CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Approved minutes of the Meeting of January 18, 2006

Members Present: Dee Andrews (Hist), Pablo Arreola (Academic Affairs), Eileen Barrett (Chair), Carol Lauzon (Biol. Sci.), Tony Lima (Econ.), Rich Luibrand (Chem and Biochem.), Rita Liberti (KPE), Lynn Paringer (Econ.), Kris Ramsdell (Library)

Members Absent: Vincenzo Traversa (MLL)

Guests: None

The meeting was called to order at 2:45

1. Approval of the agenda:
   
   M/S/P to approve the agenda

2. Approval of the minutes of January 4, 2006:

   M/S/P The minutes were approved as corrected.

3. Report of the Chair:

   Professor Barrett congratulated our FAC colleague Professor Traversa who was being honored at Stanford University for his recent book, Three Italian Epistolary Novels, Foscolo, De Meis, Piovene, Translations, Introductions, and Backgrounds.

   Professor Barrett sent through Academic Senate the call for nominations for the Sue Schaeffer Award, which are due February 27, 2006. The award is given on the last day of the academic senate meeting.

   It was mentioned that neither the Outstanding Professor nor Sue Schaeffer plaques for last year have been engraved, an issue that Professor Barrett will discuss with the Senate office staff.

   Professor Barrett attended the Deans + meeting and reported that the Deans appreciated the work the committee did on range elevation policy document.

   The Academic Senate met yesterday. During approval of the minutes, concerns were raised about the ten year academic calendar and the problem of Monday holidays. The issue was referred to ExCom.

4. Report of the Presidential Appointee:
Dr. Arreola reported that ExCom approved sending the following faculty and administrators to the system-wide PT&R conference on Feb. 24 in LA: Pablo Arreola (Academic Affairs), Eileen Barrett (CLASS & FAC), Sue Opp (Science), Steve Ugbah (Business and Economics), Don Sawyer (Senate and Education & AS)

5. Old Business:

a. **Range elevation:**

There was discussion of the policy on range elevations. Professor Barrett noted that Dean Leung had raised two questions about the range elevations and the committee discussed them.

Professor Barrett noted the need to convene the Subcommittee on Lecturers consisting of herself, Dr. Arreola, 3 regular faculty and 3 lecturers for the purpose of consultation on our revised document. Professor Luibrand volunteered to serve as one of the regular faculty. Committee members were asked to identify other regular faculty and lecturers who could serve on the committee. The subcommittee will meet on alternate Wednesdays (2\textsuperscript{nd} and 4\textsuperscript{th} of the month at 2:40 p.m.)

b. **Outstanding professor award:**

Professor Liberti had nothing to report. Professor Barrett noted that there was conflicting information about the application process that should be sorted out. The committee discussed briefly strategies for increasing the number of nominees for the outstanding professor award.

c. **Student evaluations of on-line courses:**

Professor Barrett has heard nothing from Martha Wallace.

d. **Use of schools as an organizational unit:**

The Provost requested that we table this to a later date when he can attend the meeting.

e. **Policy regarding faculty offices:**

Professor Barrett drafted a policy on the allocation of faculty office space. There was agreement that the highest priority should go to full-time tenured faculty and that they should each be accorded a private office with access to a phone and computer. The committee debated the prioritizing of faculty office space allocations. They discussed the issue of FERPers, part-time lecturers, coaches, teaching assistants and Emerti faculty with respect to the priority that should be accorded each class of faculty.
Professor Barrett will redraft the proposed policy and circulate it to committee members. Professors Luibrand and Lauzon will work on drafting a few sentences that address the issue of faculty lab space.

f. **PT&R Document, section 4.2.1b:**

   M/S/P (unanimous) to delete section 4.2.1b in the PT&R document

6. **New Business:**

   a.) Wang Award

   Two candidates have been nominated for the Wang Award in different categories. It was M/S/P to send both names forward to the President for consideration.

   M/S/P to adjourn: Meeting was adjourned at 4:30