Members Present: Carl Bellone, Joy Bhadury, Kyzyl Fenno-Smith, Rosanne Harris, Xeno Rasmusson, Jeff Seitz (Chair), Jeff Simons, Emily Stoper, Erica Wildy

Members Absent: Roberta Millstein, Steve Peng

Guests: Dee Andrews, Nan Maxwell

The meeting was called to order at 2:50 p.m.

1. Approval of the Agenda. M/S Fenno-Smith/Stoper, to approve, with the understanding that during the item on the General Education (G.E.) course applications, we will consider first those applications that are of interest to guests, in the order in which the guests arrive. Passed unanimously.

2. Approval of the minutes of Nov. 7. M/S Rasmusson/Fenno-Smith to approve. Passed unanimously.

3. Chair’s Report. Chair Seitz announced that the agenda for our next meeting will contain agenda items on process issues involving expediting the passage of G.E. application documents through the committee structure to the Senate. The Chair informed the members that he is participating in the WASC accreditation process as Co-Chair of the Academic Quality G.E. Outcomes Committee. The work of the numerous WASC committees will eventually move through the Senate committee structure toward approval by the Senate. Faculty members have been given assigned time to develop rubrics to enable them to assess student learning of the lower division GE outcomes. The GE Director stated in a WASC meeting that the rubrics are “experimental” and will be piloted in the Winter Quarter by faculty volunteers who teach lower division G.E. courses. In addition, she reported that the rubric (or a substitute rubric) may be required in the Spring Quarter for all lower division GE courses. The CSUEB-WASC Progress Report indicates that “CIC endorsed [the] idea of [the] Faculty Learning Community to develop rubrics.” Chair Seitz disputes the interpretation that CIC endorsed this process; CIC was simply informed that the Provost was contributing money to provide assigned time to faculty members to develop rubrics that faculty may use on a voluntary basis. This system has not been approved by the Senate or by any Senate committee. The Chair will place on the agenda of CIC’s next meeting a close look at the rubrics system, with the intent of developing recommendations for passage by the Senate.

4. Report of Associate Vice President. AVP Bellone reported that at its meeting of November 8, the Executive Committee (ExCom) voted unanimously to send 05-06 CIC 3, Review of CSU GE Breadth Requirements, to the Chancellor’s Office. Several ExCom members commented on the thoughtful nature of the review. On
November 15, ExCom voted unanimously to place 04-05 CIC 33 Special Major Name Change (effective Fall 2007) on the Senate agenda.

5. Subcommittee Reports
   a. Writing Skills Subcommittee – This report was presented by AVP Bellone. Alison Warriner has been elected chair of the Subcommittee. It is grappling with issues raised by the failure, for the past year and a half, to place a hold on the record of students who do not take the Writing Skills Test (WST) in the first quarter of junior year. There has been a slight improvement in the pass rate on the WST. We are seeing more consistent pass rates from quarter to quarter now that grading for the test is done in-house instead of being sent out to ACT.
   b. General Education Subcommittee – No report.

6. Course Applications for Lower Division and Upper Division G.E.
The G.E. applications below all passed the G.E. Subcommittee at its meeting the previous week.
   a. M/S/Bhadury/Stoper/P 8-0-0 to approve D4 (Social Science) G.E. Application for ECON 3000, 3006, 3107, 3190, 3200, 3370, 3500 and 4306
   b. M/S/Stoper/Fenno-Smith/P 8-0-0 to approve C4 (Humanities) G.E. Application for HIST 3017, 3412 and 3517
   c. M/S Fenno-Smith/Wildy/P 7-0-1 to approve C4 (Humanities) G.E. Application for HIST 3547. There was discussion of what constituted a humanities course, as opposed to a social science course.
   d. M/S/Stoper/Bhadury/P 8-0-0 to approve Lower Division Area B3 (Science Elective) G.E. Application for HSC 2001 and 2500
   e. M/S/Stoper/Fenno-Smith/P 8-0-0 to approve Upper Division B6 (Physical Science) G.E. Application for CHEM 3010, for one quarter, pending receipt of further documentation, after which the application may be approved indefinitely. It is important to have courses approved for Winter Quarter that meet this new requirement.
   f. M/S/Stoper/Fenno-Smith/P 8-0-0 to approve Upper Division B6 (Physical Science) G.E. Application for GEOG 3115 and 3120 for one quarter, pending receipt of further documentation, after which the application may be approved indefinitely.
   g. M/S/Stoper/Bhadury/P 8-0-0 to approve Upper Division B6 (Physical Science) G.E. Application for GEOL 3100 and 3400
   h. M/S/Stoper/Wildy/P 8-0-0 to approve C4 (Humanities) G.E. Application for ENGL 3692
   i. M/S/Bhadury/Fenno-Smith to approve application to C4 (Humanities) G.E. Application for ENGL 4260. This course has 2 prerequisites that are not approved for G.E. application. There is no explicit policy on how or
whether prerequisites should be considered in deciding whether to approve G.E. applications.
j. M/Stop/er/Bhadury/P 8-0-0 to table the previous motion until such a policy is created.
k. M/Stop/er/Simons/P 8-0-0 to make a referral to the G.E. Subcommittee requesting that it develop a policy about prerequisites in G.E. applications
l. M/S/ Stop/er/Bhadury/P 8-0-0 to approve D4 (Social Science) G.E. Application for ANTH 3250, 3730 and 3790

7. IELTS-TOEFL Equivalency
The Executive Committee referred this issue, which it feels is a matter for the Senate. The university wishes to permit a test developed by the International English Language Testing System (IELTS) as an additional alternative to the Test of English as a Foreign Language (TOEFL), for the convenience of foreign applicants. These tests cover much the same territory, except that TOEFL (and not IELTS) includes structure (grammar) and IELTS (and not TOEFL) includes speech. IELTS is based on a more British form of the English language. After a brief discussion, there seemed to be consensus that permitting both tests is a good idea; however, further discussion of the equivalency of scores is needed.

8. Adjournment
The meeting adjourned at 4:50 p.m.

Respectfully submitted,
Emily Stop/er, Secretary