California State University, East Bay
Faculty Affairs Committee

Approved Minutes of February 1, 2006

Members Present: Eileen Barrett (Chair) Rita Liberti (KPE), Carol Lauzon, Vincenzo Traversa, Tony Lima (Economics) Rich Luibrand (Chemistry) Lynn Paringer (Economics) Dee Andrews (History), Pablo Arreola

Members Absent: Kris Ramsdell (Library)

Guests: Jim Kelly, Armando Gonzalez, Julia Norton

1. Approval of the Agenda:
M/S/P to approve the agenda

2. Minutes of January 18, 2006:
M/S/P to approve the minutes of January 18, 2006 as corrected

3. Minutes of November 16, 2005:
M/S/P to approve the minutes of November 16, 2005

4. Report of the Chair:

Professor Jane Lopus has been selected as the outstanding professor.

Endowed faculty honors will be discussed at the next senate meeting on Tuesday, February 7, 2006.

The provost is expected to come to the meeting to discuss the use of schools as an organizational unit. Julie Norton is also expected to come and discuss what CAPR is working on with respect to the issue of schools as an organizational unit.

5. Report of the Presidential Appointee:

No report

6. Old business:

a. Range elevations:
Several faculty members have been suggested for the subcommittee on range elevations including, Mark Karplus, Margaret Rustik, Wendy Sarvasy, and Suzanne Busch. Professor Barrett and Professor Luibrand will be on the committee. The first meeting is scheduled for February 27, 2006, assuming all members can be in place by that time. The committee discussed what should be counted as a year of service for the purpose of range elevations. Armando Gonzalez participated in the discussions and indicated that
the MOU identified three consecutive quarters of teaching as being the requirement for a lecturer. There appear to be ambiguities among the different sources as to what constitutes a year of service. Professors Gonzalez and Arreola will investigate the issue and report back to the committee.

b. Use of school as an organizational unit:
Provost Kelly showed up to discuss the use of school as an organizational unit. Professor Norton also discussed what CAPR was doing with respect to the issue of the use of school as an organizational unit. Schools would be equivalent to departments in terms of hierarchy. The prime motivation for the use of the term school has to do with accreditation purposes.
M/S/P the draft policy on use of schools as an organizational unit presented to the committee by Provost Kelly with the deletion of the word “division” throughout the draft.

c. Student evaluations of online courses:
No report

d. Faculty office space:
The committee discussed the prioritization of faculty office space and reviewed a draft policy memo written by Professor Barrett. The committee commented on the memo and Professor Barrett will redraft the memo and send it around for a final review. Provost Kelly briefly discussed the future loss of space from renovations to Warren Hall and the space implications posed by the renovations. It was suggested that Barbar Beckman come and give a presentation to the committee on office space within the university.

e. Report on outstanding professor:
No report

7. New business
No new business

8. Adjournment:
M/S/P to adjourn the meeting. The meeting was adjourned at 4:45.