CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

Approved Minutes of the Meeting of May 19, 2006

Members Present: Sam Basu, Dana Edwards, Kris Erway, Karina Garbesi (Chair), Armando Gonzales, José A. López, Nancy Mangold, Saeid Motavalli, Sue Opp, James Petrillo.

Members Absent: Bonnie Ho

Visitors: Jim Kelly, Norma Rees, Monique Cornelius, Bill Dinehart, Kent McKinney

1. Agenda approved with no additions. M/S

2. Approval of the minutes of 5/5/06 meeting. Secretary López indicated that Student Affairs personnel were reviewing the current draft for accuracy. Content revisions would be made based on their suggestions.

3. Report of the President: Provost Kelly handed out a report listing Retirements for 2005-2006. Nineteen faculty members were on the list effective 5/17/2006. Kelly also shared Tenure Track Faculty statistics. The data show historical trends since 2003-2004 academic year. According to the handout in 2003-2004 CSUEB had 304 TT faculty and 11 librarians. As of 2005-2006 the numbers were TT faculty-296 and librarians-9. In 03-04 twenty-one TT searches were authorized and in 2005-06 forty-five searches were approved. Kelly also handed a Telecounseling Report for May 1-12, 2006. This effort involves calling admitted freshmen that have yet to submit their documentation (SIR) for admissions. According to the report there were 3165 freshmen that had been notified of acceptance by CSUEB. Of that number 319 had submitted their SIRs, 2846 more were needed. The Provost and President spoke of the need to have faculty involved in this and other recruitment efforts. President Rees gave examples of the positive influence that contact by faculty have on prospective students.

Kelly reported that housing incentives are being offered to potential students. The Housing Trust Fund allocated $100,000 (in $1000 increments) for housing awards. The value of the awards would effectively discount the cost of housing at University facilities, which we anticipate will not be full in the first year of opening. 432 awards had been made but only 20 of the awardees had accepted the scholarships while 414 declined. In addition, $3000 housing awards are now being offered and 26 have accepted for housing at International House. President Rees noted that it was important for CSUEB to view student housing as one integrated unit—International House and Pioneer Heights. In response to a question about the state budget, President Rees noted that the CSU had to returned $15 million to the state due to failure to make enrollment targets. She also said that the Governor’s May Revise budget did not include the $7 million originally slated for Outreach. She indicated, however, that legislators are still in negotiations with the Governor’s office. Kelly reported that the Concord campus will begin a “Generic Nursing Program” in the fall in conjunction with area community colleges. The plan calls for some first and second year classes to be taught by community college faculty on the Concord campus.

4. Report of the Chair: Garbesi announced that Sam Basu is leaving CSUEB. Basu shared that he is leaving for a Dean’s position at William Patterson University in New Jersey.
The University sponsored a trip for the COBRA president and Kris Erway to attend NACUBO, National Association of College and Business Officers meeting in Colorado. Garbesi reviewed lessons she learned from the conference. Some of the lessons she shared included: the importance of strategic planning and how it is essential and fundamental for change and to achieve the institution’s vision. She spoke of a visioning process. She learned approaches to assure inclusion of many voices and strategies to “mute dominant voices.” Planning should be considered a dynamic, ongoing process. Budget cuts made “across the board” are not desirable but should be guided by the planning process and established goals. She learned of the concept of a unitary financial planning system and how trust is essential for success. Other items included communications and use of benchmarks and outcomes in the budget assessment process.

5. Continuing Business: Garbesi spoke of the consultant’s report for the University Advancement which she shared at a past meeting and how COBRA should consider the proposed $7 million annual costs in budget deliberations.

6. Review end of year budget recommendation process: A broader discussion ensued regarding how to determine priorities for the budget. Provost Kelly’s budget and those of the Deans’ are framed by the CSUEB Strategic Goals. Garbesi will send out last year’s recommendations to the President for our May 26th meeting. It was suggested that we consider a three-hour meeting to formulate priorities.

7. Adjournment: The meeting was adjourned at 11:00 AM

Future meetings:
- May 26th
- June 2nd – Last regular meeting of 2005-2006

Respectfully submitted,
José A. López, Secretary