CALIFORNIA STATE UNIVERSITY EAST BAY

Committee on Budget and Resource Allocation (COBRA)

Approved Minutes of meeting March 3, 2006

Members Present: Kris Erway, Karina Garbesi, Armando Gonzalez, Bonnie Ho, Jose Lopez, Nancy Mangold, Saeid Motavalli, Sue Opp, James Petrillo

Members Absent: Sam Basu, Dana Edwards

Guests Present: Bob Brauer, Bill Dinehart, Norma Rees, Don Sawyer

1. Approval of Agenda M/S/A

2. Approval of Minutes from January 13, 2006 and February 17, 2006 – minutes unavailable at this time

3. Report of the President –
   President Rees reported that the new enrollment targets for 06-07 for the system as a whole are out and that the CSUEB target is lower than the original was but is still higher than this year’s target. The recent agreement to count graduate FTES on a 12 unit basis rather than 15 units is resulting in a rebenching of these numbers but that more analysis is needed to determine exactly what this means for CSUEB. A CSU meeting to address these questions will be held March 22, and we will have further information after that time. CSU is also taking into account differences in campuses in producing the new enrollment target figures. Rees also reported that the admission numbers look pretty good for Fall ’06 and that the Alumni Association has agree to participate in contacting potential students. Garbesi asked who would be contacting undeclared majors applicants, and Sawyer responded that this possibly should be worked out through with the help of the Senate.

4. Report of the Chair –
   Garbesi suggested we call the push to look for possible ways to manage financial risk as the ‘financial risk management’ group rather than the ‘strategic budget planning’ group to minimize name confusion with strategic planning. The idea is to integrate budgeting and managing financial risk, but Garbesi indicated she has been unable to schedule a meeting right now with the appropriate persons because of end of the quarter conflicts.

5. Ongoing work
   Erway reported that CRUMBS has not had a meeting recently because there was not enough work to warrant it. She reported that SFSU has handled the question of central purchasing in PeopleSoft by setting up a separate ‘department’ for each College so that instructional vs. other expenditures can be separated. By the beginning of the next academic year (Fall ’06) we hope to have a decision of how to
best implement the new reporting system. CSUSB has a model that is possibly most similar to CSUEB because it has good information that is well explained. Our goal is to present budget information to be able to make more informed decisions with better information and analyses.

A financial risk management meeting with VP’s is going to be targeted for a meeting possibly in April or early May.

Setting up a meeting to discuss the integration of Strategic Planning and budgeting is proving to be difficult. Rees indicated that we haven’t figured out how BAC will work with tying budgeting to strategic planning. Most likely, we would ask the VP’s for their requests/recommendations in relation to the University’s strategic plan. This would allow BAC to sort through the VP’s recommendations according to how closely they meet the goals of the strategic plan. Division heads will be asked to describe their plans in regard to University goals and objectives so that budgeting may be aligned with strategic planning.

6. Next meeting: Friday, April 7, 2006. 9:00-11:00am, PCR.

Respectfully submitted by S. Opp, Secretary