CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Approved Minutes of the Meeting of October 19, 2005

Members present: Dee Andrews (Hist), Pablo Arreola (Academic Affairs), Eileen Barrett (Chair), Carol Lauzon (Biol. Sci), Rich Luibrand (Chem & Biochem.) Rita Liberti (KPE), Fung-Shine Pan (Mgmt. & Fin.), Kristin Ramsdell (Library), Jay L. Tontz (Econ.), Vincenzo Traversa (MLL).
Guests: Bob Burt (VP for University Advancement), Don Sawyer (Academic Senate, KPE/Educ.)

The meeting was called to order at 2:45 p.m.

1. Approval of the Agenda
   M/S/P (9-0) to approve the agenda.

2. Report of Chair

   Chair Barrett introduced and welcomed Rich Luibrand to the FAC. Dr. Luibrand will serve as a second representative of the COS. Dr. Barrett also announced that Dr. Jay Tontz is now the official replacement for Tony Lima. Robert Burt was also introduced as an invited guest to educate the FAC on the current policies associated with Endowed Faculty appointments.

3. Report of Presidential Appointee:

   No report.

4. New Business:

   a) Endowed Faculty Appointments. Dr. Burt began a discussion with an overview of the process of appointing an Endowed Faculty member, and the role policy plays in governing such a position. While focusing on faculty appointments, he stated that there are several types of endowed positions, such as: 1) Faculty, 2) Academic, and 3) Student (i.e. financial aide) appointments. In addition, these appointments fall under four categories that are determined by a dollar amount: Endowed Professor (250K), Endowed Chair (500K), Distinguished Professor (750K) and Distinguished Chair (1M). An Endowed Policy Draft Committee has already drafted an infrastructure (i.e. reporting mechanisms for donors, rules associated with fund spending and allocation) and marketing (recruitment) plan and now the charge of the FAC is to draft further policy on how honors will be given. Guidelines need to be prepared for all 4 Colleges and include items such as terms of appointment, renewals, and so forth. Dr. Burt emphasized that support for these appointments is intended to serve as a resource (i.e., for a department) and thus the impact of these honors extends beyond having a scholar on campus for a specified period of time. Dr. Burt provided examples of policies from other institutions and stressed that these did not constitute an exhaustive compilation. He encouraged the FAC to look at other campus
policies not included in his materials. Chair Barrett asked if other CSUs have endowed appointments and policies in place. Dr. Burt stated that many of the older and larger CSUs do have such policies in order. Dr. Andrews suggested that morale issues may arise from these positions and suggested that departmental dynamics should be considered when drafting policies. Dr. Burt also suggested that careful consideration be made in relation to donor and recipient. Dr. Jay Tontz stressed the merits of these appointments and the clear need for sound policy construction. Dr. Barrett asked the members of the FAC if we were clear on our charge (affirmative) and Dr. Burt offered to return to an FAC meeting if we needed his assistance. Dr. Barrett suggested that we review CSU policies that already exist and Dr. Andrews offered to get CSU Northridge’s policy and find out “how it is working”. In addition, Chair Barrett suggested that the FAC may want to invite members from the Endowed Policy Draft Committee to a meeting in the future. Further discussion was tabled until next meeting.

b) Range Elevation: Discussion continued on areas that need improvement in the Range Elevation document. Dr. Arreola stated that the FAC has to confront eligibility criteria. Chair Barrett raised the issue of contradictions that are present between General and Eligibility Criteria. After pointing out a few examples, such as requirement for a doctoral degree for Range D, Chair Barrett also stated the need for clarification of assignments. This discussion promptly led to the role of the PAF in the Range Elevation process. Dr. Arreola stated the legal obligation to read the PAF of a lecturer in the review process. He also described the differences between a WPAF and a PAF and their individual use in any review process. Dr. Andrews suggested that lecturers be informed more of the review process and Dr. Barrett suggested that lecturers seek guidance from the Faculty Development Center. Discussion returned to the requirement for a doctoral degree and Chair Barrett suggested that we talk to our colleagues and solicit input.

c) Ten-year Calendar: Dr. Tontz stated that the FAC must address the addition of a holiday (Veterans Day) to the 10-year Academic Calendar. The FAC must assure that CSUEB is meeting the requirement for classroom hours. Chair Barrett will contact Dr. Carl Bellone for further information. Further discussion was tabled until next meeting.

d) Faculty Awards: Dr. Barrett announced that calls for Outstanding Professor and the Wang Family Award have gone out.

Adjournment:

The meeting adjourned at 4:56 p.m.

Respectfully submitted,
Carol Lauzon, Fall Quarter Secretary