CAPR Meeting, Thursday, January 18, 2007

Members present: Janet Patterson, Jiansheng Guo, Vish Hegde, Evelyn Padua-Andrews, Jason Singley, Linda Smetana, Jay Tontz, Julie Norton, Farnaz Ganjeizadeh

Members absent: Kim Geron, Aline Soules

Guests present: Jim Okutsu, Carlos Salomon

1. Approval of the agenda
   • The agenda was approved.

2. Approval of the minutes of the prior meeting(s)
   • Minutes will be mailed to CAPR members when available

3. Report of the Chair
   • MOU meetings for programs completing the program review process are taking place
   • Request for the discontinuance of the joint doctoral program in Educational Leadership will be brought to CAPR at a later date
   • Senate approved the restructuring of the Business and Economics including the discontinuance of options within the Economics major.
   • Senate approved the Five Year Program Review for Theatre and Dance
   • Senate approved the Five Year Program Review for Environmental Science
   • Senate approved the request for Department Name Change and Merger of the Geological Sciences and Environmental Science Programs
   • Gale Young has requested that CAPR complete an effectiveness review of programs and majors
     • CAPR to develop a rubric to apply in the review process

4. Report of the presidential appointee
   None

5. New Business
   Review of Latin American Studies
   • Goals from previous 5 year review had been met
   • Carlos Salomon presented the self study for the major
   • Currently program has 10 students in the major and 10 students with minor
   • Currently 10 faculty from several departments teach classes in the major
   • New website in development
   • Internships and study trips to Latin America available to students
   • Need to increase enrollment
     • Increase visibility and make links with other majors (such as business, nursing, and social work) on campus
     • Make links to greater Hayward community and community colleges
   • Additional resources needed for program coordinator to
     • Recruit students
     • Raise visibility on campus
     • Carry out outreach endeavors to community, including development of internships and field work
Review of Ethnic Studies
- Second request from Barbara Paige to postpone the review of the Ethnic Studies Program as she not received the external reviewer’s report
- Discussion followed regarding the request for a second extension
- Janet will communicate procedure for requesting a second extension to Barbara

Form for Submission of Documents to CAPR
- Suggested that the Program submit the full document to the reviewer, a shorter document to the members of CAPR, the appendices sent electronically to the reviewer

6. Old Business
- Approved the revised 05-06 Biological Sciences Review document
- Liberal Studies (Smetana) review in progress
- Health Science (Geron from 05-06) not yet received

7. Adjournment
- Meeting adjourned at 3:50 pm

Reviews scheduled still in the pipeline
January 18th Ethnic Studies
February 1st Human Development