Members present: Janet Patterson, Kim Geron, Jiansheng Guo, Vish Hegde, , Evelyn Padua-Andrews, Jason Singley, Linda Smetana, Aline Soules

Members absent: Jay Tontz, Saeid Motavalli

Guests present: Barbara Paige

1. Approval of the agenda

2. Report of the Chair
   - 5 year review for environmental Sciences 05-06 approved at ExCom and sent to senate

3. Report of the presidential appointee
   None

4. New Business
   - Review of Ethnic Studies
     - Barbara Paige presented the reason for extension requested.
     - Linda Smetana moved and Aline Soules second the motion to grant extension to Ethnic Studies review until January 18. The motion was approved unanimously.
     - General discussion on CAPR review document contents
       - CAPR held a lengthy discussion concerning the need for departments to increase their emphasis on resources, including library, technology, etc. Soules will review language in our documents and come back with proposals to achieve that.

5. Old Business
   - Approval of the policies and procedures for Committee Operations
     - CAPR members discussed the contents of the document
     - Motion to approve the policies was moved by Jason Sigley and second by Linda Smetana.
     - The motion was approved unanimously. However, the document should be corrected for grammatical and format.

6. Approval Health Care Administration program review
   - Janet Patterson moved the motion to approve the program review for Health Care Administration. Jiansheng Guo second the motion.
   - The motion is tabled until the next CAPR meetings further discussions.

Meeting adjourned 3:35 PM.