Members Present: Carl Bellone, Joy Bhadury, Kyzyl Fenno-Smith, Rosanne Harris, Roberta Millstein, Steve Peng, Ladonna Rangel, Xeno Rasmusson, Jeff Seitz (Chair), Emily Stoper, Erica Wildy.

Member Absent: Jeff Simons

Guests: John Driscoll, Tom Hird, Roger Parker

The meeting was called to order at 2:45pm.

1. Approval of the Agenda. Agenda was amended by advancing Approval of Protocols for GE Student Learning Outcomes and guest schedules were accommodated with time certain discussion of IELTS-TOEFL. M/S Stoper/Rasmusson, to approve amended agenda. Approved unanimously.


3. Chair’s Report. Seitz made no report as ExCom has not met. The committee welcomed new Graduate Student representative Ladonna Rangel.

4. Report of Associate Vice President. AVP Bellone reported that the CSU East Bay Facilitating Graduation Report was sent to the Chancellor’s Office by the December 2, 2005 due date. Copies are available in the Academic Programs and Graduate Studies Office for anyone who is interested in having a complete copy of the report. At the ExCom meeting of November 22, 2005 the following actions related to CIC were taken: CIC 1 General Education Subcommittee Membership as approved with one abstention; CIC 4, Upper Division GE application of courses in Areas C and D was unanimously approved to place on the Senate agenda; and CIC 5 Proposed Changes to CIC Policies and Procedures for Committee Operations was unanimously approved. At the Academic Senate meeting of November 29, 2005, the following actions related to CIC were taken: CIC 33 Special Major Name Change amended to be effective Fall 2007 was approved; CIC 4 Upper Division GE application of courses in Areas C and D was approved.

5. Subcommittee Reports.

a. General Education Subcommittee – no report.

b. Technology and Instruction Subcommittee – Wildy reported that the subcommittee met on 12/2/05 and elected Tom Bickley (Library) Chair and
Erica Wildy (Biology) Secretary. The subcommittee considered the referral from ExCom regarding Blackboard usage statistics and students’ privacy (discussion under item 8 below). The subcommittee is also considering a second ExCom referral regarding online and hybrid courses and are researching practices at other CSU campuses.

6. Approval of Protocols for GE Student Learning Outcomes (GE Rubrics).

The Committee considered a referral from Academic Senate Chair Don Sawyer regarding the assessment of student learning outcomes which have not been approved by the Senate.

The Committee discussed persistent problems with communication regarding the GE rubrics and the process for vetting and piloting the rubrics during Winter and Spring quarters. Some members reported confusion and frustration with conflicting information &/or the lack of information about both the process to develop and pilot the rubrics and the rubrics themselves.

M/S Stoper/Fenno-Smith P 8-0-0

That CIC and the Senate should vet and approve the rubrics used for G.E. assessment (both their substance and the process for developing them) before any faculty member is required to use them in a course.

Members discussed concerns that delaying the rubric pilot would adversely impact the timeline for preparing WASC reports and receiving campus community input in the accreditation process. Bellone reminded the Committee that a WASC report which contained the GE rubric project was distributed widely for comment from campus constituencies. He also discussed the CSU requirement to assess student learning outcomes and CSUEB’s ranking with the 3 campuses doing the least in this area.

Members were also concerned that the rubrics, which have not been approved by CIC and the Senate, may have a lasting impact on teaching and learning at CSUEB. Members discussed whether participation in the rubric pilot was voluntary or mandatory.

M/S Seitz/Millstein F 2-2-5

To delay implementation of the pilot of the rubrics until they have been approved by CIC.

7. IELTS-TOEFL Equivalency (continued from previous meetings).

The Committee continued its discussion of whether the current IELTS scores required for admission are equivalent to the TOEFL scores required. Both TOEFL and IELTS test English language proficiency; IELTS is increasingly used by applicants to CSUEB.
John Driscoll, Director, American Language Program, compared CSUEB’s existing minimum IELTS score of 7.0 for graduate students and 6.5 for undergraduates to those required for admission at universities in Australia, New Zealand, & Great Britain. He views our current requirement as a bit high when compared to other CSU campuses and peer institutions (some of which accept lower scores).

The Committee discussed entrance standards at other CSU campuses and whether changing the minimum entrance score would lower CSUEB’s entrance requirement.

M/S Stoper/Bhadury P 7-0-1
To recommend that CSUEB accept either IELTS or TOEFL for admission with minimum IELTS scores of 6.0 for undergraduate admission and 6.5 for graduate admission.

8. Faculty Access to Student Use Statistics in Blackboard Courses.

Technology and Instruction Subcommittee has recommended “that a permanent and visible notice be posted on Blackboard informing students that professors and system administrators have access to individual course usage statistics”.

M/S Stoper/Bhadury to approve recommendation P 8-0-0. Seitz referred design, text, placement issues to Roger Parker. Parker will bring suggestions to CIC.

9. Course Applications for Upper Division GE.
Approved by GE Subcommittee 11/28/05.

Area C4:
- a. M/S Stoper/Rasmusson to approve HIST 3572, HIST 3600, P 7–0–1.
- b. M/S Rasmusson/Wildy to approve MLL 3240, MLL 3461, P 6-0-2.
- c. M/S Millstein/Stoper to approve PHIL 3216, PHIL 3400, PHIL 3403, PHIL 3601, PHIL 3604, P 8-0-0.
- d. M/S Rasmusson/Peng to approve THEA 3310, THEA 3422, THEA 3423, P 7-0-1.

Area D4:
- a. M/S Stoper/Peng to approve ECON 4590, ECON 4710, P 7-0-1.

Course materials for the following were missing from packet; consideration tabled until the next meeting.
HIST 3107, KPE 3700, POSC3230, POSC 3417, POSC 3520, POSC 3713, POSC 4861

10. Facilitating Graduation (continued from previous meetings).

Due to time limitations, discussion postponed until the next meeting.