Minutes of the Executive Committee Meeting, Tuesday, April 4, 2006

Members present: Kevin Callahan, Cal Caplan, Jennifer Eagan, Denise Fleming, Susan Gubernat, Nan Maxwell, Julia Norton, Norma Rees, Hank Reichman, Don Sawyer (Chair), Eric Soares

Members absent: Steve Ugbah

Guests: Carl Bellone, Bob Brauer, John Charles, Susan Correia, Jim Kelly, Iliana Holbrook, Mark Karplus, Richard Luibrand, Alan Monat, Sally Murphy, Jeff Seitz, Marilyn Silva, Gale Young

Meeting called to order at 2:06 p.m.

1. Approval of the agenda

M/S/P (Caplan, Maxwell) to approve the agenda as approved
- Include as 5b, approval of the preliminary list for Spring 06 elections

2. No minutes to approve

3. Reports

A. Report of the Chair

- Upcoming events include Guest Lecturer, Professor Wayne Yuen from Ohlone College, speaking on “The Bloody Connection between Vampires and Vegetarianism” on April 7 at 2:45 in MI 4011; “Survivor Soberfest Island” on May 24th, from 11-2, at the University Union. California Poet Laureate Al Young will speak on April 4 at 7 p.m. in the Biella Room.
- Senate Office move to Library 2200 is now complete. The Chair thanked President Rees and Provost Kelly for their efforts in securing the space and Susan Correia for her leadership and to both she and Jackie Alnor in helping to make the move swift and successful

B. Report of the President

- Reported on the CSU Legislative Day in Sacramento; the nine-member contingent from CSUEB were able to meet all but one legislator. President Rees and Bob Brauer traveled to Washington for the Hispanic University Annual Meeting; the next day, they met with members of both the Biotech Collaborative, and the Shoreline Collaborative, initiatives that are important to CSUEB. Reichman asked if President Rees heard any information regarding the Higher Ed Act. Rees had no information except to note that someone met with Bob McKeehan; still very much up in the air from what she has heard. Brauer noted that there is disagreement in the House vs Senate. He added that Gear-Up and Trio will receive funding.
- Maxwell asked about the status of Extra Quarter for Pay and when faculty will be informed. President Rees stated that this and other financial items are linked to the status of the $3 million that CSUEB may have to return. Everything we’re planning on includes the $3M cut. Provost Kelly added that it has been delegated to the Deans to present a schedule and a budget. President Rees added that it appears that Chancellor Reed will adhere to the numbers provided to CSUEB and will not negotiate the $3 million figure. The implication is that CSUEB should plan on the basis of that loss. It remains to be seen how, or if, the
Chancellor will engage in negotiations about the payback with the incoming president.
- Caplan inquired about rebench (already done) and also about loan repayment (details not available, but looks good.
- Provost Kelly reported on the status of tenure track searches. As of this point, there are 19 candidates who have accepted offers or are pending and 10 offers have been declined.

C. Report of the Statewide Academic Senators

- Reichman stated that written debriefs of the information and actions taken at the Plenary have been distributed. On April 18, both the Fiscal Affairs and Higher Education committees will be engaged in lobbying regarding AB 2168, which would mandate a common academic agenda for higher education.
- Both Reichman and Caplan have urged that faculty approve the upcoming ballot initiative to reduce the number of statewide academic senators

4. Appointments

M/S/P (Fleming/Callahan) to approve the nominations for the Review Committee for Faculty Development Office. The following nominations for the Review Committee for Faculty Development Office have been received: Gary McBride (Business), Eric Suess (Science), Kyzyl Fenno-Smith (Library), Cal Caplan (CEAS), Eileen Barrett (CLASS), Nan Chico (Administrative Appointee), and Gretchen Reevy (lecturer). Sue Opp will serve as chair. The review was broadened to include MATS faculty support, as Roger Parker has announced his retirement, and there is interaction between these areas.

M/S/P (Norton/Maxwell) to confirm the email vote for Stephen Miller to replace Hegde on CAPR for Spring 06

M/S/P (Norton/Maxwell) Highsmith to replace Kris Ramsdell, LIBR, on FAC, for Spring 06

Maxwell, ECON, will replace Jane Lopus, ECON, on Research (CR) for Spring 06 as Mashaw is not available.
Steve Peng will replace Jane Lopus on the Senate for Spring 06

5. M/S/P (Norton/Soares) to approve the Preliminary list of nominees for the Spring Elections (The Spring 06 Election Schedule was approved via email during quarter break, as elections had to being on the first day of classes.

The memo regarding allocation of Senate and Standing Committee seats was approved by ExCom via email in preparation for College elections.

6. Discussion of the Winter 06 University-wide election and the fact that Jeff Seitz was still in term

M/S/P (Soares/Maxwell) to review the election results from Winter 06 to determine the next highest vote recipient and declare that person as an at-large representative
Professor Seitz was still in term during when he was elected to the Senate during the Winter O6 election. Discussion on how to correct the situation ensued.

