Minutes of the Executive Committee Meeting, Tuesday, February 21, 2006

Members present: Cal Caplan, Jennifer Eagan, Denise Fleming, Susan Gubernat, Nan Maxwell, Henry Reichman, Don Sawyer, Eric Soares, Steve Ugbah

Members absent: Kevin Callahan, Julie Norton, Norma Rees

Guests: Carl Bellone, Bob Brauer, Nan Chico, Jay Colombatto, Mark Karplus, Jim Kelly, Sally Murphy, Sue Opp, Lettie Ramirez, Bruce Trumbo, Gail Young

1. Approval of the agenda

M/S/P (Caplan/Ugbah) to approve the agenda

2. Approval of the minutes of the meeting on January 24.

M/S/P (Soares/Eagan) to approve the minutes of January 24.

3. Reports

   A. Report of the Chair

      - The Chair announced upcoming events, including the CSUEB Museum will feature the “Immigrants All” Exhibit from February 27 to June 9, opening with a reception on February 24th from 4-7 p.m; “Showtime at the Apollo,” the annual African American Faculty & Staff Scholarship Dinner and Celebration on Friday, February 24 at 5 p.m.; Strategic Planning Forum on February 28, from 4-5 p.m. in UU 311; Beehive, a 60’s musical review will be performed on the Hayward campus on February 24 and 25, and March 3, 4, and 5; PTR conference will be held in Los Angeles on February 24th; Jazz at Yoshi’s coming up soon; a conference on the First Amendment and Academic Freedom in the 21st Century on March 1, from noon to 4 p.m. in UU 311.

      - M/S/P (Soares/Eagan) to send an additional referral to CIC, related to the online referral, to suggest that Blackboard use be encouraged in order to compensate for lost class time when two Monday Holidays occur in the same quarter.

      - M/S/P (Soares/Gubernat) to request that Enrollment Services include the latter Holiday Policy in the class schedule any quarter there are 2 Monday holidays. The Chair will send a letter to Enrollment Services with that request. It was generally agreed that there was no need for further referrals on this issue.

   B. Report of the President

      - Bob Brauer provided an update regarding Integrated Marketing Communication Committee and the Institutional Identity Workgroup. He reported that they have been working on the Seal and Wordmark since January 05 and have discussed the proposal with many campus constituents, including parents and other community members. Gubernat asked about the motto, Ad Aptra Per Aspera, in that it is the state motto of Kansas and the motto of NASA and other universities. Discussion ensued about the symbols in the seal. Jay Colombatto reported that the Seal and Wordmark have both received approval in focus groups and a campus survey. Soares thought the coastal live oak was appropriate and appealing.

      - The Interim Provost reported on the progress of tenure track searches. Thus far, 17 positions have been filled; 4 searches have reported that offers were rejected. There are a total of 42 searches in progress.

      - Wtr ’07 will be when the Business & Technology Building will be ready for occupancy. English & MLL will move to former Business offices in MB, with time for painting and cleaning between. Furniture arrives in Fall for Bus/Tech and equipment will need to be installed. “Topping off” Warren Hall is a concern, as “swing space” will be needed. The new administration building should be ready in 3 years; unknown when construction will start. The building will be in the ALP Trailer area. There is discussion about opening the gate and repositioning the campus in that direction.

      - The Provost reported on the status of the possible pay back. It may be the case that graduate enrollment differential may play a factor in “rebrenching” the target and may affect the amount of payback as well as next year’s enrollment target.

      - The Deans got the names of all admitted students in hopes of improving the yield.
SF and UC push for frosh create challenges for us. Kelly also noted that housing
will be ready and there will be $100k for housing scholarships and $45k from presidential
scholarships. We need to fill up the space and get the students on campus. It was
also reported that Financial Aid is much better than before.

C. Report of the Statewide Academic Senators
  - Reichman reported that the Chancellor hired an outside consulting firm to look at
  labor relations in the CSU, which Reichman believes is positive.

