CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

Approved Minutes of the Meeting of Oct. 21, 2005

Members Present: Armando Gonzales, Dana Edwards, Saeid Motavalli, Sue Opp, Karina Garbesi, Nancy Mangold, Norma Rees

Guests: Julia Norton, Bill Dinehart

1. Approval of the agenda

2. Approval of minutes with typo correction.
   Comments on COC meeting: COC poor participation was discussed; some COC members mentioned that the forum was not conducive to making comments.
   President: New faculty should be communicated with.

3. On Going Work
   President: Budget did not include any surprises. The University aim is to improve enrollment and class offerings. Enrollment is down by 6%, it might cause allocation reduction. Class offering money is available but the President has not yet allocated for spring. Community College enrollments in the area are generally down, which suggests a long term problem in enrollments as most of our students are transfers. Efforts to attract international students have resulted in admitting about 40 Saudi applicants. Also 55 Katrina victims have been admitted and provided with housing. Twenty more live off-campus.

   Garbesi: Mary Hubins mentioned that University Advising is short in staff. Garbesi suggests COBRA look at issues in both enrollment services and advising this year.

   President: University Advising is jointly managed by Enrollment Services and Student Services.

4. On Going Work
   The report of survey results of faculty involvement in budgetary matters was discussed.
   Opp moved to approve; Motavalli second the motion, approved unanimously.

   Garbesi suggested to table till next meeting the approval of budget reporting document.

   CAPR document revisions:
   Garbesi described the changes to the document. Norton mentioned that the document has been significantly improved by COBRA and others.

   Opp moved to approve the changes; Mangold second the motion; approved unanimously

   Garbesi, Three Friday meetings Nov. 18 and March 10, and June 2 COBRA meetings are joint with BAC.
Wed. May 24 is an extra joint meeting scheduled for this year at 9:00 a.m.

Garbesi will arrange a meeting with Ex-Com, COBRA and Provost to discuss tenure-track allocation.

Garbesi likes to develop a template for annual schedule of COBRA.

Garbesi suggested that it is possible for units to improve their reporting. She likes this matter to be a COBRA priority.

President: COBRA is not involved in managing how the money is spent.

Garbesi comments that COBRA and BAC members are supposed to make recommendations on spending priorities, including where funds should come from.

Opp mentioned that COBRA should provide information to faculty about spending

President: COBRA should describe to faculty the budget process

COBRA Goals

1. Garbesi suggested to carefully reviewing the budget reporting document for the next COBRA meeting.

2. Identify the people we want to report to COBRA.

President:
March meeting of BAC is to work on preliminary budget of the Governor. Preliminary decisions such as fuel cost this year must be decided earlier.

It is very useful to know the issues that might face the University before May. Issues such as enrollment projections, trends, cost of police department and interpreters for students with disability

Garbesi: John Charles has agreed to speak to the Committee

President: John Charles thinks we have to have a technology fee. Chancellor does not allow that.

People to invite to COBRA:
Karina: Asked for input on whom to invite.

Committee agrees on the following: John Charles and all the VPs to talk about the priorities. She will develop a list of questions for VPs

Garbesi put on hold discussion on developing a budget principles document
President: A list of FAQ for faculty information on COBRA website would be useful.

Dinehart suggested a flow chart about the budget process on the COBRA site.

Garbesi: People suggested that COBRA should look into perceived misspending on campus

Opp: COBRA is not an investigative committee, Motavalli and Mangold agreed.

President: COBRA has already looked into the budget to see where monies are going

There was an overwhelming opinion that COBRA is not an investigative committee for spending complaints.

Karina thinks we should look at issues with significant budgetary implications.

Next meeting: First Friday of November