7. **05-06 CIC 14**, Proposed New Certificate in Spanish for the Professions

M/S/P (Callahan/Caplan) to approve 05-06 CIC 14, New Certificate in Spanish for the Professions

8. Discussion/reconsideration of **05-06 CAPR 7**, Five-Year Program Review for the BA in Spanish and French and consideration of the DRAFT 05-06 BEC 5 document.
3M/S/ no vote (Caplan/Maxwell) to place 05-06 CAPR 7 and potential 05-06 BEC on the Senate agenda

M/S/P (Soares/Norton) to place 05-06 BEC 5 with 05-06 CAPR 7 (revised) attached on the Senate agenda

- Dean Reimonenq requested that the Five-Year Program Review for the BA Spanish and French be reconsidered. Dean Reimonenq’s response and a craft BEC document were discussed.
- Caplan stated that it is important to send the review to the senate along with a BEC as the first represents the analysis of the faculty and the BEC provides a process for reviewing the program and determining solutions. Eagan stated that the Review appears to set out the problems, but that the document does not contain a vision of the department in the future.
- Dr. Holbrook provided and discussed her memorandum dated April 3, 2006, her response to the CAPR report and to Dean Reimonenq’s response to the CAPR report.
- Maxwell expressed concern that there is not a mechanism for departments to see and respond to CAPR reports. Norton replied that there is often communication between CAPR and departments during the report crafting process.
- Reichman stated that it there is an inherent difficulty when programs that are experience difficulty or low enrollment lose funds, when in fact they may need funds to rebuild or enhance their programs. Suggested that neither Dean Reimonenq nor Dr. Holbrook’s letter be sent to the Senate, but rather that the focus be on the review and solutions to issues faced by the Modern Language and Literatures Program.
- President Rees stated that there are funds for establishing critical language programs and that the race is to the swiftest. She urged that the future of the university and our ability to turn out well prepared individuals is to determine ways to incorporate language elements into majors such that our graduates can leave the university with a major and a useful language. Gubernat suggested that a university level task force be established to work on this issue.
- Associate Dean Silva stated that Dean Reimonenq’s response was not intended as a critique of the department, but rather was framed in support of a vibrant language program. In cases where a major exists, tenure track faculty should be hired; however, in cases where there is no major, it is appropriate to hire lecturers to teach courses.
- Reichman stated that there are two issues to address: first, what to do about BA programs in Spanish and French; the BEC is an adequate way of moving forward. In addition, there should be a university wide task force to discuss the issue of how to encourage language education and ways to provide resources for language study. Reichman recommends that such a task force be constituted and charged.
- Eagan stated that the documents from Reimonenq and Holbrook should not be sent to the Senate absent CAPR having the opportunity to review these first.

6. **05-06 CAPR 5**, New BA in Biochemistry/ **05-06 CIC 13**, Proposed New BA Degree in Biochemistry

   M/S/P (Norton/Maxwell) to approve 05-06 CAPR 5, New BA in Biochemistry and 05-06 CIC 13, Proposed New BA Degree in Biochemistry

7. **05-06 CAPR 10**, Five-Year Program Review for the BS and BA degree programs in Physics

   M/S/P (Callahan/Maxwell) to approve 05-06 CAPR 10, Five-Year Program Review for the BS and BA degree programs in Physics

8. **05-06 CAPR 11**, Five-Year Program Review for the BS degree in Speech Pathology and Audiology, and a Master of Science degree in Speech-Language Pathology

   M/S/P (Soares/Maxwell) to approve 05-06 CAPR 11, Five-Year Program Review for the BS degree in Speech Pathology and Audiology, and a Master of Science degree in Speech-Language Pathology
9. **05-06 CAPR 9, Evaluation & Planning document**

M/S/P (Norton/Maxwell) to approve 05-06 CAPR 9, Evaluation and Planning document

- Reichman commended CAPR for its work on a well-crafted document. In addition, he would like to see the Outside Reviewer Rubric as such rubrics can be very informative.
- Soares questioned the amount of work involved in writing annual assessment reports before requesting tenure-track positions. Norton said this is already done by programs and/or colleges, so this is no additional work. Reichman stated that the amount of effort is not great and referenced the useful rubric for such reports. Murphy stated that annual reports are of particular use for new chairs who might be better able to do their jobs with the information and agreements contained therein.
- Caplan commented on the increasing size of reports. When program evaluations are tied to tenure track allocations, one runs the risk of longer reports. Gubernat stated that it may be useful to set a maximum page count and hold to that. Maxwell stated that the needs of each college differ and that the College of Business & Economics might not be served by such annual and potentially burdensome reports.

10. **Proposed Wireless Access Policy (emailed earlier)**

- AVP Charles discussed the Draft Campus Wireless Access Policy. The policy is intended to provide needed access while maintaining campus security. There will be a process for obtaining “fully authenticated access” for campus employees, students, and authorized visitors. Limited access will be provided for guests, such as guest lecturers.
- Caplan asked about the costs and who will bear the burden. Charles replied that a single access point will cost about $1200; these costs will be borne by the Colleges, who will determine the number of access points that they wish to install.
- Reichman stated that many colleges and universities are already wireless and urges that CSUEB move toward a fully wireless campus, rather than a college-by-college basis. Callahan added that as technology changes and upgrades are made, there can be downsides, such as the need to purchase different hardware or software to interface with new infrastructure.

11. **Update from Search Committee for the G.E. Director**

- No report

12. **Possible Closed Session**

- No need for closed session

13. **Adjournment**

M/S/P (Maxwell/Callahan) to adjourn

Meeting adjourned at 4:06 p.m.

Respectfully submitted,
Denise Fleming, Secretary