CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Approved Minutes of the Meeting of November 16, 2005

Members present: Dee Andrews (Hist), Pablo Arreola (Academic Affairs), Eileen Barrett (Chair), Carol Lauzon (Biol. Sci), Rich Luibrand (Chem & Biochem.) Rita Liberti (KPE), Fung-Shine Pan (Mgmt. & Fin.), Kristin Ramsdell (Library), Jay L. Tontz (Econ.)

Members absent: Vincenzo Traversa (MLL).

The meeting was called to order at 2:47 p.m.

1. Change and Approval of the Agenda
   Chair Barrett requested a change in the Agenda with the addition of two new items: 1) Discussion of the use of “School” as an organizational subcategory under “College”, a request from Jim Kelly, and 2) a charge from the Academic Senate to draft a policy regarding Faculty Office Space.
   M/S/P (8-0) to approve the change in the Agenda.

1. Approval of the Minutes of November 2, 2005
   M/S/P (8-0) to approve the minutes.

2. Report of Chair
   Professor Barrett reiterated the addition of two new business items to the agenda. She also stated that the Ten-year Calendar and Veterans Day holiday recommendation was forwarded to the Academic Senate. Final items mentioned were that an Outstanding Professor Committee must be formed today, this is the last meeting of the Fall Quarter, and that Jim Zarillo would be our guest at 3:00 pm today.

3. Report of Presidential Appointee:
   No report.

4. Old Business:
   a) Jim Zarillo, Chair of the Department of Teacher Education, contributed to FAC’s discussion on Range Elevation for lecturers. Dr. Zarillo noted his problem with the language associated with Range D elevation particularly with “currency in the field” and service, and what this means for a lecturer given their 36 unit assignment versus a 45 unit assignment for a full time faculty member, and a reasonable expectation of output based on their assignment. Dr. Andrews noted that regular faculty are expected to and often exceed their expectations of maintaining levels of service at the teaching, research, and community (university and beyond) levels to achieve tenure. Dr. Arreola stated that evaluation criteria for lecturers must follow criteria associated with their hiring document. Thus, Dr. Andrews suggested that the range elevation document be re-organized to delete items 1-5 and all language thereafter and
summarize currency in the field under “General Criteria”, and to keep criteria as written for specific ranges. Several editorial chances were suggested by FAC members at large and Chair Barrett offered to draft a new document that incorporated FAC’s changes and language in accord with the CBA.

b) Outstanding Professor Committee: Dr. Tontz volunteered to serve on this committee as a representative of the College of Business. Dr. Lauzon volunteered to serve as a representative of FAC. Dr. Stein who received the award last year would represent ALSS. Dr. Liberti of KPE agreed to consider serving on the committee. Chair Barrett and Dr. Julie Glass (Faculty Development) are automatic non-voting members of the committee. The first meeting of this committee was TBA.

c) Faculty Space Policy: This charge was addressed briefly by a request by Chair Barrett that each FAC member investigate the space needs of their respective departments. Further discussion of this matter was tabled until the next meeting in Winter 2006.

d) Acknowledgement of the contributions of Dr. Jay Tontz to FAC. FAC members acknowledged the contributions of Dr. Jay Tontz who graciously and productively filled a vacancy in FAC during the Fall Quarter. FAC members thanked Dr. Tontz for his work and commitment to the committee.

e) A limited discussion on Endowed Faculty Honors took place, namely to change some language associated with a draft document. Dr. Tontz suggested that “position” replace “honors” in that “position” reflected better the actual nature of the honor.

Adjournment:

The meeting adjourned at 5:53 pm.

Respectfully submitted,
Carol Lauzon, Fall Quarter Secretary