courses.

Stoper suggested a practical approach using focus groups and an online random sample survey. Members questioned whether aggregate data could be usefully applied. Millstein noted that objectives might become too simplified, obviating the purpose of assessment. Bhadury noted that students’ perceptions of their own learning are considered indirect assessment and that accreditors want evidence that assessment findings are applied.

Murphy reported that while other campuses have developed rubrics, the fact that each campus adopts unique learning objectives necessitates the development of unique rubrics. Bhadury observed that complex assessment plans tend to become simpler as they are implemented.

The issue was continued to next agenda; Seitz requested that members review the GE and Social Responsibility rubrics distributed at the 1/30/06 meeting for discussion at the February 20th meeting.

8. **Membership of FERPing faculty on graduate thesis committees** (Bellone)
Postponed to next agenda due to lack of time.

9. **Facilitating Graduation** – continuation from previous meetings
Postponed to next agenda due to lack of time.

10. **Request for approval of new certificate in Spanish for the Professions**
M/S Stoper/Simons P 9/0/0

11. **Adjournment**

cc: Administrative Officers
College Deans
Department Chairs