4. Appointments

The chair made the following announcements:
- Confirmation of email approval of Shyam Kamath to replace Diane Satin on the Review
  Committee for VPUA;
- Confirmation of Ex Com approval of the Final list for the Winter ’06 University-wide
  election, by email; (Friday, February 24 is the last day for voting; electronic voting is
  proceeding well);
- the Research Committee needs a CBE replacement for Lopus for Spring only.
- CLASS is conducting a Search for an Associate Dean; Nan Maxwell was appointed as
  non-college member

5. 05-06 CAPR 6, Five-Year Program Review of the International Studies Program

- M/S/P (Eagan/Maxwell) to place on Senate agenda
- Caplan expressed concern that the CAPR document did not have the usual phrases
  for acceptance/approval and would suggest that the faculty not take positions that
  include contingencies. Reichman noted that it was a transitional piece, since the
  proposed new policies have not yet come forward, making it awkward. Gubernat
  stated that the viability of the program has been raised in the past. This is sending a
  signal that all is fine, which is concerning. Maxwell recommended that the review be
  returned to CAPR. It is of concern when Ex Come makes recommendations that are
  not attended to; there should be follow up.

6. 05-06 CAPR 7, Five-Year Program Review for the BA Spanish and French

- M/S/ not voted on (Fleming/Maxwell) to place on Senate agenda
Discussion ensued about the future of languages at the university; members agreed
that the review was troubling; Reichman expressed concern about the state of the
Modern Language Program in light of the review and the recommendations and
thought that the problems needed to be aired in the Senate; some thought
recommendations should be stronger; Murphy (author) reported that CAPR struggled
with this review, and had similar discussions;
- M/S/P (Caplan/Gubernat) to refer back to CAPR with instructions from
  the chair. (this 2nd motion took precedence since they were related, and replaced it as
  the immediately pending question (main motion yielded to the 2nd motion)

7. 05-06 FAC 5, Subcommittee on Lecturers membership (confirm email approval)

8. 05-06 CR 1, Policy on Emeritus/a Faculty as PIs on Sponsored Projects

- M/S/P (Maxwell/Eagan) to place on Senate agenda


- Soares and Gubernat indicated interest in serving on the search committee for the
  G.E. Director. No other nominations were made. The committee will work with Carl
  Bellone. Bellone stated that the Director’s appointment is currently a two-year term
  and recommends that the term be increased to three years. In addition, rather than
  making the case each summer for an extra quarter for pay for the Director, Bellone
  recommends that the G. E. Director position be reclassified as a 12-month
  appointment. The Search Committee reviews the job duties for accuracy, reviews
  applications, and makes a recommendation to ExCom. The Provost stated that he
  supports the T12 proposal.
- M/S/P (Ugbah/Caplan) to approve Bellone, Soares, and Gubernat as the
  Search Committee for the G.E. Director.

10. Discussion of the Office of Faculty Development /Discussion of the Search for a permanent
    Director
- Sawyer reminded the body that Dr. Julie Glass has submitted her resignation as Director of the Office of Faculty Development. Discussion ensued as to the nature of the position, specifically whether it should continue as 2/3 or be full time; MPP or a faculty position; and whether to do a national search. Reichman suggested that the position be filled by a faculty member with assigned time, who understands the culture of the campus, including the PTR process. Reichman also suggested that the campus take some time to review the goals and purposes of the Office of Faculty Development prior to conducting a search, as happened with ORSP. Technology assistance was important several years ago; unsure if it is still the case; urges a systematic look (e. g., how many attend workshops?) Fleming has gone to workshops and believes that the directors have done a good job, but went to her Dean to find out specifics of PTR requirements from her perspective, as everyone in the university who speaks to PTR is often not on the same page.

11. PACE Advisory Board membership (postponed until the next meeting)

12. Round Two Consultation for development of a University Strategic Plan (postponed until the next meeting)

13. WASC update and discussion on the WASC Campus Climate Survey (postponed until the next meeting)

   It was noted that Gale Young wants input by tonight; please email comments

14. Report and recommendations on the Office of Research and Sponsored Programs (with ad hoc committee members and Kelly, Metz, and Bellone)

   Report and discussion held in Closed Session

15. Adjournment

   M/S/P (Maxwell/Caplan)

Respectfully submitted,
Denise Fleming, Secretary